ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Competitive Sealed Proposals – Annual Contract for San Antonio Public Library Digital Experience Redesign**

Solicitation Number: RFCSP 26-029; RFx 6100019598

Description: The City of San Antonio Public Library (SAPL) seeks to contract with a qualified vendor to provide a library-specific Platform as a Service (PaaS) solution for the San Antonio Public Library's Digital Library. SAPL's Digital Library is the online branch of San Antonio's municipal public library system and must meet the needs of a diverse and growing service population.

Applicable Product Categories: 91596 – Web Page Design, Management and Maintenance Services

Date Issued: April 15, 2026
Due Date & Time: May 18, 2026, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 11:00 a.m., Central Time, on April 22, 2026, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2342 244 0300 | **Meeting Password:** COSA26

Join from the meeting link:
https://sanantonio.webex.com/sanantonio/j.php?MTID=m581ac1a975aef596fdb4d6ee2f80775e

Staff Contact Person: Stephanie Nouman, Procurement Specialist III, 210-207-6075, Stephanie.Nouman@sanantonio.gov

Evaluation Committee Voting Members:
Sukrit Goswami, Director, San Antonio Public Library
Dale McNeill, Assistant Director, San Antonio Public Library
Kevin Goodwin, Chief Technology Officer, Information Technology Services Department
Adam Zaby, Library Services Administrator, San Antonio Public Library
Louise Craig, Experience Architect, Information Technology Services Department
Cynthia Ramirez, Business Relationship Manager, Information Technology Services Department
Adam Spana, Digital Services Coordinator, San Antonio Public Library

The following restrictions on communications apply to City solicitations. Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the proposal/bid from the time the solicitation has been released until the contract is posted for consideration as an agenda item at a City Council "A" session or a City Manager Contract Approval Review meeting; 2) City employees from the time the proposal/bid has been released until the contract is approved at a City Council "A" session or by City Manager.

Exceptions to the Restrictions on Communications:
Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until **11:00 a.m.**, **Central Time, on April 27, 2026.** Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Stephanie Nouman, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Stephanie.Nouman@sanantonio.gov

To view this solicitation, go to the SAePS portal; https://supplierservice.sanantonio.gov/irj/portal. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:
https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at
https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor.
Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.