



## **ADDENDUM I**

**SUBJECT:** Annual Contract for San Antonio Public Library Digital Experience Redesign, (RFCSP 26-029; RFx 6100019598), Scheduled to Close: May 18, 2026; Date of Issue: April 15, 2026

**FROM:** Tiawana Lawrence  
Procurement Manager

**DATE:** April 22, 2026

### **THIS NOTICE SHALL SERVE AS ADDENDUM NO. I - TO THE ABOVE REFERENCED REQUEST FOR COMPETITIVE SEALED PROPOSALS**

Respondents and bidders shall be responsible for reading the entire addendum. All addenda issued for this solicitation shall be attached to and become part of the solicitation and resulting contract documents for this project. By submitting a response to a City solicitation, respondent/bidder is acknowledging the receipt of this addendum.

By virtue of this addendum, the specifications, requirements and amendments stated below become a permanent addition to the solicitation referenced above.

### **THE ABOVE MENTIONED REQUEST FOR COMPETITIVE SEALED PROPOSALS IS HEREBY AMENDED AS FOLLOWS:**

#### **1. ADD:Pre-Submittal Meeting:**

Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on April 27, 2026, via Microsoft Teams. Attendance at the Pre-Submittal Conference is optional but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

**Dial-In Number:** 1-312-667-7136

**Phone Conference Code:** 471 655 378#

**Meeting ID:** 275 725 663 533 018

**Meeting Password:** zM3f9da6

**Join from the meeting link:**

<https://teams.microsoft.com/meet/275725663533018?p=z9MnmPFzvhVKjs4YK5>

**2. REVISE:** Section 003 – Instructions for Respondents – Part A, Restrictions on Communications is hereby revised to read as “Respondents may submit written questions, or objections to specifications, concerning this RFCSP to the Staff Contact Person listed on the Cover Page until 11:00 a.m., Central Time, on April 28, 2026.”

Original Signature of Person Authorized to Sign Bid/Contract ( <b>Please Sign</b> )	<i>Tiawana Lawrence</i> Procurement Manager Finance Department, Procurement Division
Signer's Name ( <b>Please Sign</b> )	
Vendor Name	
Vendor Address	
City	
State, Zip code	