



ADDENDUM I

SUBJECT: Request For Competitive Sealed Proposal Annual Contract Barricade Rental Services - Citywide, (RFCSP 24-007; RFx: 6100017347) Scheduled to Open: November 24, 2023; Date of Issue: September 24, 2023

FROM: Charisma Esparza
Procurement Manager

DATE: October 6, 2023

THIS NOTICE SHALL SERVE AS ADDENDUM NO. I TO THE ABOVE REFERENCED REQUEST FOR COMPETITIVE SEALED PROPOSAL

QUESTIONS SUBMITTED IN ACCORDANCE WITH RESTRICTIONS ON COMMUNICATION:

Below is a list of question(s) that were submitted in accordance with Section 003 – Restrictions on Communication. The City's official response to questions asked is as follows:

Question 1: Can the Evaluation Criteria points for "Price" be increased?

Response: See Section 003 – Instructions for Respondents, Evaluation Criteria. Respondents will also receive up to 25 points for their Proposed Plan. The City does not intend to revise the evaluation criteria point structure at this time. The City will conduct a comprehensive, fair and impartial evaluation of all submissions received in response to this RFCSP. Each submission will be analyzed to determine overall responsiveness and qualifications under this RFCSP. Criteria to be evaluated will include the items listed below.

Evaluation Criteria:

- A. Experience, Background, Qualifications (35 points)**
- B. Proposed Plan (25 points)**
- C. Price (20 points)**
- D. Small Business Economic Development Advocacy Program (SBEDA) (20 points)**

Question 2: What if a respondent cannot meet the SBEDA Subcontractor Goals?

Response: A Prime consultant that is SBEDA eligible and is certified as a SBE from SCRTCA will be able to meet the subcontracting goals for 28% SBE through self-performance.

If the Prime is NOT SBEDA eligible then the subcontracting goal has to be met by subcontracting to SBEDA eligible sub-consultants. Subcontractors can be found within CVR: <https://www.sanantonio.gov/procurement/Become-a-Vendor/Search-COSA-Vendors>

If the Prime cannot meet the goal by self-performance or by subcontracting, a full or partial waiver for 28% SBE subcontracting goal may be requested by submitting the Subcontracting Goal-Waiver Request form with the solicitation response & the Subcontractor/ Supplier Utilization Plan (UP), the waiver form and a guide on how to fill the form is available at: <http://www.sanantonio.gov/SBO/Forms.aspx>.

Please note that submitting a waiver does NOT guarantee Responsiveness, it is subject to approval by the Small Business Office.

This waiver request must fully document subcontractor unavailability despite good faith efforts to comply with the goal. Please refer to the SBEDA Subcontracting Goal-Waiver Request guide for additional information on how to complete a Subcontracting Goal – Waiver Request Form. Please contact the Small Business Office at (210) 207-3922 for review of the form and any questions or clarifications, they can also email us at SBEDAdocs@sanantonio.gov.

A handwritten signature in black ink that reads "Charisma Esparza". The signature is written in a cursive style with a large initial "C" and "E".

Charisma Esparza
Procurement Manager
Finance Department – Procurement Division