

## ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Competitive Sealed Proposals – Education Center Search Tool**

Solicitation Number: RFCSP 25-114; RFx 6100019159

Description: The San Antonio Early Childhood Education Municipal Development Corporation, a Texas Municipal Development Corporation (referred to herein as the “Corporation” or “Pre-K 4 SA”) is seeking proposals from qualified respondents to develop and deliver a custom web-based childcare finder tool to assist guardians and community members in accessing quality childcare services that align with these developmental needs.

The goal is to secure San Antonio's future by ensuring access to high-quality education across the city. Understanding the importance of nurturing academic, emotional, social, and physical development in children from infancy to age five (5), this initiative seeks to provide essential resources for families to support their children's early development. As part of this effort, we are procuring the development of a childcare finder tool to assist guardians and community members in accessing quality childcare services that align with these developmental needs.

Applicable Product Categories: 20811 – Application Software, Microcomputer  
20854 – Integrated and Web Site Software for Microcomputers  
20913 – Application Software, Minicomputer  
92003 – Application Service Provider, (ASP) (Web Based Hosted)  
92004 – Applications Software, (For Main Frame Systems)  
92005 – Application, Infrastructure, Hosting, Data Hosting and Cloud Computing Services

**Date Issued: July 22, 2025**

**Due Date & Time: September 26, 2025, 11:00 a.m. Central Time**

**Pre-Submittal Conference:** Pre-Submittal Conference will be held at 3:30 p.m., Central Time, on August 5, 2025, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

**Dial-In Number:** 1-415-655-0001 | **Access Code:** 2337 086 6059 | **Meeting Password:** COSA

**Join from the meeting link:**

<https://sanantonio.webex.com/sanantonio/j.php?MTID=ma67185a8a137c96c559804eba9253fe6>

Staff Contact Person: Victor Costilla, Procurement Specialist III, [Victor.costilla@sanantonio.gov](mailto:Victor.costilla@sanantonio.gov).



### **Evaluation Committee Voting Members:**

Sarah Baray, Chief Executive Officer, Pre-K 4 SA  
Paul Chapman, Chief Operating Officer, Pre-K 4 SA  
John Green-Otero, Chief of Innovation, Pre-K 4 SA  
Kevin Goodwin, Chief Technology Officer/Deputy Director of ITSD, Information Technology Services Department  
Todd Landry, Senior Director, Early Matters San Antonio

**The following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) Corporation's Chief Executive Officer and Board of Directors, regarding the RFCSP or proposal from the time the RFCSP has been released until the contract is posted for consideration as an agenda item during a meeting of the Corporation's Board; and 2) Corporation employees (also classified as City employees) from the time the RFCSP has been released until the contract is approved by the Corporation's Board.**

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on August 7, 2025**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

**Victor Costilla, Procurement Specialist III**  
**City of San Antonio, Finance Department – Procurement Division**  
[Victor.costilla@sanantonio.gov](mailto:Victor.costilla@sanantonio.gov)

**To view this solicitation**, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with "SAePS Portal" on the subject line so this can be expedited.

