



## **ADDENDUM II**

**SUBJECT:** Annual Contract for On-Call HVAC Services-Citywide, (RFCSP 24-028, 6100017563),  
Scheduled to Close: February 27, 2024; Date of Issue: January 12, 2024

**FROM:** Charisma Esparza  
Procurement Manager

**DATE:** February 19, 2024

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. II - TO THE ABOVE REFERENCED  
REQUEST FOR COMPETITIVE SEALED PROPOSALS**

**THE ABOVE MENTIONED REQUEST FOR COMPETITIVE SEALED PROPOSALS IS HEREBY  
AMENDED AS FOLLOWS:**

1. **UPDATED:** The proposal deadline has been extended to February 28, 2024, 11:00 AM Central Time.
2. **UPDATED:** 003 - INSTRUCTIONS FOR RESPONDENTS, Proposal Opening (RFCSP page 10) is revised as follows:

Proposal Opening. The names of the respondents will be publicly read aloud online through WebEx at 11:30 a.m. CT on the day the proposals are due. In accordance with state law, the contents will not be revealed until after the contract is awarded.

Join by phone: 1-415-655-0001  
Meeting number (access code): 2633 992 1962

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Charisma Esparza  
Procurement Manager  
Finance Department - Procurement Division