

## ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Competitive Sealed Proposals – Traffic Control Services**

Solicitation Number: RFCSP 26-074; RFx 6100019643

Description: The City of San Antonio (City) is seeking proposals from qualified respondents interested in providing experienced and licensed Texas Peace Officers to provide traffic and pedestrian control services at the Carver Community Cultural Center. The selected respondent will be responsible for providing traffic and pedestrian control services to ensure that guests safely cross the street from the parking lot to the facility.

Applicable Product Categories: 99067 Patrol Services

**Date Issued: May 14, 2026**

**Due Date & Time: June 16, 2026, 11:00 a.m. Central Time**

**Pre-Submittal Conference:** Pre-Submittal Conference will be held at 10:30 a.m., Central Time, on May 19, 2026, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

**Dial-In Number:** 1-415-655-0001 | **Access Code:** 2340 183 9336 | **Meeting Password:** 7geRxcEsV53

**Join from the meeting link:**

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m99a88012d89439ab848770adc0728dd2>

Staff Contact Person: Gene Gentry, Procurement Specialist III, Gene.Gentry@sanantonio.gov

**Evaluation Committee Voting Members:**

Cassandra Parker-Nowicki, Carver Cultural Center Executive Director, Convention Sports & Entertainment Facilities

Ernie Ramirez, Program Manager, Convention Sports & Entertainment Facilities

Cecilie Marchi, Building Maintenance Manager, Convention Sports & Entertainment Facilities

Julio Garcia, Contract Manager, Convention Sports & Entertainment Facilities

John W. Nieto, Booking Services Coordinator, Convention Sports & Entertainment Facilities

**Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFCSP or proposal from the time the RFCSP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFCSP has been released until the contract is approved at a City Council “A” session.**



Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on May 22, 2026**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

**Gene Gentry, Procurement Specialist III**  
**City of San Antonio, Finance Department – Procurement Division**  
[Gene.Gentry@sanantonio.gov](mailto:Gene.Gentry@sanantonio.gov)

**To view this solicitation**, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>  
If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:  
<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at  
<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.  
Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with "SAePS Portal" on the subject line so this can be expedited.

