



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: {{item.number}}

Agenda Date: April 11, 2024

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Annual Contract for Enhanced Disease Surveillance System for Metro Health

SUMMARY:

This ordinance authorizes a contract with Forefront Topco, LLC, dba InductiveHealth Informatics LLC, to provide a scalable Electronic Infectious Disease Surveillance System for the San Antonio Metropolitan Health District (Metro Health), as part of the SA Forward Plan, Data Technology & Infrastructure priority area, for a three-year period following implementation and acceptance by the City, with two additional one-year renewals for a total estimated cost of \$3,758,788.59.

Funding for the first year of this contract in the amount of \$1,609,500.00 is available from the American Rescue Plan Act - Health Disparities Grant. Funding for the remaining years of the contract will be from the Public Health Infrastructure Grant.

BACKGROUND INFORMATION:

Submitted for City Council consideration and action is a proposal submitted by Forefront Topco, LLC, dba InductiveHealth Informatics LLC to provide an Electronic Infectious Disease Surveillance System for (Metro Health. This is a new system for Metro Health to better protect the community through improved management and control of infectious diseases and information.

The system will receive, process, store, manage, and streamline current manual business processes through automated workflows to better manage and report to the Texas Department of Health State Services (DSHS). The current system used by Metro Health is TX NEDSS (National Electronic Disease Surveillance System), which is maintained by the Centers for Disease Control and Prevention (CDC) and provided to local jurisdictions free of charge through the Texas Department of State Health Services (DSHS). This contract is for a new system which will provide enhanced features and will share data with the State for input into NEDSS, which is then reported to the CDC. Switching to the new system will reduce the amount of time staff have to input information into different systems.

The City issued a Request for Competitive Sealed Proposals (RFCSP) for “Annual Contract for Enhanced Disease Surveillance System” (RFCSP 23-072, 6100016711) on March 23, 2023 with a submission deadline of June 5, 2023. The RFCSP was advertised in the HartBeat, TVSA channel, the City’s Bidding & Contracting Opportunities website, the San Antonio e-Procurement System and an email notification was released to a list of potential respondents. Seven proposals were received and deemed eligible for review. Forefront Topco, LLC, dba InductiveHealth Informatics LLC is recommended for contract award based on the City’s standard RFCSP evaluation process.

On August 9, 2023, the responses were discussed and evaluated by the evaluation committee which included representatives from Metro Health and the Information Technology Services Department. The Finance Department, Procurement Division, assisted by ensuring compliance with City procurement policies and procedures. The evaluation of each proposal response was based on a total of 100 points; 40 points allotted for experience, background, qualifications; 40 points allotted for proposed plan; and 20 points allotted for respondent’s price schedule. Additional categories of consideration included references and financial qualifications. After initial review and evaluation, the top ranked respondent was selected for interview.

On September 8, 2023, an interview was conducted, and the top ranked respondent was again evaluated by the evaluation committee based on the aforementioned criteria. Final scoring was based on a consensus and Forefront Topco, LLC, dba InductiveHealth Informatics LLC, is recommended for award by the evaluation committee.

The initial term of the agreement will be for the period upon award by City Council and continue for three (3) years after the City’s final acceptance of the system. Two additional one-year renewals at the City’s option will also be authorized by this ordinance.

ISSUE:

This contract will provide a scalable Electronic Infectious Disease Surveillance System for Metro Health. The new system will receive, process, store, manage, and streamline current manual business processes through automated workflows to better manage and report to DSHS. The vendor will provide all labor, equipment, tools, and materials to perform services. The contract will ensure the community receives better protection through improved management and control of infectious diseases and related information.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were

waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

This award is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to non-professional contracts, so no preference was applied to this contract.

ALTERNATIVES:

Should this contract not be approved, Metro Health would not be able to respond to a future pandemic or disease outbreak by providing timely case investigations and reporting to City leadership, City Council and the community.

FISCAL IMPACT:

This ordinance authorizes a contract with Forefront Topco, LLC, dba InductiveHealth Informatics LLC, to provide a scalable Electronic Infectious Disease Surveillance System for the San Antonio Metropolitan Health District (Metro Health) for a three-year period following implementation and acceptance by the City, with two additional one-year renewals for a total estimated cost of \$3,758,788.59.

Funding for the first year of this contract in the amount of \$1,609,500.00 is available from the American Rescue Plan Act - Health Disparities Grant. Funding for the remaining years of the contract will be from the Public Health Infrastructure Grant.

RECOMMENDATION:

Staff recommends approval.

This contract was procured by means of a Request for Competitive Sealed Proposal and a Contracts Disclosure Form is required.