

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Competitive Sealed Proposals – Electric Vehicle Supply Equipment on City Property**

Solicitation Number: RFCSP 26-126; RFx 6100019898

Description: The City of San Antonio (City), Department of Resilience and Sustainability (DRS) is issuing a Request for Competitive Sealed Proposals (RFCSP) for qualified firms (Respondent) to provide construction services for the **Electric Vehicle Supply Equipment On City Property** (Project). The project consists of a turnkey planning, site assessment, engineering, procurement, installation, commissioning, and, if authorized by the City, operation and maintenance of Electric Vehicle (EV) charging equipment and associated infrastructure as indicated in the contract documents.

Applicable Product Categories:

92825 – Charging Station Services.

06009 – Batteries and Charging Stations for Electric Automobiles, Including Recycled Types.

28500 – Electrical Equipment and Supplies, Except Cable and Wire.

Date Issued: September 15, 2026

Due Date & Time: September 30, 2026, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on September 21, 2026, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2339 599 5611 | **Meeting Password:** EVSCx2

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m7cf1ec8ed8ee9dcd53a7aea610ed128a>

Staff Contact Person: Gregory Desir, Procurement Specialist III, Gregory.Desir@sanantonio.gov

Evaluation Committee Voting Members:

Douglas Melnick, Assistant Director, Resilience & Sustainability Department

Golda Obinzu, Resilience & Sustainability Administrator, Resilience & Sustainability Department

Jorge Manzano, Administrator, Development Services Department

Sandy Jenkins, Project Manager, Parks & Recreation

Ricardo Ambriz, Sustainability Transportation Manager, Resilience and Sustainability Department



Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFCSP or proposal from the time the RFCSP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFCSP has been released until the contract is approved at a City Council “A” session. .

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on September 22, 2026**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City’s responses will be posted with this solicitation.

Gregory Desir, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Gregory.Desir@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City’s SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on “My Bids” (first), if not viewable then click “Other Bids” (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link: <https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>. Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with “SAePS Portal” on the subject line so this can be expedited.

