



ADDENDUM No. II

SUBJECT: Request for Competitive Sealed Proposals – Riverwalk Channel Improvements: Staircase and Sidewalks
RFQ: 2024-143

FROM: Jonathan Miranda, Procurement Administrator

DATE: September 6, 2024

THIS NOTICE SHALL SERVE AS ADDENDUM NO. II – TO THE ABOVE REFERENCED REQUEST FOR QUALIFICATIONS

This addendum is separated into sections for convenience; however, all Respondents, and other parties shall be responsible for reading the entire addendum. The failure to list an item or items in all affected sections of this amendment does not relieve any party affected from performing as per instructions, providing that the information is set forth one time any place in this addendum. These documents shall be attached to and become part of the Contract Documents for this project. The Respondent shall be required to acknowledge the receipt of this addendum.

1. The following changes and/or additions to the Contract Documents, via this amendment, shall apply to submittals made for and to the execution of the various parts of the work affected thereby.
2. Careful note of the Amendment shall be taken by all interested parties and all trades affected shall be fully advised in their performance of the work involved.

GENERAL INFORMATION:

1. Pre-Submittal Conference Presentation
2. Pre-Submittal Conference Sign-In Sheet
3. Bid form is revised and updated on CivCast.
4. The bid opening date and submission deadline is hereby extended to **Tuesday, September 17, 2024 at 2:00 pm** Central Standard time.

QUESTIONS SUBMITTED ON CIVCAST IN ACCORDANCE WITH SECTION VIII, RESTRICTION OF COMMUNICATIONS:

Question 1: Can the pre-Submittal conference scheduled for August 7, 2024 at 10:00 a.m. be made mandatory?

Response: The city conducted a pre-submitted conference on August 7, 2024, at 10:00 a.m., and it was not mandatory.

Question 2: What is the anticipated city council consideration for this project?

Response: The city is anticipated to take this contract to council in December 2024.

- Question 3: Is construction material testing part of this contract? Or is there an independent contractor who will be performing QC testing?
- Response: The city will engage an independent testing consultant as per specification division 3 – Concrete, section 033053 – Miscellaneous Cast-in-place concrete, 3.10.
- Question 4: When will this contract be awarded and the job will start?
- Response: The city anticipates this contract to be awarded in December 2024, and work begins in January 2025.
- Question 5: Is this a federally funded Project?
- Response: No, it is not a federally funded project.
- Question 6: Can the engineer's estimate be broken out by Base, Alternate 1 and Alternate 2?
- Response: Please see the attached document for the breakdown of the base, alternate 1 and alternate 2.
- Question 7: Can city provides excel version of the price schedule?
- Response: City uses CivCast to compute the bid tab so all the interested respondents needs to submit price schedule through CivCast.
- Question 8: Are there any contaminated soils/liquids?
- Response: Please refer to specification division 1 – General requirements, section 11000- Summary of Work, A.14.
- Question 9: Is a geotechnical report available?
- Response: No, a geotechnical report is not available.
- Question 10: Can a pedestrian traffic control plan be provided?
- Response: Respondents are required to submit a proposed project schedule in the proposal. Please see drawing A0.2 Key Plan and Phasing/Site diagram, general notes and specification division 1 – General Requirements, section 11000 – Summary of Work, A.6 & A.7.
- Question 11: Is an installation floater required with the insurance?
- Response: Installation floater is not provided in the insurance table. The table shows Builder's Risk. The City will accept the installation floater but respondents need to submit a waiver requesting to accept installation floater in lieu of builder's risk.
- Question 12: Is a project schedule available?
- Response: Please see response of Question 10.
- Question 13: Will the respondent be able to occupy the lane closure for each access point to the staircases with no charge?
- Response: Yes, City will waive the permit for lane closure but the respondents are required to provide the barricades.

Question 14: Are there any permits that will need?

Response: There are no building permits required.

Question 15: Does the respondent have access to a river barge? If so, what cost, if any? Also, will an operator be made available?

Response: Yes, at no cost the City will provide up to two (2) city barges with driver(s) for the respondent use during normal business hours. Please refer to specification division 1 – General Requirements, section 11000 – Summary of work, A.8 for more information.

Question 16: Does the respondent have access to a boat ramp? If so, kindly share the location.

Response: Yes, respondent has access to a boat ramp. Location address is 202 E. Nueva Street, San Antonio, TX 78205

Question 17: Is there a phasing plan? Are we restricted to one site and are there any phasing restrictions?

Response: Please see response of Question 10.

Question 18: Bid form on CivCast doesn't have a spot for alternatives?

Response: Bid form has been updated on CivCast. Please see item 3 above.

Question 19: Will the two (2) large triple pontoon barges be available for the duration of the project?

Response: Please see response of Question 15.

Question 20: Referring to sheet A0.1, note 5 under "Landscape and Tree Preservation Notes", Will landscape plans be provided? Additionally, in areas where Root Protection Zone (RPZ) will be distributed, will existing and proposed grades be provided?

Response: Landscape plans are not needed. Please refer to notes regarding RPZ and grades on A0.1. Reference to landscape plans on note 5 is no longer applicable and will be deleted.

Question 21: Can a verification scale be added to plan pages?

Response: Scale is noted on the drawings. All existing dimensions should be field verified.

Question 22: Is TDLR inspection required?

Response: Yes, the project has been registered and will require an inspection.

Question 23: Is grade certificate required?

Response: The respondent shall use existing and finished grades. Please refer to drawings A0.1 – Index of drawings/ Tree Preservation notes/ Structural notes, General notes.

Question 24: Can the City provide more information on A4.1 note 4?

Response: The City's intent is to prevent differential movement between separate existing slabs. Arrows point to existing joint between existing slabs. These existing slabs will be saw-cut to add dowels as described to connect the existing slabs to avoid future movements. These existing slabs will be covered with new colored cast stone pavers.

- Question 25: Can pedestrian traffic be detoured to the south and east side of the river to allow multiple areas to be worked on simultaneously?
- Response: Yes, but it is subject to City's review and consideration. Please see drawing A0.2 Key Plan and Phasing/Site diagram, general notes and specification division 1 – General Requirements, section 11000 – Summary of Work, A.6 & A.7 for more information.
- Question 26: Will traffic permitting be required for lane closures to pour concrete? If so, does the contractor need to pay?
- Response: Please see response of Question 13.
- Question 27: Referring to sheet A0.1, under "Foundation Notes", Are there any plans to go along with these notes?
- Response: Please refer to structural details on the A series sheet.
- Question 28: Are drain scuppers operational in areas 6 and 7?
- Response: Respondent needs to verify whether drain scuppers in areas 6 and 7 are operational or not.
- Question 29: What are the designated work hours for this project?
- Response: Designated work hours for this project are from 9 A.M to 5 P.M.
- Question 30: Can multiple areas to be constructed simultaneously?
- Response: Yes, but is subject to City's review and consideration. Please see drawing A0.2 Key Plan and Phasing/Site diagram, general notes and specification division 1 – General Requirements, section 11000 – Summary of Work, A.6, A.7 and A.9 for more information
- Question 31: Referring to sheet number A0.1, under "Repair Notes", these notes are very detailed and could potentially be expensive. Can areas on the plans be identified exactly where these notes will apply?
- Response: Please refer to details for locations of specific associated notes. Repair location is primarily at the stair on sheet number A1.1 and A1.2
- Question 32: Referring to sheet number A2.2, keynotes 1 indicates re-grout all grouted all walk panels/typical. The plans show "1" pointing to 4 joints. Does "All" in this note refer to those four joints? Or is the note referring to all the joints on sheet A2.2? or all joints on this base bid + Alternate? Or joints of panels highlighted/shaded?
- Response: Note indicates "typical" which refers to all grout's joints in this area.
- Question 33: With respect to sheet number A4.1, Keynotes 4, it states that saw cut existing slabs at 3'-0" o.c. and install ½" x 12" long stainless-steel dowel. This area is "noted as contemporary walk panel". Can the city provide more details for this work?
- Response: Please refer answer to Question 24.

Question 34: With respect to sheet number A6.1, keynotes 3 and 4, it looks like notes 3 and 4 overlap.
Can City provide clarification as to the limits of both note 3 and 4?

Response: Notes 3 and 4 do not overlap. Please refer to sheet A6.1 for extents of Note 4. Note 3 refer to the typical condition in all other areas.

END OF ADDENDUM No. 2

Jonathan Miranda

Jonathan Miranda, MSJP
Procurement Administrator
Finance Department – Procurement Division

Request for Competitive Sealed Proposals Pre-Submittal Meeting for the Riverwalk Channel Improvements – Staircase and Sidewalks



RFCSP#: 2024-143

Wednesday, August 7, 2024



Sign-In Instructions



Everyone attending today's conference is highly encouraged to scan the QR Code with your phone/tablet or click/type the URL link on your computer and complete the Sign-In Form.

All information provided by you on this form may be posted on the City's website, or otherwise disseminated publicly. By including this information, you hereby affirmatively consent to the release of the information you provide.

By signing in, this will confirm your attendance for today's meeting. If you do not complete the form, your information will not be added to the sign in sheet and may miss critical updates should the City need to release notifications. The QR code will not be available after the meeting.



Sign-In Form:

<https://forms.office.com/g/t5TxkgGjHa?origin=lprLink>

Introductions



*I*NTRODUCTION

City Staff Only:

We will begin with City staff introductions who are attending today's meeting.

Please hold all questions until the end of the pre-BID/submittal conference.

Solicitation Background



The City of San Antonio (City), Center City Development & Operations (CCDO) is issuing a Request for Competitive Sealed Proposals (RFCSP) for qualified firms (Respondents) to provide construction services for the **River Walk Channel Improvements: Staircase and Sidewalks** (Project). The project consists of the renovations of the Riverwalk and other work indicated in the contract documents.



Scope of Services

- The Project consists of repair and rehabilitation as part of the Center City Development & Operations (CCDO) Department's continuing efforts to improve and maintain the infrastructure and the experience of the San Antonio River Walk. CCDO will be utilizing the construction services of a general contractor at several areas along the River Walk utilizing the competitive sealed proposal delivery method for construction. This construction project includes, but is not limited to, the construction of sidewalks, steps, ramps, retaining walls, handrails, and any other work required for the completion of the project as designed in the project plans and specifications.
- **Plans and Specifications of the Construction Documents:** Documents may be downloaded on the Civcast website at <https://www.civcastusa.com/bids>. Questions received from potential respondents shall be answered by the City by posting on the Civcast website. All provisions and requirements of such issued addenda shall supersede or modify affected portions of the Specifications. All addenda are a part of the Project's Contract Documents. No other explanation or interpretation regarding provisions and/or requirements shall be considered official or binding upon City. Addenda shall be posted on the Civcast website at <https://www.civcastusa.com/bids>, along with the Project solicitation documents. Respondent understands and agrees that Respondent is responsible for obtaining all issued Addenda and adhering to all requirements in any issued Addenda. City shall not be responsible for incorrect information obtained through other sources.
- **Construction Cost Estimate for Staircase:** \$235,627.00.
- **Construction Cost Estimate for Sidewalk:** \$2,214,373.00.
- **Calendar Days:** Respondent understands and agrees that this is a 305-calendar day contract.



Restriction on Communications

- No communication with 1) City Officials from the release of the solicitation until the contract is posted for consideration as an “A Session” agenda item and 2) City Staff from the release of the solicitation until Contract Award except:
 - Questions at today’s pre-bid meeting;
 - Small Business Office (SBO) can be reached until the submittal deadline to address SBEDA questions only;
 - Submit written questions by 4:00 P.M. CT, August 20, 2024.
- Failure to adhere to the restrictions on communications policy may lead to disqualification of Respondent’s submittal from consideration.
- City staff can reach out to Respondents to clarify documents submitted and to begin negotiations once evaluation is completed, if applicable.

High Profile Solicitation



This solicitation has been identified as High-Profile.

Notice Regarding Prohibition on Campaign or Officeholder Contributions for Individuals and Entities Seeking High-Profile Contracts. Under Section 2-309 of the Municipal Campaign Finance Code, there are prohibitions on making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections **beginning on the *10th business day after a contract solicitation has been released through the 30th calendar day following the approval by City Council (“blackout” period).**

A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution was made by any of these individuals during the “blackout” period.

****For this solicitation, the first-day contributions are prohibited is August 2, 2024***

The first day contributions may be made is the 31st day after the contract is approved at a City Council “A” Session.

Please refer to the Cover Page of solicitation for additional details.

Riverwalk Channel Improvements Staircase and Side Walks



**Economic Development Department,
Small Business Office**



SBEDA Eligibility & SAePS Registration

Doing Business with the City

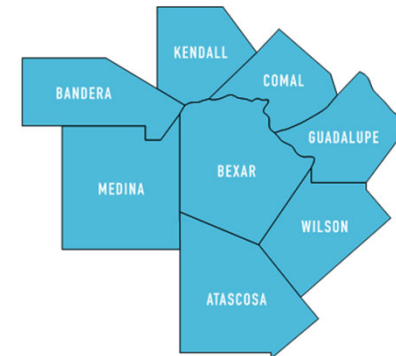
Economic Development

SBEDA Eligibility



Certified by the SCTRCA as a Small Business Enterprise (SBE)

Note: Other certifications such as MBE, WBE or AABE may be needed to fulfill other SBEDA requirements or obtain certain SBEDA incentives



HQ or a Significant Business Presence in SAMSA

Significant business presence requires a firm to have an office in the SAMSA for 1 year and 20% of the firm's employees must work out of that SAMSA office



Register Your Business with the City

- To register, please follow the link:
www.sanantonio.gov/purchasing/saeps.aspx
 - Once registered, the SAePS System will state online if your firm is SBEDA eligible or not
 - Prime awardees must be registered in the Central Vendor Registry;
however, the City encourages all vendors to register in SAePS
 - SAePS is a great way to market your business and learn about upcoming solicitation opportunities
-



Prime Contract Programs & Subcontracting Programs

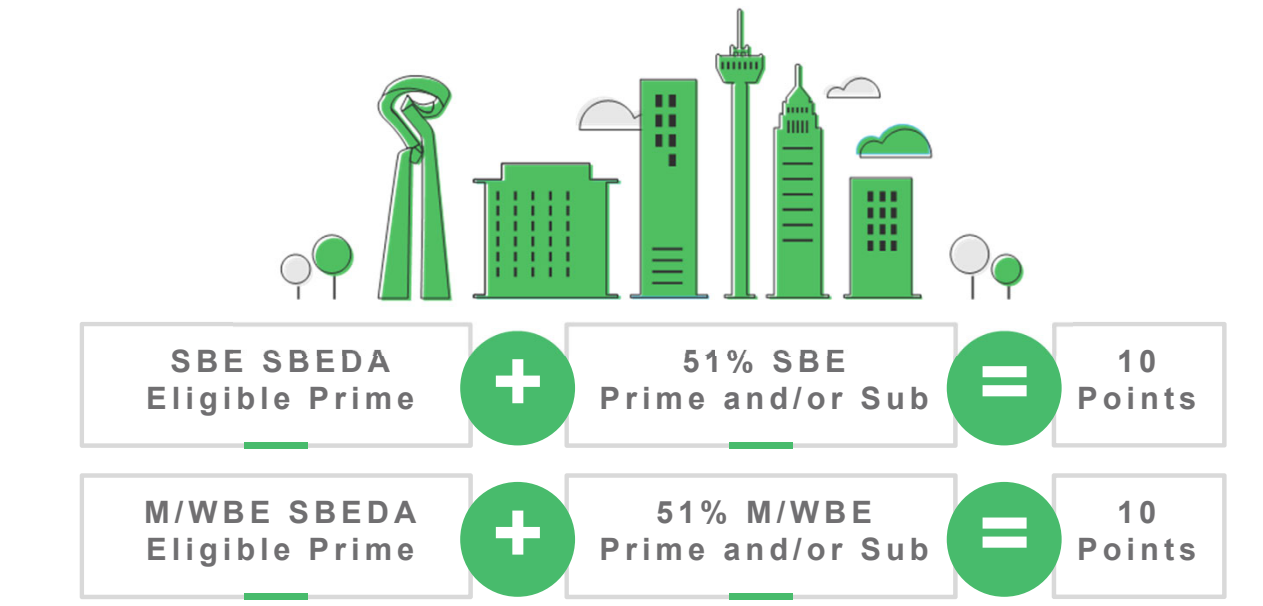
SBEDA Tools

Economic Development

SBEDA Tools



Prime Contract Program



SBEDA Tools



Subcontracting Program

For a Prime Contractor or Subcontractor to count toward a City required subcontracting goal(s), the Prime Contractor or Subcontractor must be SBEDA eligible and have the same certification(s) as the City required goal(s)

Note that self performance by the Prime Contractor is allowed

Goal Type	Percentage
M/WBE	18%
AABE	3%

SBEDA Tools



Subcontracting Program Important Notes



- Self-Performance of subcontracting goals by the Prime respondent **IS ALLOWED** for this solicitation
- Not meeting the subcontracting goals at the time bids are due will deem a bid non-responsive
- The City of San Antonio has a vendor search function to find SBEDA eligible S/M/WBES. Please visit the COSA vendor Listing to view or to download a listing of SBEDA eligible vendors registered with the City
www.sanantonio.gov/purchasing/vendorinformation/cosavendorlisting.aspx
- ASSISTANCE IS AVAILABLE FOR COMPLETING THE UTILIZATION PLAN



Utilization Plan and Waiver Request

SBEDA Forms

Economic Development



All sections of the following table must be completed for all firms listed. List all *certified or non-certified* Subcontractors/Suppliers that will be utilized for the entire contract period, excluding possible extensions, renewals and/or alternates. Use additional pages if necessary.

ROLE	NAME OF FIRM	SBEDA ELIGIBLE (YES/NO)	DOLLAR AMOUNT BY FIRM	% OF TOTAL CONTRACT VALUE BY FIRM	WORK TO BE PERFORMED (5 DIGIT NIGP CODE)
PRIME CONTRACTOR					
SUB					
SUB					
SUB					
SUB					
SUB					
SUB					
SUB					
SUB					
SUB					
SUB					
SUB					
SUB					
SUB					
SUB					
SUB					

ALL SECTIONS MUST BE COMPLETED FOR ALL FIRMS LISTED

Make sure you include 18% M/WBE and 3% AABE or Waiver Request

Version: 7/15/16 pg. 2



Subcontracting Goal Waiver Request

SECTION A: Sufficient Commercially Useful Work Identified to Meet Subcontracting Goal 25

Please provide documentation and supporting evidence to show how the criteria was fulfilled:

- List the specific scope of work identified for each of the S/M/WBEs contacted
- Ensure the scope of work identified for S/M/WBEs is greater than or equal to the subcontracting goal(s)
- Additional comments, if any

SECTION B: Initial Communications to Potential S/M/WBE Subcontractors Using Central Vendor Registry (CVR) / Website Posting of Subcontractor Solicitations 20

Please provide documentation and supporting evidence to show how the criteria was fulfilled:

- Contact **at least five (5)** S/M/WBEs for each S/M/WBE goal category (AABE, ABE, HABE, NABE, WBE) registered in the Central Vendor Registry (CVR) for each scope of work identified to be subcontracted in Section A
- Note: If less than 5 S/M/WBEs are registered for a scope of work, contact the total available for that goal category.**
- Include current documentation of searches from the City of San Antonio Vendor Registry (SAePS/CVR) per scope of work (<http://sanantonio.gov/purchasing/vendorinformation/cosavendorlisting.aspx>)
- Notify S/M/WBEs at least seven (7) calendar days prior to the bid closing date
- Submit all communications with S/M/WBEs (emails/call logs). For a sample call log, see [Good Faith Effort Documentation](#).

SECTION C: Follow-Up Communications & Bid Negotiations with Potential Subcontractors 35

Please provide documentation and supporting evidence to show how the criteria was fulfilled:

- Follow up with S/M/WBEs at least three (3) calendar days prior to the bid closing date. Note that an alternate form of communication is required from the communication methods used in Section B
- Document if a response was received from S/M/WBEs contacted. If a S/M/WBE submitted a bid, indicate negotiations and reasoning for not accepting the bid
- Additional comments, if any

- A full or partial waiver of a specified goal may be requested, for good cause, by submitting the Subcontracting Goal-Waiver Request form with the solicitation response and UP at the time bids are due
- Form is available at: www.sanantonio.gov/SBO/Forms.aspx
- Submitting a waiver does NOT guarantee Responsiveness as waivers are subject to approval
- A submitted waiver must obtain a score of 70 or greater to be approved

Subcontracting Goal Waiver Request



SECTION D: Attendance at Pre-Submittal Conference

5

City staff maintains documentation regarding attendance at the pre-submittal conference:

- Below, list the individuals from your firm that attended the pre-submittal conference

SECTION E: Other Criteria (Bonding / Insurance /Supplier Credit Assistance)

15

Please provide documentation and supporting evidence to show how the criteria was fulfilled. To receive all 15 points, three (3) additional good faith efforts must be completed. Note the items below are recommendations of 'other criteria'.

The vendor may identify other good faith efforts in the area provided below (subject to approval):

- Participate in a mentoring program in the San Antonio Metropolitan Statistical Area (SAMSA)
- Provide easy access to plans and specifications for S/M/WBEs
- Host outreach events for S/M/WBEs in SAMSA
- Offer joint check services or bonding assistance or lines of credit to S/M/WBEs
- Advertise and utilize member listings from multiple trade organizations and Chambers of Commerce
- Other (If Other Please List Below)

- Please ensure each task within a given section is completed and the back up documentation is provided
- Please refer to the SBEDA Subcontracting Goal-Waiver Request Guide for additional information on how to complete a Subcontracting Goal-Waiver Request Form



CCMS Reporting, Mentor Protégé Program, Bonding
Assistance Program

Post-Award Information

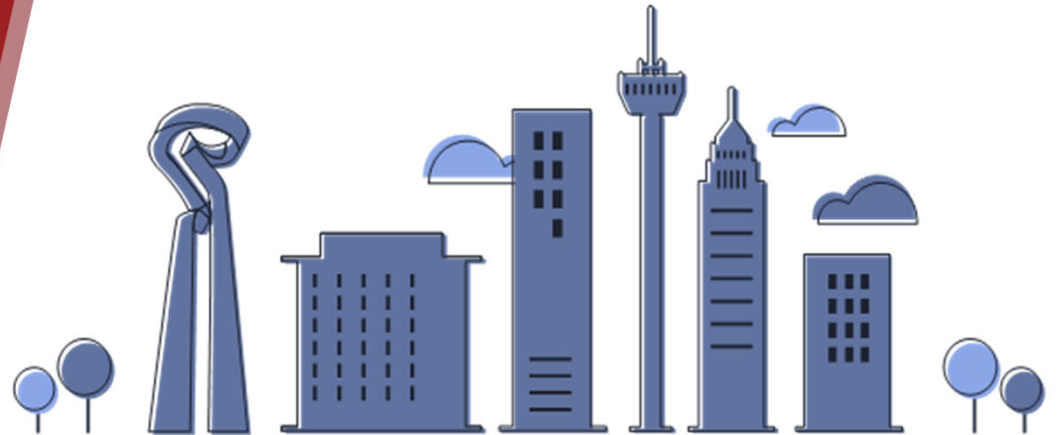
Economic Development



Post-Award Requirements

City Contract Management System

- Report payments to subcontractors and monitor attainment of the SBEDA goals on a monthly basis
- Submit Change of Utilization Plans if the value of the contract changes or if subcontractors are added, removed, or reduced in value with proper documentation



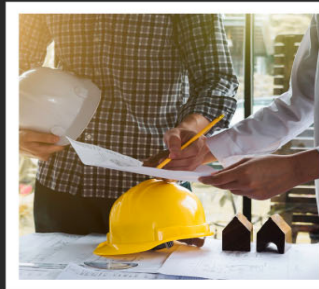
Capacity Building & Bonding Assistance Program



CAPACITY BUILDING & BONDING ASSISTANCE PROGRAM

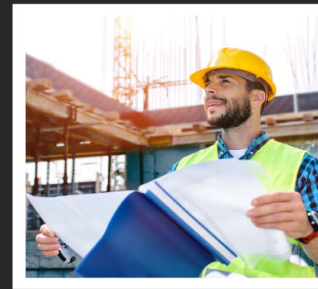
Small Business Contractors in San Antonio

- **Maximize** your bonding capacity
- **Bid** on more City of San Antonio Contracts
- **Grow** your own business to the next level



CAPACITY BUILDING

- Education & training
- One-on-one technical assistance & guidance



BONDING ASSISTANCE

- Access to specialty bond markets
- Access to funds for city bond requirements

**GET IN THE GAME!
GET BONDED TODAY!**

For more information visit
www.sanantonio.gov/edd

City of San Antonio Capacity Building & Bonding Assistance Program
Jim Swindle, AFSB - Program Administrator | Alamo Surety Bonds

(210) 930-5550 jim@alamobonds.com



SAEDC

SAN ANTONIO ECONOMIC
DEVELOPMENT CORPORATION



CITY OF SAN ANTONIO
ECONOMIC DEVELOPMENT
DEPARTMENT



Mentor Protégé Program

- The City of San Antonio has partnered with Alamo Colleges to establish a Mentor Protégé Program.
- The Program starts with a series of classes to help S/M/WBEs write a business plan, understand financials, learn how to market, etc.
- S/M/WBEs are then partnered with mentors for a 2-year period to learn best business practices.



ALAMO
COLLEGES



Contact Us



SBEDA Program

- Email: SBEDAdocs@sanantonio.gov
- Phone: 210-207-3922
- Website: www.sanantonio.gov/sbo



Central Vendor Registry Contact

- Phone: 210-207-0118
- Website: www.sanantonio.gov/purchasing/saeps



SCTRCA

- Phone: 210-458-3225
- Website: www.sctrca.org



Mentor Protégé Program

Mario Hernandez, Program Manager

- Email: mhernandez1665@alamo.edu
- Phone: 210-486-0821
- Website: www.besanantonio.com





Thank You
End of Presentation

Labor Compliance



- The awarded Prime Contractor and their subcontractors must comply with the Prevailing Wage Decision.
- The Wage Decision assigned to this project is the current (Heavy and Highway: TX20240007 01/5/2024)

COMPLIANCE - TOP 10

- 1 Post the appropriate Wage Determination and Notices for the project in a conspicuous location.
- 2 Pay time-and-a-half to workers who work on any of the 7 listed City Holidays.
- 3 Pay time-and-a-half to workers who work in excess of 40 hours in a given week.
- 4 Workers must be classified for the work performed, in accordance to the Wage Determination.
- 5 Prime Contractor is accountable and responsible for ensuring that all workers are paid the prevailing wage rates, including subcontractors.
- 6 Certified payrolls must be submitted through the LCP Tracker System, weekly.
- 7 Apprentices must be registered in an Apprenticeship Training Program which is approved by the US Department of Labor.
- 8 All workers must be paid on an hourly rate basis. No piece work or day labor rates.
- 9 Site Visits may be conducted to ensure proper work classification and wage rates.
- 10 If workers are underpaid, restitution to the worker is required and the City will impose penalties in accordance to the contract.

Should you have any questions during the project, contact the LCO assigned to the project or email laborcompliance@sanantonio.gov.

Schedule of Events

SOLICITATION



June 2024

- July 19, 2024; RFCSP Released
- August 7, 2024; at 10:00 AM Pre-Submittal Meeting
- August 20, 2024; at 4:00 PM Deadline for Submission of Written Questions

POST SOLICITATION



Aug 2024- Sep 2024

- September 3, 2024; at 2:00 PM Submittals Due
- October, 2024; Interviews, if necessary

FINALIZATION



Sep 2024- Oct 2024

- November 2024; Notification of Selection
- December 2024 Anticipated City Council Consideration
- December 2024 Anticipated NTP

Proposal Document Requirements



TAB	TITLE	DESCRIPTION
1	Submittal Checklist and Table of Contents (Form 1)	Ensure all required information is in correct order.
2	Executive Summary	One page summary stating relevant information of your team.
3	General Conditions Review	Must provide written acknowledgment that Respondent accepts the terms, conditions and requirements of the City's General Conditions.
4	Letter of References	Maximum of 5 letters.

Proposal Document Requirements



A: Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants (30 points)

TAB	TITLE	DESCRIPTION
5	Experience	Respondent's qualifications relating to scope.
6	Project Sheets	Maximum of 5 project sheets.
7	Proposed Key Personnel/Organizational Chart	Org. Chart of proposed team.
8	Resumes	One-page Resumes of key team members.
9	Experience with Green Building and Sustainability Practices	Describe experience with green building practices and any green certifications/specialist training.

Proposal Document Requirements



B: Understanding of the Project and Proposed Management Plan (25 points)

TAB	TITLE	DESCRIPTION
10	Project Understanding	Understanding the primary objectives of the project. Constraints and technical challenges.
11	Construction Management Plan	Project management approach. Approach to Quality Control/Assurance.
12	Commitment to Green Building and Sustainability Initiatives, Practices, and Implementation	Commitment to Green Building and Sustainability Initiatives, Practices and Implementation.

Proposal Document Requirements



C: Experience with the San Antonio Region & Past Performance (10 points)

TAB	TITLE	DESCRIPTION
13	Experience with the San Antonio Region & Past Performance	Narrative form. Work in San Antonio or surrounding area in past 5 years. Reference projects listed in the project sheets. Describe the teams experience in the areas listed in the RFQ. A portion of the scoring for this section may be based on the City's Consultants' Scorecard.

Proposal Document Requirements



D: Price Proposal (15 points)

TAB	TITLE	DESCRIPTION
14	Price Proposal	Respondent's must enter Price Proposal in the Bid Form section of CivCast https://www.civcastusa.com/bids .

The submitted Price Proposal reflecting the lowest price total including the base proposal, allowances (if any) and all alternates (if any) will receive the maximum fifteen (15) points. Refer to formula and example listed below:

Formula: $\text{Lowest price proposal} / \text{Firm's price proposal} \times 15 \text{ points} = \text{Score}$



Evaluation Criteria Summary

Evaluation Criteria Summary	Maximum Points
A. Experience, Background, Qualifications of Respondent, Key Personnel, and Key Sub-Consultants	30
B. Understanding of the Project and Proposed Management Plan	25
C. Experience with the San Antonio Region & Past Performance	10
D. Price Proposal	15
E. SBEDA: SBE Prime Contract Program – 10 Points M/WBE Prime Contract Program – 10 Points	20
Total Maximum	100 Points



Bid Form (Lump Sum Bid)

- To view the Bid Form in CivCast
 - Click on “Bidding”
 - Click on “Bid Form”
- Enter a Lump Sum bid amount according to the Plans and Specifications

<u>Base Bid</u>		Add Section ▾		Delete Bid Form
<u>Staircase and Sidewalks</u>		Add Bid Item		Delete Section
1	Base Bid Staircase-These unit prices are 'complete and in place', and include but are not limited to: necessary superintendence, labor, machinery, equipment, tools, materials, mobilization, insurance, overhead and other miscellaneous items and costs. It is further understood that these unit prices may be used by the City of San Antonio for additions or deletions from the scope with mutual agreement by parties.	LS	1	Select ▾
2	Base Bid Sidewalks-These unit prices are 'complete and in place', and include but are not limited to: necessary superintendence, labor, machinery, equipment, tools, materials, mobilization, insurance, overhead and other miscellaneous items and costs. It is further understood that these unit prices may be used by the City of San Antonio for additions or deletions from the scope with mutual agreement by parties.	LS	1	Select ▾



Required Uploads

Upload each document individually
Submittal Cover/Signature Page (Form 2) <i>SOS Filing Number and SAMS DUNS and/or CAGE number</i>
Contracts Disclosure Form (Form 3) https://www.sanantonio.gov/eforms/atty/ContractsDisclosureForm.pdf
Litigation Disclosure Form (Form 4)
SBEDA Utilization Plan (Form 5)
Veteran-Owned Small Business (VOSB) Program Tracking Form
Local Preference Program (LPP) Identification Form
Heat Illness Prevention Acknowledgment Form
Unit Pricing Sheet and Proof of Insurability
Proposal Guarantee
Certificate of Interested Parties TEC Form 1295 www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

Local Preference Program (LPP) Identification Form

- Currently, the Local Preference Program (LPP) does not apply to City of San Antonio Construction Projects
- This form will only be used for reporting and tracking purposes
- The form must be submitted with your bid



**City of San Antonio
Finance Department - Purchasing Division
Local Preference Program Identification Form**

CITY RESERVES THE RIGHT TO REQUEST ADDITIONAL INFORMATION TO VALIDATE BIDDERS'/RESPONDENTS' DESIGNATION AS A CITY BUSINESS.

COMPLETE THE FOLLOWING FORM AND SUBMIT WITH YOUR RESPONSE EVEN IF YOU ARE NOT SEEKING A LOCAL PREFERENCE. THE BIDDER / RESPONDENT MUST COMPLETE THE FOLLOWING FORM TO BE IDENTIFIED AS A CITY BUSINESS. IF BIDDER / RESPONDENT IS SUBMITTING AS A JOINT VENTURE, EACH CITY BUSINESS THAT IS A MEMBER OF THE JOINT VENTURE MUST COMPLETE AND SIGN THIS FORM.

PROVIDE THE FOLLOWING INFORMATION IF BIDDER/ RESPONDENT IS SUBMITTING AS PART OF A JOINT VENTURE. Joint Venture means a collaboration of for-profit business entities, in response to a solicitation, which is manifested by a written agreement, between two or more independently owned and controlled business firms to form a third business entity solely for purposes of undertaking distinct roles and responsibilities in the completion of a given contract. Under this business arrangement, each joint venture partner shares in the management of the joint venture and also shares in the profits or losses of the joint venture enterprise commensurately with its contribution to the venture.

STATE BIDDER'S / RESPONDENT'S PERCENTAGE OF OWNERSHIP IN THE JOINT VENTURE: _____%

SUBMIT A COPY OF THE JOINT VENTURE AGREEMENT. SUBMIT ANY OTHER DOCUMENTATION REQUESTED BY CITY TO SUBSTANTIATE THE EXISTANCE OF AND/OR PARTICIPATION IN THE JOINT VENTURE. NO PREFERENCE POINTS WILL BE ALLOCATED TO A JOINT VENTURE THAT FAILS TO SUBMIT REQUIRED DOCUMENTATION.

SOLICITATION NAME/NUMBER: _____

PROVIDE THE FOLLOWING INFORMATION REGARDING BIDDER'S / RESPONDENT'S HEADQUARTERS:

Name of Business:		
Physical Address:		
City, State, Zip Code:		
Phone Number:		
Email Address:		
Provide the total number of full-time, part-time, and contract personnel employed by Bidder / Respondent:	_____	
Is Business headquartered within the incorporated San Antonio city limits? (circle one)	Yes	No
Has the business been headquartered in the incorporated San Antonio city limits for one year or more? (circle one)	Yes	No
If the answers to the questions above are "Yes", stop here. If the answer to either of the above questions is "No", provide responses to the following questions:		

Veteran-Owned Small Business Program (VOSB) Tracking Form

- Currently, the Veteran-Owned Small Business Program (VOSB) does not apply to City of San Antonio Construction Projects
- This form will only be used for reporting and tracking purposes
- The form must be submitted with your bid



**City of San Antonio
Veteran-Owned Small Business Program Tracking Form**

SOLICITATION NAME/NUMBER: _____

Name of Respondent:		
Physical Address:		
City, State, Zip Code:		
Phone Number:		
Email Address:		
Is Respondent certified as a VOSB with the U.S. Small Business Administration? (circle one)	Yes	No
If yes, provide the SBA Certification #		
If not certified by the SBA, is Respondent certified as a VOSB by another public or private entity that uses similar certification procedures? (circle one)	Yes	No
If yes, provide the name of the entity who has certified Respondent as a VOSB. Include any identifying certification numbers.		
Participation Percentage:		
Participation Dollar Amount:		

Is Respondent subcontracting with a business that is certified as a VOSB? (circle one)	Yes	No
Name of SUBCONTRACTOR Veteran-Owned Small Business:		
Physical Address:		
City, State, Zip Code:		
Phone Number:		
Email Address:		
Is SUBCONTRACTOR certified as a VOSB with the U.S. Small Business Administration? (circle one)	Yes	No
If yes, provide the SBA Certification #		
If not certified by the SBA, is SUBCONTRACTOR certified as a VOSB by another public or private entity that uses similar certification procedures? (circle one)	Yes	No
If yes, provide the name of the entity who has certified SUBCONTRACTOR as a VOSB. Include any identifying certification numbers.		
Participation Percentage:		
Participation Dollar Amount		



Heat Illness Prevention Ordinance 2023-08-31-0585

**HEAT ILLNESS PREVENTION ORDINANCE
ACKNOWLEDGEMENT FORM**

Effective August 31, 2023, the Heat Illness Prevention Ordinance implemented requirements to certain City-funded contracts involving activities in outdoor and unconditioned spaces.

To comply with the Heat Illness Prevention Ordinance, respondents/bidders are required to submit this acknowledgement form as part of their response to City solicitations, where this ordinance may be applied.

1. Respondent/Bidder acknowledges that, as an employer, Respondent/Bidder is currently responsible under the General Duty Clause, Section 5(a)(1) of the Occupational Safety and Health Act of 1970 (the "Act") to provide their employees with a place of employment that "is free from recognized hazards that are causing or likely to cause death or serious harm to employees", including heat-related hazards that are likely to cause death or serious bodily harm.
2. Respondent/Bidder acknowledges that the San Antonio City Council approved an ordinance on August 31, 2023, to provide criteria to further guide contractors in San Antonio heat conditions to better protect its residents and contractor employees working in San Antonio (the "Heat Illness Prevention Ordinance"), which provides:

When the heat index for San Antonio, Texas equals or exceeds 95 degrees Fahrenheit, Contractor is required to take all of the following actions for all onsite workers working outdoors or unconditioned spaces (without air conditioning):

- a) Mandate at least a fifteen (15) minute rest break for every four (4) hours worked. No employee may be required to work more than 3.75 continuous hours without a rest break. These rest breaks are in addition to and shall not take the place of other required or otherwise provided rest breaks.
- b) Provide a heat relief station at the Site with a shaded area and water.
- c) Train supervisors and workers to recognize heat hazards and take appropriate actions.
- d) Post signage with City requirements in both English and Spanish within the Site where notices to employees are customarily posted. City will prescribe the size, content, and location of signs within applicable design guidance manuals.
- e) Contractor shall submit a "heat safety plan" as part of Contractor's proposal.

3. Respondent/Bidder agrees does not agree to adhere to the City's Heat Illness Prevention Ordinance. Respondent's/Bidder's agreement to adhere to the City's Heat Illness Prevention Ordinance may constitute Respondent's/Bidder's "heat safety plan" or Respondent/Bidder may choose to submit one with this Acknowledgement.

Project/Solicitation Name & No. _____

Acknowledged: _____

(Signature) Authorized Representative of Respondent/Bidder

(Print Name) Authorized Representative of Respondent/Bidder

Title

Contractor/Firm Name

Date

Heat Illness Prevention Acknowledgement Form

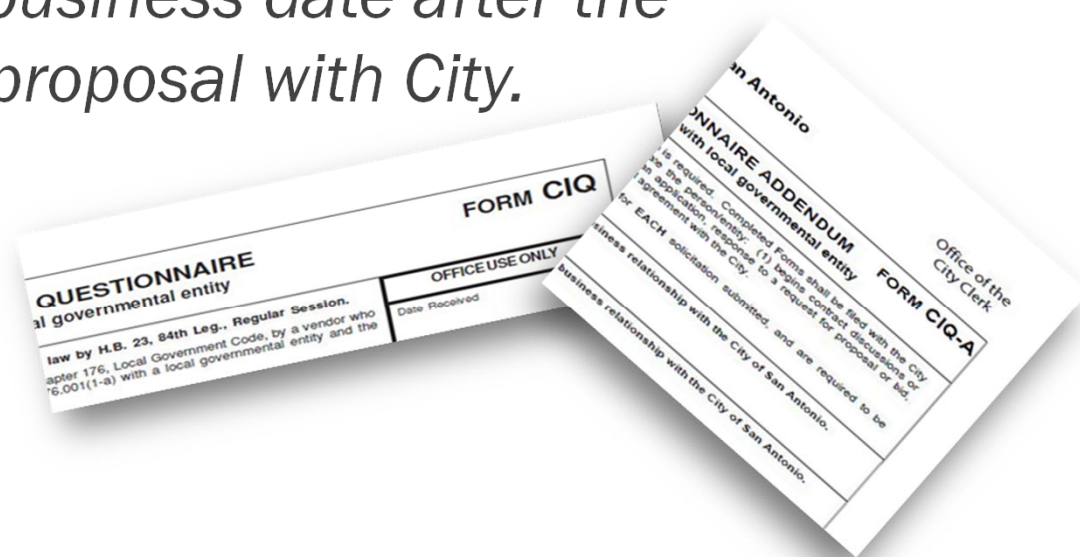
- Effective August 31, 2023, the Heat Illness Prevention Ordinance implemented requirements to certain City-funded contracts involving activities in outdoor and unconditioned spaces.
- To comply with the Heat Illness Prevention Ordinance, contractors are required to submit this acknowledgement form as part of their response to City solicitations where this ordinance may be applied.

Conflict of Interest Questionnaire



Completed CIQ and CIQ-A Forms shall be filed with the Office of the City Clerk no later than the 7th business date after the person/entity submits to City a proposal with City.

City only requires Prime Firms to submit the CIQ and CIQ-A forms



Conflict of Interest CIQ: <https://www.ethics.state.tx.us/forms/conflict/>

Conflict of Interest CIQ-A: <https://www.sanantonio.gov/Portals/0/Files/Ethics/OCC-CIQ-Addendum.pdf?ver=20240105>

Completed forms must be mailed to:

Office of the City Clerk, P.O. Box 839966, San Antonio, TX. 78283-3966



Addendums to RFCSP

- Changes, amendments or written responses to questions received, in compliance with Section VIII, Restriction on Communication will be posted on the Civcast website at:

<https://www.civcastusa.com/bids>.

- Respondent must confirm receipt of all addendum/addenda
- Our goal is to have the last addendum/addenda posted one week prior to the submittal deadline; however, we ask that you continue to review the Civcast website in the event a last-minute change is made.



Insurance Requirements

- This document contains the following:
 - Insurance Requirements and Provisions
 - Indemnification
 - Insurance Table with standard coverages to also include the following:
 - Pollution Liability
 - Builder's Risk
- It is agreed and understood the provisions and insurance table are binding and are a part of the contract.
- The City shall have no duty to pay or perform under this Agreement until such certificates and endorsements have been received and approved by the City's Finance Department – Procurement Division.
- No officer or employee, other than the City's Risk Manager, shall have authority to waive this requirement.
- Failure to comply is considered a Breach of Contract



Submission Instructions

Online bidding will be utilized via Civcast at:

www.civcastusa.com/bids

- Online bid services opened for bidding on July 19, 2024; and will close on September 3, 2024; at 2:00 P.M. CT.
- Hard copies will not be accepted for this solicitation
- Utilize the Submittal Checklist & Table of Contents to ensure tabs and forms are in the identified order listed in RFCSP
- Keep submittal relevant to project
- Company/Firm legal name must match the Texas Secretary of State website listing



Award of Contract

- No work shall commence until City signs the contract documents and Respondent provides the necessary evidence of insurance and bonds as required.
- An RFCSP is a legally binding document, if you require a legal review before signing any contracts, please complete that review before you submit a response. City is not obligated to negotiate an RFCSP.
- No work shall commence until City signs the contract documents and Respondent provides the necessary evidence of insurance and bonds as required and approved by Finance.
- Final approval of the selected firm(s) is subject to the action of the San Antonio City Council.

QUESTIONS?





Reminders

- Today's Pre-Submittal Presentation and Sign-In-Sheet will be posted on the Civcast website after the meeting.
- Failure to adhere to the restrictions on communication may deem your submittal non-responsive.
- Submit written questions through Civcast: <https://www.civcastusa.com/>. Deadline for written questions is 4:00 PM, August 20, 2024. Responses will be addressed via addendum
- Bids must be uploaded by 2:00 PM, September 3, 2024.

Please remember to click the "Submit Bid" button. If not, your bid will not be received by the City. LATE PROPOSALS WILL NOT BE ACCEPTED. Failure to properly click SUBMIT will not be grounds for acceptance of late proposal.



Thank You for Attending

Reminder to sign-in

Sign-In Form: <https://forms.office.com/g/t5TxkgGjHa?origin=lprLink>



Riverwalk Channel Improvements Staircase and Sidewalks
 RFCSP: 2024-143
 Pre-Submittal meeting, August 7, 2024 at 10:00AM

Name	Organization	Title	Email Address	Phone number
Japan Shah	COSA	Procurement Specialist III	Japan.Shah@sanantonio.gov	210-207-2680
Jorge D. Figueroa	COSA	Procurement Specialist III	Jorge.Figueroa@sanantonio.gov	210-207-1085
Adrian Pena	COSA	Procurement Specialist III	Adrian.pena@sanantonio.gov	210-207-0634
Matthew Zuniga	COSA	Sr. Economic Development Specialist	matthew.zuniga@sanantonio.gov	210-207-8110
Manuel Garcia	COSA	Compliance Lead Analyst	manuel.g.garcia@sanantonio.gov	210-207-7872
Cynthia Martinez	COSA	Special Projects Manager	Cynthia.Martinez@sanantonio.gov	210-207-3372
Brandon Zientek	E-Z Bel Construction, LLC	Junior Estimator	bzientek@ezbel.com	210-445-2693
Josue Escobedo	Guido Construction Company	Senior Estimator	Jescobedo@guidoco.com	210-308-1137
Brandon white	Jerdon Enterprise, L.P.	President	Brandon@jerdonlp.com	210-722-5591
Ron Gonzales	The Sabinal Group	Estimator	Ron@sabinal-group.com	210-226-3400
Albert Gutierrez Jr	Guido Construction Co	Sr Director of Construction Integration	Agutierrez@guidoco.com	210-213-2226
Randy Guzman	Robinson General Contractors	Project Manager	rguzman@robinsongc.com	210-517-8802
Richard Neubauer III	UP Engineering + Surveying	Director of Surveying	Trey@upengineering.com	210-774-5504
Ty Crabtree	Guido	Estimator	Tcrabtree@guidoco.com	432-940-7510
Bryan Tew	Guido Construction	Director of Civil Construction	btew@guidoco.com	210-338-7516
Michael beaty	Beaty Palmer architects	Principal	Mbeaty@beatypalmer.com	210-212-8022
Reek Johnson	RKS Construction			

Opinion of Probable Construction Cost: Procurement Phase

09.04.24

River Walk Capital Improvements: Main Channel

Base Bid:

Stair between Houston Street and Commerce Street (near Old Mexican Manhattan Restaurant): \$235,627

Houston Street Bridge to Travis Street Bridge (Embassy Suites Hotel)

Travis Street Bridge to Pecan Street Bridge (Milam Building/ Weston Centre)

Pecan Street Bridge to Martin Street Bridge

Martin Street Bridge to Augusta Street Bridge \$1,395,055

Base Bid Total: \$1,630,682

Alternate 1:

Augusta Street Bridge to St. Mary's Street Bridge (Southwest School of Art)

Alternate 1 Total: \$553,593

Alternate 2:

St. Mary's Street Bridge to Navarro Street Bridge (Riverside Condominium)

Navarro Street Bridge to Lexington Street Bridge (Hotel Indigo/ The Thompson)

Alternate 2 Total: \$265,725

Grand Total: \$2,450,000