

## ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Competitive Sealed Proposals – Annual Contract for Fire Detection & Suppression System Services**

Solicitation Number: RFCSP 25-039; RFx 6100018722

Description: The City of San Antonio's Aviation Department is seeking proposals for a qualified Respondent to provide fire protection services to include inspections, testing, systems monitoring, and equipment repairs for the San Antonio Airport Systems.

Applicable Product Categories:

93633 Fire Protection Equipment & Systems, Maintenance & Repair

93609 Alarm Equipment Maintenance & Repair

99039 Emergency Systems Monitoring Service to include Alarms and Operational Readiness Reporting

**Date Issued: January 17, 2025**

**Due Date & Time: March 5, 2025, 11:00 a.m. Central Time**

**Pre-Submittal Conference:** Pre-Submittal Conference will be held at 11:00 a.m., Central Time, on January 27, 2025, via Microsoft Teams Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

**Dial-In Number:** 1-312-667-7136 | **Phone Conf ID:** 342 219 632# | **Meeting Password:** cosa25

**Join from the meeting link:** [https://teams.microsoft.com/join/19%3ameeting\\_MjEzNjg2YjltZmJjYy00N2MyLTgxMGYtYzljYzJkNzMwY2Vi%40thread.v2/0?context=%7b%22Tid%22%3a%221ab0214f-ac4a-4407-a7c6-2ef1eb76dac5%22%2c%22Oid%22%3a%222737071d-6a5c-4ece-a302-9412c75aca7a%22%7d](https://teams.microsoft.com/join/19%3ameeting_MjEzNjg2YjltZmJjYy00N2MyLTgxMGYtYzljYzJkNzMwY2Vi%40thread.v2/0?context=%7b%22Tid%22%3a%221ab0214f-ac4a-4407-a7c6-2ef1eb76dac5%22%2c%22Oid%22%3a%222737071d-6a5c-4ece-a302-9412c75aca7a%22%7d)

Staff Contact Person: Adrianna Broniszewski, Procurement Specialist III,  
[adrianna.broniszewski@sanantonio.gov](mailto:adrianna.broniszewski@sanantonio.gov)

### **Evaluation Committee Voting Members:**

Jeff Coyle, Assistant City Manager, City Manager's Office

Ryan Rocha, Chief of Operations/Assistant Aviation Director, Aviation Department

Scott Brown, Facilities Administrator, Aviation Department

James Johnston, Fire Protection Specialist, Aviation Department

Michael Morlan, Deputy Chief of Emergency Management, Bexar County

Grace Diaz, Facilities Compliance Manager, Building and Equipment Services Department



Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFCSP or proposal from the time the RFCSP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an “A” session; and 2) City employees from the time the RFCSP has been released until the contract is approved at a City Council “A” session.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on January 29, 2025**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City’s responses will be posted with this solicitation.

**Adrianna Broniszewski, Procurement Specialist III**  
**City of San Antonio, Finance Department – Procurement Division**  
[adrianna.broniszewski@sanantonio.gov](mailto:adrianna.broniszewski@sanantonio.gov)

**To view this solicitation**, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City’s SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on “My Bids” (first), if not viewable then click “Other Bids” (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with “SAePS Portal” on the subject line so this can be expedited.

