

## ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals– Stand Up SA – Training and Technical Assistance Services**

Solicitation Number: RFP 24-099; RFx 6100017933

Description: The City of San Antonio seeks proposals from qualified vendors interested in providing Metro Health with violence prevention technical assistance and training for the Stand Up SA Program. To mitigate increasing violence, Metro Health implemented an evidence-based model treating violence as a contagious disease that can spread from person to person through social networks. Stand Up SA's mission is to identify and intervene with individuals who are most at risk for spreading gun violence and to demonstrate to those individuals, and to the community, that there are more acceptable and less harmful ways to resolve personal conflicts and disputes.

Applicable Product Categories: 99025 – Crime Prevention Services

**Date Issued: June 11, 2024**

**Due Date & Time: July 26, 2024, 11:00 a.m. Central Time**

**Pre-Submittal Conference:** Pre-Submittal Conference will be held at 2:00 p.m., Central Time, on June 18, 2024, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

**Dial-In Number:** 1-415-655-0001 | **Access Code:** 2632 124 6916 | **Meeting Password:** COSA

**Join from the meeting link:**

<https://sanantonio.webex.com/sanantonio/j.php?MTID=mc9e200325de60d95966868f94b640b08>

### **Evaluation Committee Voting Members:**

Carol Schliesinger, Health Program Manager, San Antonio Metro Health District  
Leslie Pastrano, Health Program Manager, San Antonio Metro Health District  
Annessa Washington, Senior Management Analyst, San Antonio Metro Health District  
Gena Meyer, Management Analyst, San Antonio Metro Health District  
Derek Taylor, Health Program Manager, San Antonio Metro Health District

**Pursuant to Section 011 – Restrictions on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.**



Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on June 20, 2024**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

**Gilberto J. Saldivar, Procurement Specialist III**  
**City of San Antonio, Finance Department – Procurement Division**  
[gilberto.saldivar@sanantonio.gov](mailto:gilberto.saldivar@sanantonio.gov)

**To view this solicitation**, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with "SAePS Portal" on the subject line so this can be expedited.

