



ADDENDUM No. 3

SUBJECT: Request for Competitive Sealed Proposals – Tactical and Firearm Building
RFCSP: 2024-130

FROM: Jonathan Miranda, Procurement Administrator

DATE: August 29, 2024

THIS NOTICE SHALL SERVE AS ADDENDUM NO. III – TO THE ABOVE REFERENCED REQUEST FOR COMPETITIVE SEALED PROPOSALS

This amendment is separated into sections for convenience; however, all Respondents, and other parties shall be responsible for reading the entire amendment. The failure to list an item or items in all affected sections of this amendment does not relieve any party affected from performing as per instructions, providing that the information is set forth one time any place in this amendment. These documents shall be attached to and become part of the Contract Documents for this project. The Respondent shall be required to acknowledge the receipt of this amendment.

1. The following changes and/or additions to the Contract Documents, via this amendment, shall apply to submittals made for and to the execution of the various parts of the work affected thereby.
2. Careful note of the Amendment shall be taken by all interested parties and all trades affected shall be fully advised in their performance of the work involved.

GENERAL INFORMATION:

1. Pre-Submittal Conference Presentation
2. Pre-Submittal Conference Sign-In Sheet
3. Revised Exhibit D Wage Decision - General Decision Number: TX20240231 07/05/2024
4. Bid form is revised and updated on CivCast.
5. The bid opening date and submission deadline is hereby extended to **Friday, September 20, 2024, at 2:00 pm** Central Standard Time.
6. Addendum III is responding some of the questions asked via CivCast. Remaining questions will be addressed on a forthcoming addendum.

CHANGES TO REQUEST FOR COMPETITIVE SEALED PROPOSAL

1. Section IV – Pre-Submittal Conference
A non-mandatory Site Visit is scheduled on September 5, 2024, at 9:00 a.m. C.T. The San Antonio Police Training Academy address is 12200 SE Loop 410, San Antonio, Texas 78221. All interested attendees meet at the front entrance of the academy to be escorted to the site.

QUESTIONS SUBMITTED ON CIVCAST IN ACCORDANCE WITH SECTION VIII, RESTRICTION OF COMMUNICATIONS:

Question 1: Are there any drawings for this project?

Response: Yes, drawings have been uploaded on Civcast.

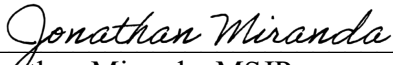
Question 2: Does registration as a Mentor have to be active prior to award of project?

Response: The city recommends that the awarded vendor register as a Mentor in the City's Mentor Protégé Program prior to contract approval by City Council.

Question 3: Does the prime contractor needs to be both SBE and M/WBE certified for this project?

Response: A respondent does not need to be certified as an S/M/WBE, however the vendor will be unable to earn the SBE and M/WBE Prime Contract Program points and will have to subcontract to M/WBE and AABE vendors to meet the required subcontracting goals of 13% M/WBE and 2% AABE. On the flip side, however, not being certified as an S/M/WBE will not impact an awarded vendors ability to serve as a Mentor in the Mentor Protégé Program; both certified and non-certified can serve as Mentors.

END OF ADDENDUM No. 3


Jonathan Miranda, MSJP
Procurement Administrator
Finance Department – Procurement Division

Request for Competitive Sealed Proposals Pre-Submittal Meeting for the Tactical and Firearm Building



RFCSP#: 2024-130

Tuesday, July 2, 2024



Sign-In Instructions



Everyone attending today's conference is highly encouraged to scan the QR Code with your phone/tablet or click/type the URL link on your computer and complete the Sign-In Form.

All information provided by you on this form may be posted on the City's website, or otherwise disseminated publicly. By including this information, you hereby affirmatively consent to the release of the information you provide.

By signing in, this will confirm your attendance for today's meeting. If you do not complete the form, your information will not be added to the sign in sheet and may miss critical updates should the City need to release notifications. The QR code will not be available after the meeting.



Sign-In Form:

<https://forms.office.com/g/Chj4SY3yBB?origin=IprLink>

Introductions



INTRODUCTION

City Staff Only:

We will begin with City staff introductions who are attending today's meeting.

Please hold all questions until the end of the pre-BID/submittal conference.



Solicitation Background

- The City of San Antonio (City), Public Works Department (PWD) is issuing a Request for Competitive Sealed Proposals (RFCSP) for qualified firms (Respondents) to provide remodeling and expansion to the existing tactical and firearms buildings.



Scope of Services

- The renovated Tactical and Firearm Facility is an approximately 3,000 one story facility consisting of a classroom, offices, and general storage rooms. The building addition will be a metal structure with a standing seam metal roof and provide additional shading. Exterior cladding will consist of brick masonry to match the existing façade. The site includes a 2500 square foot Shoot House. Equipment for the Shoot House will be provided by a preferred manufacturer and installed by the contractor. The Shoot House will be covered by an open Pre-Engineered metal pavilion. Fenced, accessible walkways from the Tactical and Firearm Facility will be provided.
- **Plans and Specifications of the Construction Documents:** Documents may be downloaded from the Civcast website at <https://www.civcastusa.com/bids>. Questions received from potential respondents shall be answered by the City by posting on the CivCast website. All provisions and requirements of such issued addenda shall supersede or modify affected portions of the Specifications. All addenda are a part of the Project's Contract Documents. No other explanation or interpretation regarding provisions and/or requirements shall be considered official or binding upon City. Addenda shall be posted on the Civcast website at <https://www.civcastusa.com/bids>, along with the Project solicitation documents. Respondent understands and agrees that Respondent is responsible for obtaining all issued Addenda and adhering to all requirements in any issued Addenda. City shall not be responsible for incorrect information obtained through other sources.
- **Construction Cost Estimate for Tactical and Firearm Building renovation:** \$3,600,000.00
- **Calendar Days:** Respondent understands and agrees that this is a 450-calendar day contract



Restriction on Communications

- No communication with 1) City Officials from the release of the solicitation until the contract is posted for consideration as an “A Session” agenda item and 2) City Staff from the release of the solicitation until Contract Award except:
 - Questions at today’s pre-bid meeting;
 - Small Business Office (SBO) can be reached until the submittal deadline to address SBEDA questions only;
 - Submit written questions by 4:00 P.M. CT, August 9, 2024.
- Failure to adhere to the restrictions on communications policy may lead to disqualification of Respondent’s submittal from consideration.
- City staff can reach out to Respondents to clarify documents submitted and to begin negotiations once evaluation is completed, if applicable.

High Profile Solicitation



This solicitation has been identified as High-Profile.

Notice Regarding Prohibition on Campaign or Officeholder Contributions for Individuals and Entities Seeking High-Profile Contracts. Under Section 2-309 of the Municipal Campaign Finance Code, there are prohibitions on making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections **beginning on the *10th business day after a contract solicitation has been released through the 30th calendar day following the approval by City Council (“blackout” period).**

A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution was made by any of these individuals during the “blackout” period.

****For this solicitation, the first-day contributions are prohibited is July 9, 2024***

The first day contributions may be made is the 31st day after the contract is approved at a City Council “A” Session.

Please refer to the Cover Page of solicitation for additional details.

Tactical and Firearm Building



**Economic Development Department,
Small Business Office**



SBEDA Eligibility & SAePS Registration

Doing Business with the City

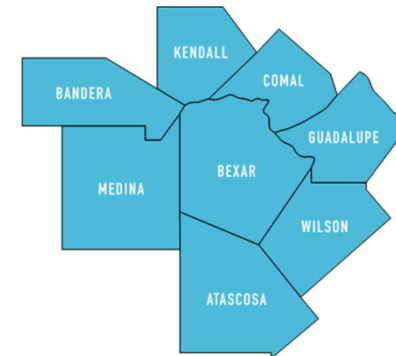
Economic Development

SBEDA Eligibility



Certified by the SCTRCA as a Small Business Enterprise (SBE)

Note: Other certifications such as MBE, WBE or AABE may be needed to fulfill other SBEDA requirements or obtain certain SBEDA incentives



HQ or a Significant Business Presence in SAMSA

Significant business presence requires a firm to have an office in the SAMSA for 1 year and 20% of the firm's employees must work out of that SAMSA office



Register Your Business with the City

- To register, please follow the link:
www.sanantonio.gov/purchasing/saeps.aspx
 - Once registered, the SAePS portal will state online if your firm is SBEDA eligible or not
 - Prime awardees must be registered in the Central Vendor Registry; however, the City encourages all vendors to register in SAePS
 - SAePS is a great way to market your business and learn about upcoming solicitation opportunities
-



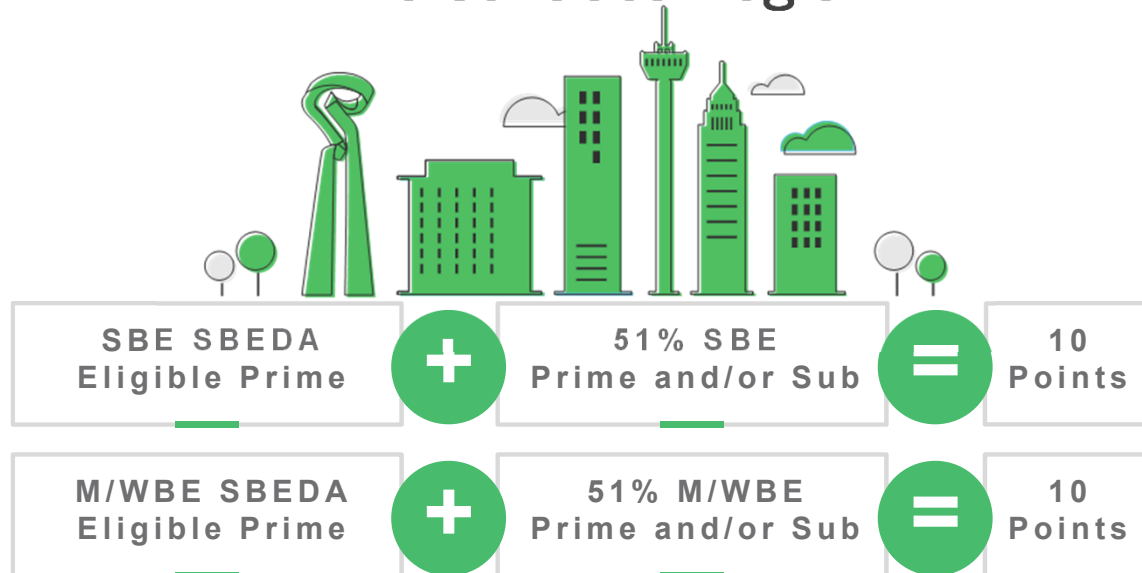
Prime Contract & Subcontracting Programs

SBEDA Tools

Economic Development

SBEDA Tools

Prime Contract Program



SBEDA Tools



Subcontracting Program

For a Subcontractor to count toward a City required subcontracting goal(s), the Subcontractor must be SBEDA eligible and have the same certification(s) as the City required goal(s)

Note that self-performance by the Prime Contractor IS ALLOWED

Goal Type	Percentage
M/WBE	13%
AABE	2%

SBEDA Tools



Subcontracting Program Important Notes



- Self-Performance of subcontracting goals by the Prime respondent **IS ALLOWED** for this solicitation
- Not meeting the subcontracting goals at the time bids are due will deem a bid non-responsive
- The City of San Antonio has a vendor search function to find SBEDA eligible S/M/WBES. Please visit the COSA vendor Listing to view or to download a listing of SBEDA eligible vendors registered with the City:
www.sanantonio.gov/purchasing/vendorinformation/cosavendorlisting.aspx
- ASSISTANCE IS AVAILABLE FOR COMPLETING THE UTILIZATION PLAN

SBEDA Tools



Mentorship Requirement

- The prime respondent awarded this contract is required to serve in the City's Mentor Protégé Program
- If matched with a protégé, your firm must participate in the partnership for 2 years
- Developing an action plan and meeting its objectives with your protégé is required
- Mentor and protégé must meet monthly
- To learn more about the program, please visit www.besanantonio.com



Utilization Plan and Waiver Requests

SBEDA Forms

Economic Development



CITY OF SAN ANTONIO SUBCONTRACTOR/SUPPLIER UTILIZATION

PLEASE REVIEW
THOROUGHLY



SOLICITATION NAME: **Tactical and Firearm Building**

RESPONDENT NAME: _____

Please review the following information before completing the form:

1. A respondent must list all certified and non-certified Subcontractors/Suppliers that will be utilized for the entire contract period (see page 2).
2. A Subcontractor/Supplier Utilization Plan that does not satisfy City subcontracting goal(s) placed on this solicitation and absent an approved Subcontracting Goal- Waiver (at the time of bid submission) by the Small Business Office will be deemed **NON-RESPONSIVE**.
3. For the purpose of this solicitation, self-performance by Prime Respondent's subcontracting goals is **NOT** applicable.
4. To be SBEDA eligible, a Prime or Subcontractor must be certified as a Minority and/or Women-Owned Business Enterprise (M/WBE) through the South Central Texas Regional Council (SCTRCA) **AND** they must be headquartered or have a significant office in the City of San Antonio Metropolitan Area. Verification of the M/WBE status can be verified through the link <http://www.sanantonio.gov/purchasing/vendor>.

To be completed
by City Staff

To be completed
by Prime Contractor

For further clarification, please contact Small Business Office at (210) 207-3922 or refer to the SBEDA language within the solicitation document(s).

To be Completed by City Staff			To be Completed by Respondent		
SOLICITATION API's	EVALUATION POINTS APPLIED	CITY REQUIRED SUBCONTRACTING GOAL	PERCENT SBEDA ELIGIBLE PARTICIPATION	MEETING THE GOAL? (Y/N)	WAIVER SUBMITTED? (Y/N)
Small Business Enterprise (SBE) Prime Contract Program	10				
Minority and/or Women-Owned Business Enterprise (M/WBE) Prime Contract Program	10				
Minority and/or Women-Owned Business Enterprise (M/WBE) Subcontracting Program		13%			
African-American Business Enterprise (AABE) Subcontracting Program		2%			
Mentorship Requirement					

Affirm, Sign
& Date

Make sure you include 13%
M/WBE and 2% AABE or
Waiver Request

*Please note that the participation of the Prime Contractor's subcontractors/suppliers automatically counts towards the M/WBE subcontracting goal.
I hereby affirm that the information on this form is true and complete to the best of my knowledge and belief. I possess internal documentation from all proposed Subcontractors/Suppliers confirming their intent to perform the scope of work for the price or percentage indicated. I understand and agree that if approved, this document shall be attached thereto and become a binding part of the contract.

Prime Contractor's Authorized Agent: Sign and Date _____ Print Name _____ Title _____
Director or Designee of Economic Development: Sign and Date _____
☐ APPROVED ☐ DENIED

Version: 7/11/16 pg.1



All sections of the following table must be completed for all firms listed. List all certified or non-certified Subcontractors/Suppliers that will be utilized for the entire contract period, excluding possible extensions, renewals and/or alternates. Use additional pages if necessary.

ROLE	NAME OF FIRM	SBEDA ELIGIBLE (YES/NO)	DOLLAR AMOUNT BY FIRM	% OF TOTAL CONTRACT VALUE BY FIRM	WORK TO BE PERFORMED (5 DIGIT NIGP CODE)
PRIME CONTRACTOR					
SUB					
SUB					
SUB					
SUB					
SUB					
SUB					
SUB					
SUB					
SUB					
SUB					
SUB					
SUB					
SUB					
SUB					
SUB					

ALL SECTIONS MUST
BE COMPLETED FOR
ALL FIRMS LISTED

Make sure you include 13% M/WBE and
2% AABE or Waiver Request

Version: 7/15/16 pg. 2



Subcontracting Goal Waiver Request

SECTION A: Sufficient Commercially Useful Work Identified to Meet Subcontracting Goal

25

Please provide documentation and supporting evidence to show how the criteria was fulfilled:

- ☐ List the specific scope of work identified for each of the S/M/WBEs contacted
- ☐ Ensure the scope of work identified for S/M/WBEs is greater than or equal to the subcontracting goal(s)
- ☐ Additional comments, if any

SECTION B: Initial Communications to Potential S/M/WBE Subcontractors Using Central Vendor Registry (CVR) / Website Posting of Subcontractor Solicitations

20

Please provide documentation and supporting evidence to show how the criteria was fulfilled:

- ☐ Contact **at least five (5)** S/M/WBEs for each S/M/WBE goal category (AABE, ABE, HABE, NABE, WBE) registered in the Central Vendor Registry (CVR) for each scope of work identified to be subcontracted in Section A
- Note: If less than 5 S/M/WBEs are registered for a scope of work, contact the total available for that goal category.**
- ☐ Include current documentation of searches from the City of San Antonio Vendor Registry (SAePS/CVR) per scope of work (<http://sanantonio.gov/purchasing/vendorinformation/cosavendorlisting.aspx>)
- ☐ Notify S/M/WBEs at least seven (7) calendar days prior to the bid closing date
- ☐ Submit all communications with S/M/WBEs (emails/call logs). For a sample call log, see [Good Faith Effort Documentation](#).

SECTION C: Follow-Up Communications & Bid Negotiations with Potential Subcontractors

35

Please provide documentation and supporting evidence to show how the criteria was fulfilled:

- ☐ Follow up with S/M/WBEs at least three (3) calendar days prior to the bid closing date. Note that an alternate form of communication is required from the communication methods used in Section B
- ☐ Document if a response was received from S/M/WBEs contacted. If a S/M/WBE submitted a bid, indicate negotiations and reasoning for not accepting the bid
- ☐ Additional comments, if any

- A full or partial waiver of a specified goal may be requested, for good cause, by submitting a Subcontracting Goal Waiver Request form with the solicitation response and UP at the time bids are due
- Form is available at:
<https://www.sanantonio.gov/SBO/Forms>
- Submitting a waiver does NOT guarantee Responsiveness as waivers are subject to approval
- A submitted waiver must obtain a score of 70 or greater to be approved

Subcontracting Goal Waiver Request



SECTION D: Attendance at Pre-Submittal Conference

5

City staff maintains documentation regarding attendance at the pre-submittal conference:

- ☐ Below, list the individuals from your firm that attended the pre-submittal conference

SECTION E: Other Criteria (Bonding / Insurance /Supplier Credit Assistance)

15

Please provide documentation and supporting evidence to show how the criteria was fulfilled. To receive all 15 points, three (3) additional good faith efforts must be completed. Note the items below are recommendations of 'other criteria'.

The vendor may identify other good faith efforts in the area provided below (subject to approval):

- ☐ Participate in a mentoring program in the San Antonio Metropolitan Statistical Area (SAMSA)
- ☐ Provide easy access to plans and specifications for S/M/WBEs
- ☐ Host outreach events for S/M/WBEs in SAMSA
- ☐ Offer joint check services or bonding assistance or lines of credit to S/M/WBEs
- ☐ Advertise and utilize member listings from multiple trade organizations and Chambers of Commerce
- ☐ Other (If Other Please List Below)

- Please ensure each task within a given section is completed and the back up documentation is provided
- Please refer to the SBEDA Subcontracting Goal Waiver Request Guide for additional information on how to complete a Subcontracting Goal-Waiver Request Form



CCMS Reporting, and Bonding Assistance Program

Post-Award Information

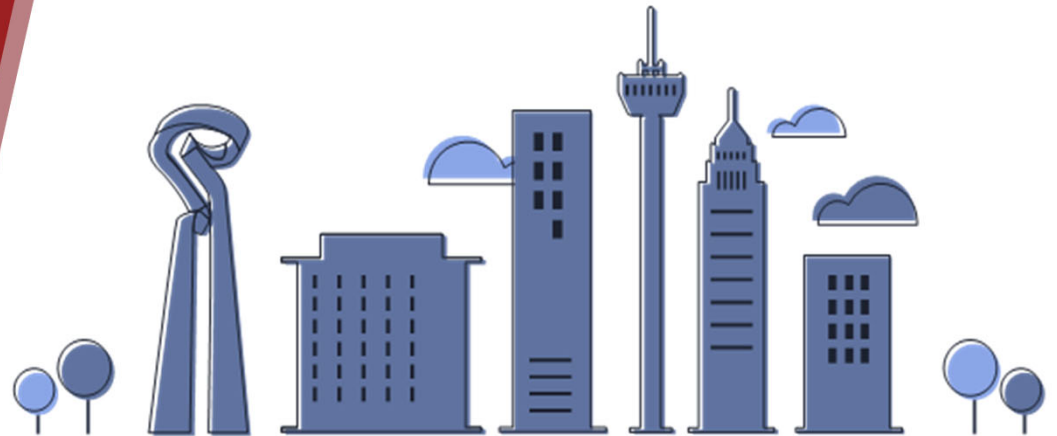
Economic Development



Post-Award Requirements

City Contract Management System

- Report payments to subcontractors and monitor attainment of the SBEDA goals on a monthly basis
- Submit Change of Utilization Plans if the value of the contract changes or if subcontractors are added, removed, or reduced in value with proper documentation



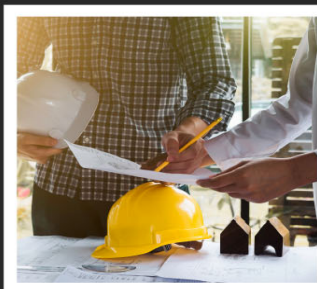
Capacity Building & Bonding Assistance Program



CAPACITY BUILDING & BONDING ASSISTANCE PROGRAM

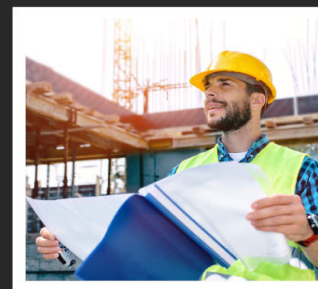
Small Business Contractors in San Antonio

- **Maximize** your bonding capacity
- **Bid** on more City of San Antonio Contracts
- **Grow** your own business to the next level



CAPACITY BUILDING

- Education & training
- One-on-one technical assistance & guidance



BONDING ASSISTANCE

- Access to specialty bond markets
- Access to funds for city bond requirements

**GET IN THE GAME!
GET BONDED TODAY!**

For more information visit
www.sanantonio.gov/edd

City of San Antonio Capacity Building & Bonding Assistance Program
Jim Swindle, AFSB - Program Administrator | Alamo Surety Bonds

(210) 930-5550 jim@alamobonds.com



SAEDC
SAN ANTONIO ECONOMIC
DEVELOPMENT CORPORATION



**CITY OF SAN ANTONIO
ECONOMIC DEVELOPMENT
DEPARTMENT**

Contact Us



SBEDA Program

- Email: SBEDAdocs@sanantonio.gov
- Phone: 210-207-3922
- Website: www.sanantonio.gov/sbo



Central Vendor Registry Support

- Phone: 210-207-0118
- Website: www.sanantonio.gov/purchasing/saeps



SCTRCA

- Phone: 210-458-3225
- Website: www.sctrca.org



Mentor Protégé Program

Mario Hernandez, Program Manager

- Email: mhernandez1665@alamo.edu
- Phone: 210-486-0821
- Website: www.besanantonio.com





Thank You
End of Presentation

Labor Compliance



- The awarded Prime Contractor and their subcontractors must comply with the Prevailing Wage Decision.
- The Wage Decision assigned to this project is the current (Building: TX20240231 06/14/2024)

An infographic titled "COMPLIANCE - TOP 10" with a "top 10" graphic in the top right corner. It lists ten compliance items, each with a number and a description in a colored box. The items are: 1. Post the appropriate Wage Determination and Notices for the project in a conspicuous location. 2. Pay time-and-a-half to workers who work on any of the 7 listed City Holidays. 3. Pay time-and-a-half to workers who work in excess of 40 hours in a given week. 4. Workers must be classified for the work performed, in accordance to the Wage Determination. 5. Prime Contractor is accountable and responsible for ensuring that all workers are paid the prevailing wage rates, including subcontractors. 6. Certified payrolls must be submitted through the LCP Tracker System, weekly. 7. Apprentices must be registered in an Apprenticeship Training Program which is approved by the US Department of Labor. 8. All workers must be paid on an hourly rate basis. No piece work or day labor rates. 9. Site Visits may be conducted to ensure proper work classification and wage rates. 10. If workers are underpaid, restitution to the worker is required and the City will impose penalties in accordance to the contract. At the bottom, it says "Should you have any questions during the project, contact the LCO assigned to the project or email laborcompliance@sanantonio.gov."

Schedule of Events

SOLICITATION



June 2024

- June 24, 2024; RFCSP Released
- July 2, 2024; at 10:00 AM Pre-Submittal Meeting
- July 12, 2024; at 4:00 PM Deadline for Submission of Written Questions

POST SOLICITATION



Aug 2024- Sep 2024

- August 9, 2024; at 2:00 PM Submittals Due
- September, 2024; Interviews, if necessary

FINALIZATION



Sep 2024- Oct 2024

- September 2024; Notification of Selection
- October 2024 Anticipated City Council Consideration
- October 2024 Anticipated NTP

Proposal Document Requirements



TAB	TITLE	DESCRIPTION
1	Submittal Checklist and Table of Contents (Form 1)	Ensure all required information is in correct order.
2	Executive Summary	One page summary stating relevant information of your team.
3	Contract Template and General Conditions Review	Must provide written acknowledgment that Respondent accepts the terms, conditions and requirements of the City's General Conditions.
4	Letter of References	Maximum of 5 letters.

Evaluation Criteria



A: Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants (30 points)

TAB	TITLE	DESCRIPTION
5	Experience	Respondent's qualifications relating to scope.
6	Project Sheets	Maximum of 5 project sheets.
7	Proposed Key Personnel/Organizational Chart	Org. Chart of proposed team.
8	Resumes	One-page Resumes of key team members.
9	Experience with Green Building and Sustainability Practices	Describe experience with green building practices and any green certifications/specialist training.

Evaluation Criteria



B: Understanding of the Project and Proposed Management Plan (25 points)

TAB	TITLE	DESCRIPTION
10	Project Understanding	Understanding the primary objectives of the project. Constraints and technical challenges.
11	Proposed Management Plan	Project management approach. Approach to Quality Control/Assurance.
12	Commitment to Green Building and Sustainability Initiatives, Practices, and Implementation	Commitment to Green Building and Sustainability Initiatives, Practices and Implementation.

Evaluation Criteria



C: Experience with the San Antonio Region & Past Performance (10 points)

TAB	TITLE	DESCRIPTION
13	Experience with the San Antonio Region & Past Performance	Narrative form. Work in San Antonio or surrounding area in past 5 years. Reference projects listed in the project sheets. Describe the teams experience in the areas listed in the RFQ. A portion of the scoring for this section may be based on the City's Consultants' Scorecard.

Evaluation Criteria



D: Price Proposal (15 points)

TAB	TITLE	DESCRIPTION
14	Price Proposal	Respondent's must enter Price Proposal in the Bid Form section of CivCast https://www.civcastusa.com/bids .

The submitted Price Proposal reflecting the lowest price total including the base proposal, allowances (if any) and all alternates (if any) will receive the maximum fifteen (15) points. Refer to formula and example listed below:

Formula: $\text{Lowest price proposal} / \text{Firm's price proposal} \times 15 \text{ points} = \text{Score}$



Evaluation Criteria Summary

Evaluation Criteria Summary	Maximum Points
A. Experience, Background, Qualifications of Respondent, Key Personnel, and Key Sub-Consultants	30
B. Understanding of the Project and Proposed Management Plan	25
C. Experience with the San Antonio Region & Past Performance	10
D. Price Proposal	15
E. SBEDA: SBE Prime Contract Program – 10 Points M/WBE Prime Contract Program – 10 Points	20
Total Maximum	100 Points

Bid Form (Lump Sum Bid)

- To view the Bid Form in CivCast
 - Click on “Bidding”
 - Click on “Bid Form”
- Enter a Lump Sum bid amount according to the Plans and Specifications



Bid Form



Add Bid Form ▾ Template

Item No.	Description	Unit	Qty	Unit Price	
Base Bid A					
Base Bid A					
1.	Provide Lump Sum bid according to Plans & Specifications.	LS	1		Select ▾

Item No.	Description	Unit	Qty	Unit Price	
Base Bid B					
Base Bid B					
		Allow No Bid? ☐ No			
Base Bid B					
2.	Provide Lump Sum bid according to Plans & Specifications.	LS	1		Select ▾



Required Uploads

Upload each document individually
Submittal Cover/Signature Page (Form 2) <i>SOS Filing Number and SAMS DUNS and/or CAGE number</i>
Contracts Disclosure Form (Form 3) https://www.sanantonio.gov/eforms/atty/ContractsDisclosureForm.pdf
Litigation Disclosure Form (Form 4)
SBEDA Utilization Plan (Form 5)
Veteran-Owned Small Business (VOSB) Program Tracking Form
Local Preference Program (LPP) Identification Form
Heat Illness Prevention Acknowledgment Form
Proof of Insurability
Proposal Guarantee
Certificate of Interested Parties TEC Form 1295 www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

Local Preference Program (LPP) Identification Form

- Currently, the Local Preference Program (LPP) does not apply to City of San Antonio Construction Projects
- This form will only be used for reporting and tracking purposes
- The form must be submitted with your bid



City of San Antonio Finance Department - Purchasing Division Local Preference Program Identification Form

CITY RESERVES THE RIGHT TO REQUEST ADDITIONAL INFORMATION TO VALIDATE BIDDERS'/RESPONDENTS' DESIGNATION AS A CITY BUSINESS.

COMPLETE THE FOLLOWING FORM AND SUBMIT WITH YOUR RESPONSE EVEN IF YOU ARE NOT SEEKING A LOCAL PREFERENCE. THE BIDDER / RESPONDENT MUST COMPLETE THE FOLLOWING FORM TO BE IDENTIFIED AS A CITY BUSINESS. IF BIDDER / RESPONDENT IS SUBMITTING AS A JOINT VENTURE, EACH CITY BUSINESS THAT IS A MEMBER OF THE JOINT VENTURE MUST COMPLETE AND SIGN THIS FORM.

PROVIDE THE FOLLOWING INFORMATION IF BIDDER/ RESPONDENT IS SUBMITTING AS PART OF A JOINT VENTURE. Joint Venture means a collaboration of for-profit business entities, in response to a solicitation, which is manifested by a written agreement, between two or more independently owned and controlled business firms to form a third business entity solely for purposes of undertaking distinct roles and responsibilities in the completion of a given contract. Under this business arrangement, each joint venture partner shares in the management of the joint venture and also shares in the profits or losses of the joint venture enterprise commensurately with its contribution to the venture.

STATE BIDDER'S / RESPONDENT'S PERCENTAGE OF OWNERSHIP IN THE JOINT VENTURE: _____%

SUBMIT A COPY OF THE JOINT VENTURE AGREEMENT. SUBMIT ANY OTHER DOCUMENTATION REQUESTED BY CITY TO SUBSTANTIATE THE EXISTANCE OF AND/OR PARTICIPATION IN THE JOINT VENTURE. NO PREFERENCE POINTS WILL BE ALLOCATED TO A JOINT VENTURE THAT FAILS TO SUBMIT REQUIRED DOCUMENTATION.

SOLICITATION NAME/NUMBER: _____

PROVIDE THE FOLLOWING INFORMATION REGARDING BIDDER'S / RESPONDENT'S HEADQUARTERS:

Name of Business:			
Physical Address:			
City, State, Zip Code:			
Phone Number:			
Email Address:			
Provide the total number of full-time, part-time, and contract personnel employed by Bidder / Respondent: _____			
Is Business headquartered within the incorporated San Antonio city limits? (circle one)	Yes	No	
Has the business been headquartered in the incorporated San Antonio city limits for one year or more? (circle one)	Yes	No	
If the answers to the questions above are "Yes", stop here. If the answer to either of the above questions is "No", provide responses to the following questions:			

Veteran-Owned Small Business Program (VOSB) Tracking Form

- Currently, the Veteran-Owned Small Business Program (VOSB) does not apply to City of San Antonio Construction Projects
- This form will only be used for reporting and tracking purposes
- The form must be submitted with your bid



City of San Antonio Veteran-Owned Small Business Program Tracking Form

SOLICITATION NAME/NUMBER: _____

Name of Respondent:		
Physical Address:		
City, State, Zip Code:		
Phone Number:		
Email Address:		
Is Respondent certified as a VOSB with the U.S. Small Business Administration? (circle one)	Yes	No
If yes, provide the SBA Certification #		
If not certified by the SBA, is Respondent certified as a VOSB by another public or private entity that uses similar certification procedures? (circle one)	Yes	No
If yes, provide the name of the entity who has certified Respondent as a VOSB. Include any identifying certification numbers.		
Participation Percentage:		
Participation Dollar Amount:		

Is Respondent subcontracting with a business that is certified as a VOSB? (circle one)	Yes	No
Name of SUBCONTRACTOR Veteran-Owned Small Business:		
Physical Address:		
City, State, Zip Code:		
Phone Number:		
Email Address:		
Is SUBCONTRACTOR certified as a VOSB with the U.S. Small Business Administration? (circle one)	Yes	No
If yes, provide the SBA Certification #		
If not certified by the SBA, is SUBCONTRACTOR certified as a VOSB by another public or private entity that uses similar certification procedures? (circle one)	Yes	No
If yes, provide the name of the entity who has certified SUBCONTRACTOR as a VOSB. Include any identifying certification numbers.		
Participation Percentage:		
Participation Dollar Amount:		

Heat Illness Prevention Acknowledgement Form

- Effective August 31, 2023, the Heat Illness Prevention Ordinance implemented requirements to certain City-funded contracts involving activities in outdoor and unconditioned spaces.
- To comply with the Heat Illness Prevention Ordinance, contractors are required to submit this acknowledgement form as part of their response to City solicitations where this ordinance may be applied.



Heat Illness Prevention Ordinance 2023-08-31-0585

HEAT ILLNESS PREVENTION ORDINANCE ACKNOWLEDGEMENT FORM

Effective August 31, 2023, the Heat Illness Prevention Ordinance implemented requirements to certain City-funded contracts involving activities in outdoor and unconditioned spaces.

To comply with the Heat Illness Prevention Ordinance, respondents/bidders are required to submit this acknowledgement form as part of their response to City solicitations, where this ordinance may be applied.

1. Respondent/Bidder acknowledges that, as an employer, Respondent/Bidder is currently responsible under the General Duty Clause, Section 5(a)(1) of the Occupational Safety and Health Act of 1970 (the "Act") to provide their employees with a place of employment that "is free from recognized hazards that are causing or likely to cause death or serious harm to employees", including heat-related hazards that are likely to cause death or serious bodily harm.

2. Respondent/Bidder acknowledges that the San Antonio City Council approved an ordinance on August 31, 2023, to provide criteria to further guide contractors in San Antonio heat conditions to better protect its residents and contractor employees working in San Antonio (the "Heat Illness Prevention Ordinance"), which provides:

When the heat index for San Antonio, Texas equals or exceeds 95 degrees Fahrenheit, Contractor is required to take all of the following actions for all onsite workers working outdoors or unconditioned spaces (without air conditioning):

- a) Mandate at least a fifteen (15) minute rest break for every four (4) hours worked. No employee may be required to work more than 3.75 continuous hours without a rest break. These rest breaks are in addition to and shall not take the place of other required or otherwise provided rest breaks.
- b) Provide a heat relief station at the Site with a shaded area and water.
- c) Train supervisors and workers to recognize heat hazards and take appropriate actions.
- d) Post signage with City requirements in both English and Spanish within the Site where notices to employees are customarily posted. City will prescribe the size, content, and location of signs within applicable design guidance manuals.
- e) Contractor shall submit a "heat safety plan" as part of Contractor's proposal.

3. Respondent/Bidder ☐ agrees ☐ does not agree to adhere to the City's Heat Illness Prevention Ordinance. Respondent's/Bidder's agreement to adhere to the City's Heat Illness Prevention Ordinance may constitute Respondent's/Bidder's "heat safety plan" or Respondent/Bidder may choose to submit one with this Acknowledgement.

Project/Solicitation Name & No. _____

Acknowledged:

(Signature) Authorized Representative of Respondent/Bidder

(Print Name) Authorized Representative of Respondent/Bidder

Title

Contractor/Firm Name

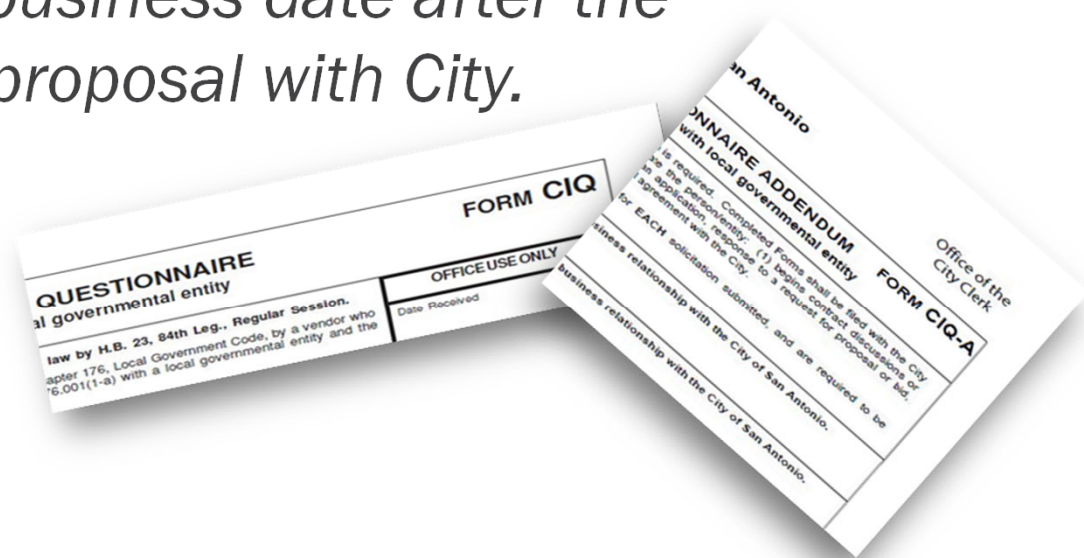
Date

Conflict of Interest Questionnaire



Completed CIQ and CIQ-A Forms shall be filed with the Office of the City Clerk no later than the 7th business date after the person/entity submits to City a proposal with City.

City only requires Prime Firms to submit the CIQ and CIQ-A forms



Conflict of Interest CIQ: <https://www.ethics.state.tx.us/forms/conflict/>

Conflict of Interest CIQ-A: <https://www.sanantonio.gov/Portals/0/Files/Ethics/OCC-CIQ-Addendum.pdf?ver=20240105>

Completed forms must be mailed to:

Office of the City Clerk, P.O. Box 839966, San Antonio, TX. 78283-3966



Addendums to RFCSP

- Changes, amendments or written responses to questions received, in compliance with Section VIII, Restriction on Communication will be posted on the Civcast website at:

<https://www.civcastusa.com/bids>.

- Respondent must confirm receipt of all addendum/addenda
- Our goal is to have the last addendum/addenda posted one week prior to the submittal deadline; however, we ask that you continue to review the Civcast website in the event a last-minute change is made.



Insurance Requirements

- This document contains the following:
 - Insurance Requirements and Provisions
 - Indemnification
 - Insurance Table with standard coverages to also include the following:
 - Pollution Liability
 - Builder's Risk
- It is agreed and understood the provisions and insurance table are binding and are a part of the contract.
- The City shall have no duty to pay or perform under this Agreement until such certificates and endorsements have been received and approved by the City's Finance Department – Procurement Division.
- No officer or employee, other than the City's Risk Manager, shall have authority to waive this requirement.
- Failure to comply is considered a Breach of Contract



Submission Instructions

Online bidding will be utilized via Civcast at:

www.civcastusa.com/bids

- Online bid services opened for bidding on June 24, 2024; and will close on August 9, 2024; at 2:00 P.M. CT.
- Hard copies will not be accepted for this solicitation
- Utilize the Submittal Checklist & Table of Contents to ensure tabs and forms are in the identified order listed in RFCSP
- Keep submittal relevant to project
- Company/Firm legal name must match the Texas Secretary of State website listing



Award of Contract

- No work shall commence until City signs the contract documents and Respondent provides the necessary evidence of insurance and bonds as required.
- An RFCSP is a legally binding document, if you require a legal review before signing any contracts, please complete that review before you submit a response. City is not obligated to negotiate an RFCSP.
- No work shall commence until City signs the contract documents and Respondent provides the necessary evidence of insurance and bonds as required and approved by Finance.
- Final approval of the selected firm(s) is subject to the action of the San Antonio City Council.
- Selected firm(s) awarded a contract(s) will need to complete registration with the Texas Secretary of State and Texas Comptroller of Public Accounts prior to award of the contract.

QUESTIONS?





Reminders

- Today's Pre-Submittal Presentation and Sign-In-Sheet will be posted on the Civcast website after the meeting.
- Failure to adhere to the restrictions on communication may deem your submittal non-responsive.
- Submit written questions through Civcast: <https://www.civcastusa.com/>. Deadline for written questions is 4:00 PM, July 12, 2024. Responses will be addressed via addendum
- Bids must be uploaded by 2:00 PM, August 9, 2024.

Please remember to click the "Submit Bid" button. If not, your bid will not be received by the City. LATE PROPOSALS WILL NOT BE ACCEPTED. Failure to properly click SUBMIT will not be grounds for acceptance of late proposal.



Thank You for Attending

Reminder to sign-in

Sign-In Form: <https://forms.office.com/g/Chj4SY3yBB?origin=IprLink>



RFCSF: 2024-130 Tactical and Firearm Building
Pre-Submittal meeting July 2, 2024 at 10:00 AM

Name	Organization	Title	Email address	Phone number
Japan Shah	COSA	Procurement Specialist III	Japan.shah@sanantonio.gov	210-207-2680
Jaime Contreras	COSA	Procurement Manager	jaime.contreras@sanantonio.gov	210-207-5872
Jorge D Figueroa	COSA	Procurement Specialist III	Jorge.figueroa@sanantonio.gov	210-207-1085
Matthew Zuniga	COSA	Sr. Economic Development Specialist	matthew.zuniga@sanantonio.gov	210-207-8110
Priscilla Bernal	COSA	Project Manager	priscilla.bernal@sanantonio.gov	210-693-9653
Andy Garza	AMG Contractors	President	andy.garza@amgcontractors.com	210-896-2719
Blaine Laubach	Waterman Construction	Estimator	Blaubach@watermangc.com	210-762-5600
Matthew Warren	Universal Engineering Sciences (UES)	Business Development	Mwarren@teamues.com	210-392-5158
Hannah May	Henock Construction, LLC.	Estimator	Hannah@henockconstruction.con	210-661-2737
Mark Johnson	Diverse Services, LLC aka Diverse Construction Services	Owner	info@diverseservicesllc.com	210-385-2549
Rolando Sandoval	Alpha Project Solutions LLC	Director of Operations	AlphaPSLLCTX@gmail.com	713-505-4144
Isabel Salazar	AMG Contractors LLC	Project Administrator	Isabel@amgcontractors.com	210-497-1409
Harvey Jones	The Trevino Group	Project Manager	Estimating@trevinogroup.com	210-556-5403
Maxine saenz	Millennium Renovations LLC	Owner	maxine_saenz@yahoo.com	956-573-7568
Benjamin anca	Kingdom Bound Investment Group	Project Manager	benjamin.ancabsbg@gmail.com	210-441-2361

"General Decision Number: TX20240231 07/05/2024

Superseded General Decision Number: TX20230231

State: Texas

Construction Type: Building

County: Bexar County in Texas.

BUILDING CONSTRUCTION PROJECTS (does not include single family homes or apartments up to and including 4 stories).

Note: Contracts subject to the Davis-Bacon Act are generally required to pay at least the applicable minimum wage rate required under Executive Order 14026 or Executive Order 13658. Please note that these Executive Orders apply to covered contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but do not apply to contracts subject only to the Davis-Bacon Related Acts, including those set forth at 29 CFR 5.1(a)(1).

If the contract is entered into on or after January 30, 2022, or the contract is renewed or extended (e.g., an option is exercised) on or after January 30, 2022: 	. Executive Order 14026 generally applies to the contract. . The contractor must pay all covered workers at least \$17.20 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in 2024. 	
If the contract was awarded on or between January 1, 2015 and January 29, 2022, and the contract is not renewed or extended on or after January 30, 2022: 	. Executive Order 13658 generally applies to the contract. . The contractor must pay all covered workers at least \$12.90 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on that contract in 2024. 	

The applicable Executive Order minimum wage rate will be adjusted annually. If this contract is covered by one of the Executive Orders and a classification considered necessary for performance of work on the contract does not appear on this wage determination, the contractor must still submit a conformance request.

Additional information on contractor requirements and worker protections under the Executive Orders is available at <http://www.dol.gov/whd/govcontracts>.

Modification Number	Publication Date
0	01/05/2024
1	01/12/2024
2	04/05/2024
3	06/14/2024
4	07/05/2024

ASBE0087-014 06/04/2023

	Rates	Fringes
ASBESTOS WORKER/HEAT & FROST INSULATOR (Duct, Pipe and Mechanical System Insulation).....	\$ 28.95	8.39

BOIL0074-003 07/01/2023

	Rates	Fringes
BOILERMAKER.....	\$ 37.00	24.64

ELEC0060-003 01/01/2024

	Rates	Fringes
ELECTRICIAN (Communication Technician Only).....	\$ 33.50	18%+5.45

ELEC0060-004 01/01/2024

	Rates	Fringes
ELECTRICIAN (Excludes Low Voltage Wiring).....	\$ 33.50	18%+5.45

ELEV0081-001 01/01/2024

	Rates	Fringes
ELEVATOR MECHANIC.....	\$ 48.92	37.885+a+b

FOOTNOTES:

a. 6% under 5 years based on regular hourly rate for all hours worked. 8% over 5 years based on regular hourly rate for all hours worked.

b. Holidays: New Year's Day; Memorial Day; Independence Day; Labor Day; Thanksgiving Day; Friday after Thanksgiving Day; Christmas Day; and Veterans Day.

ENGI0450-002 04/01/2014

	Rates	Fringes
POWER EQUIPMENT OPERATOR		
Cranes.....	\$ 34.85	9.85

IRON0066-013 06/01/2023

	Rates	Fringes
IRONWORKER, STRUCTURAL.....	\$ 26.00	7.53

IRON0084-011 06/01/2023

	Rates	Fringes
IRONWORKER, ORNAMENTAL.....	\$ 27.51	8.13

* PLUM0142-009 07/01/2024

	Rates	Fringes
HVAC MECHANIC (Electrical Temperature Control Installation & Unit Installation Only).....	\$ 36.87	11.48
PIPEFITTER (Including HVAC Pipe Installation).....	\$ 36.87	11.48
Including HVAC Pipe Installation		
PLUMBER.....	\$ 36.87	11.48
Excludes HVAC Pipe Installation		

SFTX0669-002 04/01/2024

	Rates	Fringes
SPRINKLER FITTER (Fire Sprinklers).....	\$ 36.15	23.88

SHEE0067-004 07/03/2023

	Rates	Fringes
Sheet metal worker		
Excludes HVAC Duct Installation.....	\$ 30.24	15.89
HVAC Duct Installation Only.	\$ 30.24	15.89

** SUCOSA 1/5/2024

	Rates	Fringes
GLAZIER.....	\$ 12.59	0.87

* SUTX2014-006 07/21/2014

	Rates	Fringes
BRICKLAYER.....	\$ 22.15	0.00
CARPENTER (Acoustical Ceiling Installation Only).....	\$ 17.83	0.00
CARPENTER (Form Work Only).....	\$ 13.63 **	0.00
CARPENTER, Excludes Acoustical Ceiling Installation, Drywall Hanging, Form Work, and Metal Stud Installation.....	\$ 16.86 **	4.17
CAULKER.....	\$ 15.00 **	0.00
CEMENT MASON/CONCRETE FINISHER...	\$ 22.27	5.30
DRYWALL FINISHER/TAPER.....	\$ 13.81 **	0.00
DRYWALL HANGER AND METAL STUD INSTALLER.....	\$ 15.18 **	0.00
ELECTRICIAN (Low Voltage Wiring Only).....	\$ 20.39	3.04
IRONWORKER, REINFORCING.....	\$ 12.27 **	0.00
LABORER: Common or General.....	\$ 10.75 **	0.00
LABORER: Mason Tender - Brick...	\$ 11.88 **	0.00
LABORER: Mason Tender - Cement/Concrete.....	\$ 12.00 **	0.00
LABORER: Pipelayer.....	\$ 11.00 **	0.00
LABORER: Roof Tearoff.....	\$ 11.28 **	0.00
LABORER: Landscape and Irrigation.....	\$ 8.00 **	0.00
OPERATOR: Backhoe/Excavator/Trackhoe.....	\$ 15.98 **	0.00
OPERATOR: Bobcat/Skid Steer/Skid Loader.....	\$ 14.00 **	0.00
OPERATOR: Bulldozer.....	\$ 14.00 **	0.00

OPERATOR: Drill.....	\$ 14.50 **	0.00
OPERATOR: Forklift.....	\$ 12.50 **	0.00
OPERATOR: Grader/Blade.....	\$ 23.00	5.07
OPERATOR: Loader.....	\$ 12.79 **	0.00
OPERATOR: Mechanic.....	\$ 18.75	5.12
OPERATOR: Paver (Asphalt, Aggregate, and Concrete).....	\$ 16.03 **	0.00
OPERATOR: Roller.....	\$ 12.00 **	0.00
PAINTER (Brush, Roller and Spray), Excludes Drywall Finishing/Taping.....	\$ 13.07 **	0.00
ROOFER.....	\$ 12.00 **	0.00
TILE FINISHER.....	\$ 11.32 **	0.00
TILE SETTER.....	\$ 14.94 **	0.00
TRUCK DRIVER: Dump Truck.....	\$ 12.39 **	1.18
TRUCK DRIVER: Flatbed Truck.....	\$ 19.65	8.57
TRUCK DRIVER: Semi-Trailer Truck.....	\$ 12.50 **	0.00
TRUCK DRIVER: Water Truck.....	\$ 12.00 **	4.11

WELDERS - Receive rate prescribed for craft performing
operation to which welding is incidental.

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** Workers in this classification may be entitled to a higher minimum wage under Executive Order 14026 (\$17.20) or 13658 (\$12.90). Please see the Note at the top of the wage determination for more information. Please also note that the minimum wage requirements of Executive Order 14026 are not currently being enforced as to any contract or subcontract to which the states of Texas, Louisiana, or Mississippi, including their agencies, are a party.

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their

own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at <https://www.dol.gov/agencies/whd/government-contracts>.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (iii)).

The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of "identifiers" that indicate whether the particular rate is a union rate (current union negotiated rate for local), a survey rate (weighted average rate) or a union average rate (weighted union average rate).

Union Rate Identifiers

A four letter classification abbreviation identifier enclosed in dotted lines beginning with characters other than "SU" or "UAVG" denotes that the union classification and rate were prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2014. PLUM is an abbreviation identifier of the union which prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. 07/01/2014 is the effective date of the most current negotiated rate, which in this example is July 1, 2014.

Union prevailing wage rates are updated to reflect all rate changes in the collective bargaining agreement (CBA) governing this classification and rate.

Survey Rate Identifiers

Classifications listed under the "SU" identifier indicate that no one rate prevailed for this classification in the survey and the published rate is derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As this weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SULA2012-007 5/13/2014.

SU indicates the rates are survey rates based on a weighted average calculation of rates and are not majority rates. LA indicates the State of Louisiana. 2012 is the year of survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 5/13/2014 indicates the survey completion date for the classifications and rates under that identifier.

Survey wage rates are not updated and remain in effect until a new survey is conducted.

Union Average Rate Identifiers

Classification(s) listed under the UAVG identifier indicate that no single majority rate prevailed for those classifications; however, 100% of the data reported for the classifications was union data. EXAMPLE: UAVG-OH-0010 08/29/2014. UAVG indicates that the rate is a weighted union average rate. OH indicates the state. The next number, 0010 in the example, is an internal number used in producing the wage determination. 08/29/2014 indicates the survey completion date for the classifications and rates under that identifier.

A UAVG rate will be updated once a year, usually in January of each year, to reflect a weighted average of the current negotiated/CBA rate of the union locals from which the rate is based.

State Adopted Rate Identifiers

Classifications listed under the "SA" identifier indicate that the prevailing wage rate set by a state (or local) government was adopted under 29 C.F.R. 1.3(g)-(h). Example: SAME2023-007 01/03/2024. SA reflects that the rates are state adopted. ME refers to the State of Maine. 2023 is the year during which the state completed the survey on which the listed classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 01/03/2024 reflects the date on which the classifications and rates under the ?SA? identifier took effect under state law in the state from which the rates were adopted.

WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

- * an existing published wage determination
- * a survey underlying a wage determination
- * a Wage and Hour Division letter setting forth a position on a wage determination matter
- * a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour

National Office because National Office has responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

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END OF GENERAL DECISION