

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Competitive Sealed Proposals – Location Intelligence Solution**

Solicitation Number: RFCSP 25-105; RFx 6100019100

Description: The City of San Antonio (COSA) seeks to implement a comprehensive Location Intelligence Solution to modernize the collection, reporting and analysis of visitor foot traffic across its parks, trails, downtown attractions and World Heritage sites. This initiative aims to replace outdated manual counting methods with an advanced, data-driven system that enhances operational efficiency, marketing strategies and strategic decision-making.

Applicable Product Categories: 20821 – Business Intelligence Software, Microcomputer
20837 – Micro Database Software
55090 – Transportation Systems, Intelligent

Date Issued: July 18, 2025

Due Date & Time: August 18, 2025, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on July 24, 2025, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2348 739 1948 | **Meeting Password:** COSA

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m4a7dea286d1e6ad0bd2838bc44c6ed0c>

Staff Contact Person: David A. Morales, Procurement Specialist III, david.morales3@sanantonio.gov

Evaluation Committee Voting Members:

Colleen Swain, Director, World Heritage Office

John Stevens, Assistant Director, Center City Development and Operations

Lyn Kinton, Administrator, Parks and Recreation Department

Kevin Holmes, Chief GIS Officer, Information Technology Services Department

Naji Tabet, Chief Data Officer, Information Technology Services Department

The following restrictions on communications apply to City solicitations. Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the proposal/bid from the time the solicitation has been released until the contract is posted for consideration as an agenda item at a City Council "A" session or a City Manager Contract Approval Review meeting; 2) City employees from the time the proposal/bid has been released until the contract is approved at a City Council "A" session or by City Manager.



Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on July 28, 2025**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

David A. Morales, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
David.Morales3@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

