

## ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – Emergency Care Veterinary Services**

Solicitation Number: RFP 26-063; RFx 6100019526

Description: The City of San Antonio, Animal Care Services (ACS) Department is seeking proposals for Respondents to provide emergency veterinary care services during the evening and overnight hours. ACS seeks proposals from qualified Respondents interested in providing the services as described in the RFP.

Applicable Product Categories: 96206; Animal Care, Animal Control, Animal Health  
96186; Veterinary Services

**Date Issued: June 26, 2026**

**Due Date & Time: August 17, 2026, 11:00 a.m. Central Time**

**Pre-Submittal Conference:** Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on July 13, 2026, via WebEx. Attendance at the Pre-Submittal Conference is optional but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

**Dial-In Number:** 1-415-655-0001 | **Access Code:** 2348 509 1423 | **Meeting Password:** COSA26

**Join from the meeting link:**

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m6dacf0cad8cdab3b7537b369d2e253d6>

Staff Contact Person: Bridgette Grim, Procurement Specialist III, [Bridgette.Grim@sanantonio.gov](mailto:Bridgette.Grim@sanantonio.gov)

**Evaluation Committee Voting Members:**

David McCary, Assistant City Manager, City Manager's Office

Jon Gary, Director, Animal Care Services

Dr. Marilyn Gotbeter, Veterinarian Medical Director, Animal Care Services

Chelsea Lopez, Animal Care Clinic Administrator, Animal Care Services

Alyssa McMullin, Business Manager, Animal Care Services

Rita Brauetigam, Animal Care Services Advisory Board Chair



The following restrictions on communications apply to City solicitations. Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the proposal/bid from the time the solicitation has been released until the contract is posted for consideration as an agenda item at a City Council "A" session or a City Manager Contract Approval Review meeting; 2) City employees from the time the proposal/bid has been released until the contract is approved at a City Council "A" session or by City Manager.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on July 15, 2026**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

**Bridgette Grim, Procurement Specialist III**  
**City of San Antonio, Finance Department – Procurement Division**  
[Bridgette.Grim@sanantonio.gov](mailto:Bridgette.Grim@sanantonio.gov)

**To view this solicitation**, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with "SAePS Portal" on the subject line so this can be expedited.

