

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Competitive Sealed Proposals – Annual Contract for Boiler Inspection, Maintenance, and Repair Services**

Solicitation Number: RCSFP 26-089; RFx 6100019699

Description: The City of San Antonio is soliciting proposals for a contractor to provide maintenance, inspection, and repair services for boilers, commercial heating systems and supporting components. The services required consist of, but are not limited to:

- Scheduled Maintenance
- Inspection
- Testing
- Repair Services for City's boilers, commercial heating systems and supporting components.

The contractor is expected to furnish the necessary labor, materials, service equipment, tools, transportation, methods of communication, supervision, service reports, and supplies.

Applicable Product Categories: 94125; Boiler Maintenance and Repair
94156; Hydrostatic Testing Services, Boiler
82014; Boiler Parts and Accessories

Date Issued: July 17, 2026

Due Date & Time: August 17, 2026, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on July 28, 2026, via WebEx. Attendance at the Pre-Submittal Conference is optional but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2336 730 2967 | **Meeting Password:** COSA26

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m09ffa3fa0300b757b5bb9f0d51b4a90b>

Staff Contact Person: Bridgette Grim, Procurement Specialist III, Bridgette.Grim@sanantonio.gov

Evaluation Committee Voting Members:

Ron Griego, Asset Facilities Administrator, Building & Equipment Services

Grace Diaz-Adams, Compliance Manager, Building & Equipment Services

Kyle Mikolajczyk, Project Control Manager, Convention & Sports Facilities

Rose Navarro, Facilities Project Manager, Center City Development & Operations

Francisco Moreno, Building Maintenance Supervisor, Parks & Recreation



The following restrictions on communications apply to City solicitations. Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the proposal/bid from the time the solicitation has been released until the contract is posted for consideration as an agenda item at a City Council "A" session or a City Manager Contract Approval Review meeting; 2) City employees from the time the proposal/bid has been released until the contract is approved at a City Council "A" session or by City Manager.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RCSFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on July 31, 2026**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Bridgette Grim, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Bridgette.Grim@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/iri/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

