

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Competitive Sealed Proposals – Citywide On-Call Plumbing Services**

Solicitation Number: RFCSP 26-112; RFx 6100019905

Description: The City of San Antonio seeks proposals from qualified contractors interested in providing “on-call” commercial plumbing maintenance and repairs through an on-call contracting services (OCCS) contract. Services shall be for plumbing maintenance and repairs Citywide. Services within new building construction, remodeling or alterations of an existing building will not be included.

Applicable Product Categories: 91060 – Plumbing Maintenance and Repair Services: Pressure Tapping Services, Pipe Freezes, Toilets, etc.

Date Issued: October 5, 2026

Due Date & Time: November 20, 2026, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 9:00 a.m., Central Time, on October 15, 2026, via Microsoft Teams. Attendance at the Pre-Submittal Conference is optional, but highly encouraged. Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-312-667-7136 | **Phone Conference ID:** 173 602 156#

Join from the meeting link:

<https://teams.microsoft.com/meet/251263124571303?p=hKm0SEKbuBjBqLYQPM>

Meeting ID: 295 854 355 699 947 | **Passcode:** NU948LF3

Staff Contact Person: Stephanie Nouman, Procurement Specialist III, 210-207-6075, Stephanie.Nouman@sanantonio.gov

Evaluation Committee Voting Members:

David McCary, Assistant City Manager, City Manager's Office

Melinda Cerda, Assistant Director, Parks & Recreation

Jesse Gallegos, Assistant Manager, Parks & Recreation

Ceaser Diaz, Plumbing Supervisor, Parks & Recreation

Grace Diaz-Adams, Facility Compliance Manager, Building & Equipment Services Department

Eric Teague, Special Projects Manager, Department of Human Services

John Gamez, Downtown Operations Manager, Center City Development & Operations

Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFCSP or proposal from the time the RFCSP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFCSP has been released until the contract is approved at a City Council “A” session.



Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on October 19, 2026**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Stephanie Nouman, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Stephanie.Nouman@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>
If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:
<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at
<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.
Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

