ADDENDUM I

SUBJECT: Main Plaza Renovations (RFCSP 2026-118, WBS: 23-04068), Scheduled to Close: December 8, 2026; Date of Issue: October 16, 2026

FROM: Joseph Ramon
Procurement Manager

DATE: November 2, 2026

THIS NOTICE SHALL SERVE AS ADDENDUM NO. I – TO THE ABOVE REFERENCED REQUEST FOR COMPETITIVE SEALED PROPOSALS

This addendum is divided into sections for convenience only. All Respondents are responsible for reviewing the entire addendum. Compliance is required for any item included in this addendum, even if it appears only once. All interested parties and affected trades must review this addendum carefully and ensure full compliance in performing the related work. All documents in this addendum shall be attached to and incorporated into the Contract Documents.

Respondents and bidders shall be responsible for reading the entire addendum. All addenda issued for this solicitation shall be attached to and become part of the solicitation and resulting contract documents for this project. By submitting a response to a City solicitation, respondent/bidder is acknowledging the receipt of this addendum.

By virtue of this addendum, the specifications, requirements and amendments stated below become a permanent addition to the solicitation referenced above and any other supporting solicitation documents and postings.

THE ABOVE MENTIONED REQUEST FOR COMPETITIVE SEALED PROPOSALS IS HEREBY AMENDED AS FOLLOWS:

CHANGES TO SOLICITATION

1. **Revise: Deadline for Submission of Written Questions from November 3, 2026, at 4:00 p.m. CT to November 10, 2026, at 4:00 p.m. CT**

2. **Revise: Proposal Due Date/Opening from December 1, 2026, at 2:00 p.m. CT to December 8, 2026, at 2:00 p.m. CT.**

GENERAL INFORMATION

1. **Add: Plans and Specifications for Main Plaza Renovations, uploaded to CivCast on October 20, 2026, as separate files following the October 16, 2026 solicitation release.**

2. **Add: Pre-Submittal Conference PowerPoint Presentation, uploaded to CivCast as a separate file associated with this solicitation.**

3. **Add: Pre-Submittal Conference Sign-In Sheet, uploaded to CivCast as a separate file associated with this solicitation.**

Joseph Ramon

Procurement Manager
Finance Department, Procurement Division

Request for Competitive Sealed Proposals Pre-Submittal Meeting for the Main Plaza Renovations

2026-118

Friday, October 23, 2026

Sign-In Instructions

Everyone attending today's meeting **is highly encouraged** to scan the QR Code with your phone/tablet or click/type the URL link on your computer and complete the Sign-In Form.

All information provided by you on this form may be posted on the City's website or otherwise disseminated publicly. By including this information, you hereby affirmatively consent to the release of the information you provide.

By signing in, this will confirm your attendance for today's meeting. If you do not complete the form, your information will not be added to the sign in sheet and may miss critical updates should the City need to release notifications. The QR code will not be available after the meeting.

Sign-In Form: https://forms.cloud.microsoft/g/12BW7CzQp7

Introductions

City Staff Only:

We will begin with City staff introductions who are attending today's meeting.

PLEASE HOLD ALL QUESTIONS UNTIL THE END OF THE PRE-SUBMITTAL CONFERENCE.

High Profile Solicitation

This solicitation has been identified as High-Profile.

Prohibition against Campaign or Officeholder Contributions for Individuals and Entities Seeking High-Profile Contracts. Under Section 2-309 of the Municipal Campaign Finance Code, the following are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections beginning on the 10th business day after a contract solicitation has been released through the 30th calendar day following the approval by City Council ("blackout" period).

1. Any individual seeking a high-profile contract;
2. Any owner, officer, officer of board, executive committee member, and general board member of an entity seeking a high-profile contract;
3. The legal signatory of the high-profile contract;
4. Any attorney, lobbyist or consultant hired or retained to assist the individual or entity in seeking a high-profile contract;
5. Subcontractors hired or retained to provide services under the high-profile contract;
6. Any first-degree member of the household of any person listed in (1), (2), (3) or (5) of this subsection; and
7. Any corporate political action committee (PAC) established or formed by the entity seeking a high-profile contract.

Please refer to the solicitation and the Contracts Disclosure Form for additional details.

High Profile Solicitation

This solicitation has been identified as High-Profile.

A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution was made by any of these individuals during the "blackout" period.

***For this solicitation, the first-day contributions are prohibited is Friday, October 30, 2026.** The first day contributions may be made is the 31st day after the contract is approved at a City Council "A" Session meeting.*

For more information on updates to the Ethics Code and Municipal Campaign Finance Code, approved by City Council on May 2, 2024, and were effective on October 1, 2024, please visit: https://www.sa.gov/Directory/Departments/OCC/Ethics/Revisions. Resources are available to include a Vendor Frequently Asked Questions (FAQs) with key changes and compliance requirements for vendors working with the City, including non-profit organizations.

Solicitation Background

- This construction project is an important upgrade to the civic space that has historically been and remains to this day the civic center of the City of San Antonio (COSA). The Project consists of a complete renovation of Main Plaza in downtown San Antonio to create a safe and accessible civic space by fixing accessibility barriers, leveling uneven surfaces and updating infrastructure to support long-term operations, special plaza programming and daily public use.

- Many adjacent stakeholders, from businesses and cultural resources to cultural, spiritual, educational and governmental institutions have long been and continue to be, significant contributors to the success of Main Plaza in their proximity and in their daily function. As the chosen respondent, your effort in completing this project and your contribution to making the final product a success will be no less significant to those stakeholders, the citizens of San Antonio, the millions of patrons that visit this city every year, and to the Plaza itself for years and years to come.

- The City intends to award 1 contract
- Project completion is estimated for 2028

Scope of Services

- Scope of Work includes demolition of existing utilities, pump room equipment, food & beverage kiosks, shade structures, steps, ramps and paving. New site grading and materials for inclusive ADA accessibility is the focal point of the renovation of Main Plaza, which includes all new paving, a new 5,500 square-foot pavilion shade structure and open-air porch, a food & beverage building with associated utility infrastructure, renovations to the existing restroom building with a new adjacent storage building, new concrete and stone paving, new stone seat walls and retaining walls, new artificial turf areas, new planter beds with new and existing shade trees, new plants and irrigation, new mounting structures for The Saga at San Fernando Cathedral art installation, new site furniture, utility upgrades for water, sanitary sewer, storm sewer and electrical, as well as new site lighting and audio/visual infrastructure for stage events, The Saga, and other plaza programming, and any other work required for the completion of the project as designed in the project plans and specifications.

- **Alternates:**
  - Tree Relocation offsite to a city park property within 10 miles
  - Salvage, palletize and deliver existing pavers off-site to a city park property
  - Construction of the new storage building annex and associated amenities
  - COSA backbone technology connections to Municipal Plaza Building

Submission Instructions

Online submission will be utilized via CivCast at: ***www.civcastusa.com/bids***
Solicitation was released on October 16, 2026; and is due on December 1, 2026, at 2:00 P.M. CT.

- **Hard or emailed copies of submissions will not be accepted.**
- Utilize the Table of Contents/Submittal Checklist to ensure tabs and forms are in the identified order listed in solicitation.
- Keep submittal relevant to project.
- Company/Firm legal name must match the Texas Secretary of State website listing.
- CivCast can be accessed using any internet desktop browser.
- ***Respondents are strongly encouraged to submit their proposals electronically well in advance of the submission deadline to avoid any last minute challenges.***

Restriction of Communications

- No communication with 1) City Officials from the release of the solicitation until the contract is posted for consideration as an agenda item and 2) City staff from the release of the solicitation until Contract Award except:
  - Questions at today's pre-submittal conference;
  - Economic Development Department can be reached until the submittal deadline (do not recommend);
  - Submit written questions by 4:00 p.m. CT, November 3, 2026.
- Failure to adhere to the restrictions on communications policy may lead to disqualification of Respondent's submittal from consideration.
- City staff can reach out to Respondents to clarify documents submitted and to begin negotiations once evaluation is completed, if applicable.

Solicitation Document Requirements

TAB	TITLE	DESCRIPTION
1	Submittal Checklist and Table of Contents (Form 1)	Ensure all required information is in correct order.
2	Executive Summary	One (1) page summary stating relevant information of your firm.
3	General Conditions Review	**Must** provide written acknowledgment that Respondent accepts the terms, conditions and requirements of the City's General Conditions.
4	Letter of References	Maximum of 5 letters.
	Statement of Qualifications	**Must** provide a narrative document addressing all evaluation criteria and project defined in this solicitation.

Evaluation Criteria

A: Experience, Background, & Qualifications of Firm, Key Personnel, and Key Sub-Contractors (30 points)

TAB	TITLE	DESCRIPTION
5	Experience	Respondent's qualifications relating to scope.
6	Project Sheets	Maximum of 5 project sheets.
7	Proposed Key Personnel/Organizational Chart	Organizational Chart of proposed team.
8	Resumes	One-page Resumes of key team members.
9	Experience with Green Building and Sustainability Practices	Describe experience with green building practices and any green certifications/ specialist training.

Evaluation Criteria

B: Understanding of the Project and Proposed Management Plan (30 points)

TAB	TITLE	DESCRIPTION
10	Project Understanding	Understanding the primary objectives of the project. Constraints and technical challenges.
11	Construction Management Plan	Project management approach. Approach to Quality Control/Assurance.
12	Commitment to Green Building and Sustainability Initiatives, Practices, and Implementation	Commitment to Green and Sustainability Initiatives and Practices and how they will be incorporated.

Evaluation Criteria

C: Experience with the San Antonio Region & Past Performance (10 points)

TAB	TITLE	DESCRIPTION
13	Experience with the San Antonio Region & Past Performance	Narrative form. Work in San Antonio or surrounding area in past 5 years. Reference projects listed in the project sheets. Describe the teams experience in the areas listed in the solicitation. A portion of the scoring for this section may be based on the City's Contractors' Scorecard.

Evaluation Criteria

D: Price Proposal (15 points)

TAB	TITLE	DESCRIPTION
	Price Proposal	Respondent's must enter Price Proposal in the Bid Form section of CivCast https://www.civcastusa.com/bids.

The submitted Price Proposal reflecting the lowest price total including the base proposal, allowances (if any) and all alternates (if any) will receive the maximum fifteen (15) points. Refer to formula and example listed below:

Formula: Lowest price proposal/Firm's price proposal X 15 points = Score

Evaluation Criteria Summary

Evaluation Criteria Summary	Maximum Points
A. Experience, Background, & Qualifications of Respondent, Key Personnel, and Key Sub-Contractors	30
B. Understanding of the Project and Proposed Management Plan	30
C. Experience with the San Antonio Region & Past Performance	10
D. Price Proposal	15
E. Small Business Economic Development Advocacy Program (SBEDA) SBE Prime Contract Program – 15 Points	15
Total Maximum	100 Points

Required Uploads

Upload each Document Individually
Submittal Cover/Signature Page (Form 2) *SOS Filing Number and SAMS Unique Entity ID and/or CAGE number*
Contracts Disclosure Form (Form 3) *https://webapp1.sanantonio.gov/ContractsDisclosure/*
Litigation Disclosure Form (Form 4)
SBEDA Utilization Plan Form (Form 5)
Veteran-Owned Small Business (Form 6)
Local Preference Program (Form 7)
Heat Illness Prevention Acknowledgment (Form 8)
Change Order Unit Pricing Sheet (Exhibit F)
Proposal Guarantee
Letter of Insurability
Certificate of Interested Parties Form (Form 1295) *https://www.ethics.state.tx.us/filinginfo/1295/*

Main Plaza Renovations

Economic Development Department

SBEDA Eligibility & SAePS Registration

Doing Business with the City

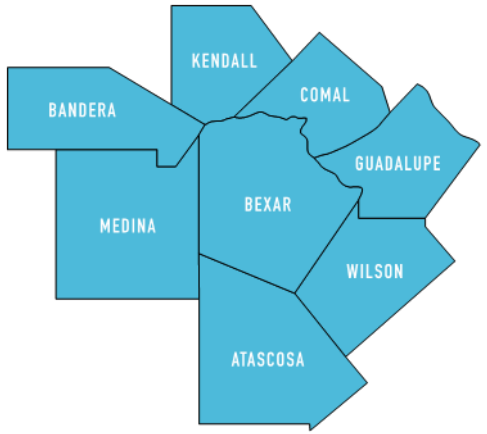
SBEDA Eligibility



Certified by Supply SA/SCTRCA as a Small Business Enterprise (SBE)

Primes and/or subcontractors must be certified at the time of bid submission/close date to count towards SBEDA eligibility.

Emerging Small Business Enterprise (ESBE) certification may be also be required for certain solicitations.



Headquartered in the San Antonio Metropolitan Statistical Area (SAMSA)

A firm's headquarter must be located in the San Antonio Metro area.

SAMSA is defined as Atascosa, Bandera, Bexar, Comal, Guadalupe, Kendall, Medina, and Wilson Counties



Personal Net Worth (PNW) less than $2.047 million

Each majority owner(s) of a small business firm must confirm that their PNW is below $2.047 million.

PNW is calculated from the value of the majority owner(s) assets minus the liabilities they owe.



Register Your Business with the City

- To register, please follow the link: https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor
- Once registered, the SAePS portal will state online if your firm is SBEDA eligible or not
- Prime respondents and all listed subcontractors (certified and non-certified) **must** be registered in the Central Vendor Registry
- SAePS is a great way to market your business and learn about upcoming solicitation opportunities

SBE Prime Contract Program & SBE Contracting Program

SBEDA Tools

SBEDA Tools

Prime Contract Program



SBE SBEDA Eligible Prime + 51% SBE Prime and/or Sub = 15 Points

SBEDA Tools

Contracting Program

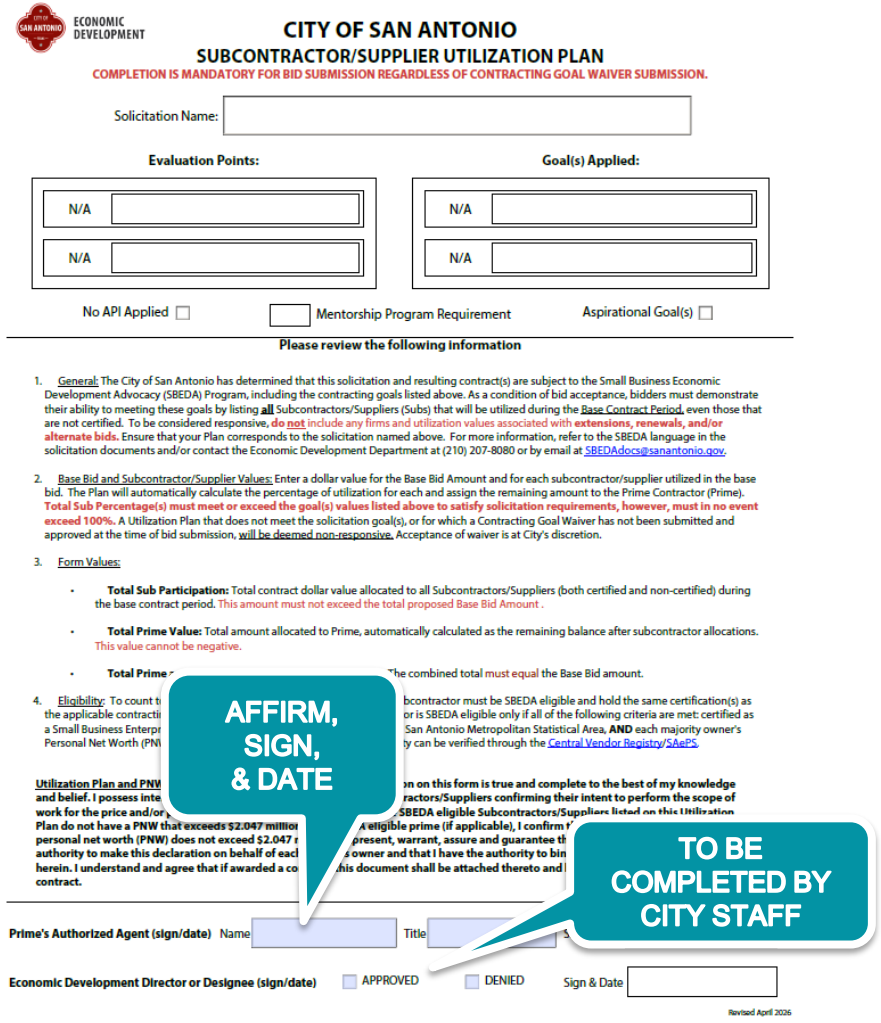
For a Prime Contractor or Subcontractor to count toward a City required contracting goal(s), the Prime Contractor or Subcontractor must be SBEDA eligible and certified as ESBE and/or SBE per the goal applied.

Goal Type	Percentage
SBE	6 %

Utilization Plan, Joint Venture Commitment Form, and Pre-Award Waiver Requests

SBEDA Forms

Updated Utilization Plan



ECONOMIC DEVELOPMENT

CITY OF SAN ANTONIO

SUBCONTRACTOR/SUPPLIER UTILIZATION PLAN

COMPLETION IS MANDATORY FOR BID SUBMISSION REGARDLESS OF CONTRACTING GOAL WAIVER SUBMISSION.

Solicitation Name:

Evaluation Points: N/A, N/A

Goal(s) Applied: N/A, N/A

No API Applied ☐ Mentorship Program Requirement ☐ Aspirational Goal(s) ☐

Please review the following information

1. General: The City of San Antonio has determined that this solicitation and resulting contract(s) are subject to the Small Business Economic Development Advocacy (SBEDA) Program, including the contracting goals listed above. As a condition of bid acceptance, bidders must demonstrate their ability to meeting these goals by listing **all** Subcontractors/Suppliers (Subs) that will be utilized during the Base Contract Period, even those that are not certified. To be considered responsive, do not include any firms and utilization values associated with **extensions, renewals, and/or alternate bids.** Ensure that your Plan corresponds to the solicitation named above. For more information, refer to the SBEDA language in the solicitation documents and/or contact the Economic Development Department at (210) 207-8080 or by email at SBEDAdocs@sanantonio.gov.

2. Base Bid and Subcontractor/Supplier Values: Enter a dollar value for the Base Bid Amount and for each subcontractor/supplier utilized in the base bid. The Plan will automatically calculate the percentage of utilization for each and assign the remaining amount to the Prime Contractor (Prime). **Total Sub Percentage(s) must meet or exceed the goal(s) values listed above to satisfy solicitation requirements, however, must in no event exceed 100%.** A Utilization Plan that does not meet the solicitation goal(s), or for which a Contracting Goal Waiver has not been submitted and approved at the time of bid submission, will be deemed non-responsive. Acceptance of waiver is at City's discretion.

3. Form Values:

- **Total Sub Participation:** Total contract dollar value allocated to all Subcontractors/Suppliers (both certified and non-certified) during the base contract period. This amount must not exceed the total proposed Base Bid Amount .
- **Total Prime Value:** Total amount allocated to Prime, automatically calculated as the remaining balance after subcontractor allocations. This value cannot be negative.
- **Total Prime** … The combined total must equal the Base Bid amount.

4. Eligibility: To count t… bcontractor must be SBEDA eligible and hold the same certification(s) as the applicable contracti… or is SBEDA eligible only if all of the following criteria are met: certified as a Small Business Enterpr… San Antonio Metropolitan Statistical Area, **AND** each majority owner's Personal Net Worth (PN… y can be verified through the Central Vendor Registry/SAePS.

Utilization Plan and PNW … **on this form is true and complete to the best of my knowledge and belief. I possess inte… ractors/Suppliers confirming their intent to perform the scope of work for the price and/or … SBEDA eligible Subcontractors/Suppliers listed on this Utilization Plan do not have a PNW that exceeds $2.047 millio… eligible prime (if applicable), I confirm t… personal net worth (PNW) does not exceed $2.047 r… present, warrant, assure and guarantee th… authority to make this declaration on behalf of eac… owner and that I have the authority to bin… herein. I understand and agree that if awarded a co… his document shall be attached thereto and … contract.**

AFFIRM, SIGN, & DATE

TO BE COMPLETED BY CITY STAFF

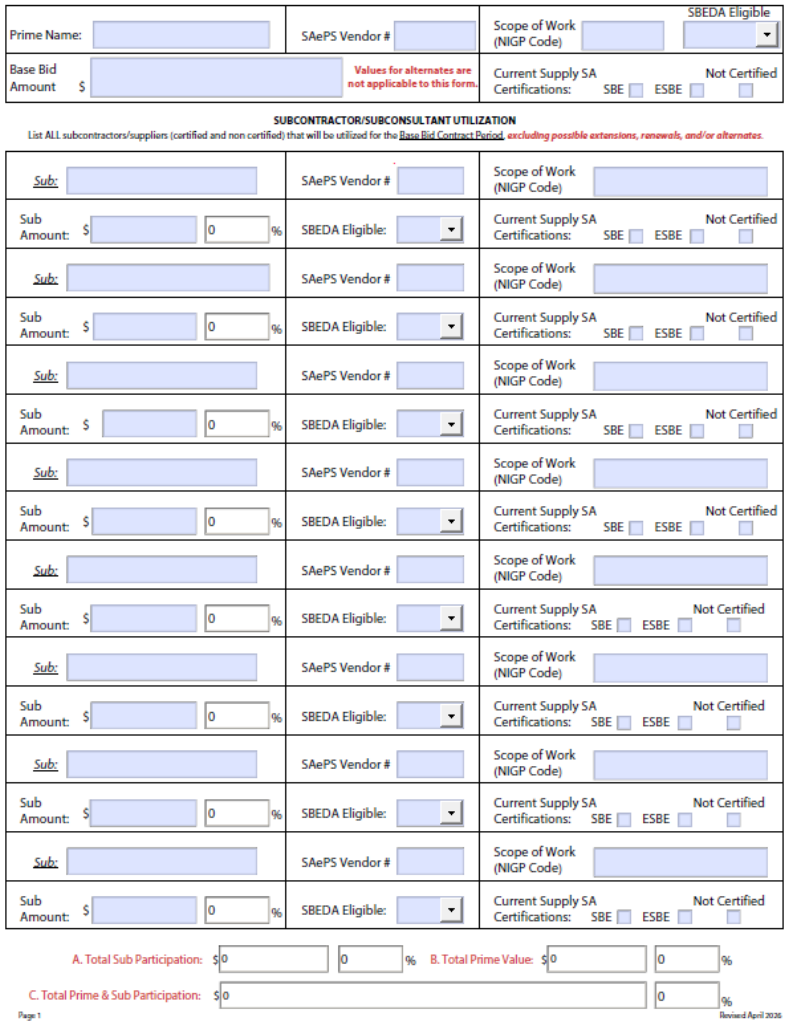
Prime's Authorized Agent (sign/date) Name Title

Economic Development Director or Designee (sign/date) ☐ APPROVED ☐ DENIED Sign & Date

Revised April 2026

- Please review the information in sections 1 – 4 thoroughly.
- The solicitation name and SBEDA Tools applied will be pre-filled.
- Completion and submission of this form is required on solicitations with **any** SBEDA tool applied, even if you are submitting a Contracting Goal Waiver Request.

Updated Utilization Plan



Prime Name:		SAePS Vendor #		Scope of Work (NIGP Code)		SBEDA Eligible
Base Bid Amount $		Values for alternates are not applicable to this form.		Current Supply SA Certifications:	SBE ☐ ESBE ☐	Not Certified ☐

SUBCONTRACTOR/SUBCONSULTANT UTILIZATION

List ALL subcontractors/suppliers (certified and non certified) that will be utilized for the Base Bid Contract Period, *excluding possible extensions, renewals, and/or alternates.*

Sub:		SAePS Vendor #		Scope of Work (NIGP Code)	
Sub Amount: $	0 %	SBEDA Eligible:		Current Supply SA Certifications:	SBE ☐ ESBE ☐ Not Certified ☐
Sub:		SAePS Vendor #		Scope of Work (NIGP Code)	
Sub Amount: $	0 %	SBEDA Eligible:		Current Supply SA Certifications:	SBE ☐ ESBE ☐ Not Certified ☐
Sub:		SAePS Vendor #		Scope of Work (NIGP Code)	
Sub Amount: $	0 %	SBEDA Eligible:		Current Supply SA Certifications:	SBE ☐ ESBE ☐ Not Certified ☐
Sub:		SAePS Vendor #		Scope of Work (NIGP Code)	
Sub Amount: $	0 %	SBEDA Eligible:		Current Supply SA Certifications:	SBE ☐ ESBE ☐ Not Certified ☐
Sub:		SAePS Vendor #		Scope of Work (NIGP Code)	
Sub Amount: $	0 %	SBEDA Eligible:		Current Supply SA Certifications:	SBE ☐ ESBE ☐ Not Certified ☐
Sub:		SAePS Vendor #		Scope of Work (NIGP Code)	
Sub Amount: $	0 %	SBEDA Eligible:		Current Supply SA Certifications:	SBE ☐ ESBE ☐ Not Certified ☐
Sub:		SAePS Vendor #		Scope of Work (NIGP Code)	
Sub Amount: $	0 %	SBEDA Eligible:		Current Supply SA Certifications:	SBE ☐ ESBE ☐ Not Certified ☐
Sub:		SAePS Vendor #		Scope of Work (NIGP Code)	
Sub Amount: $	0 %	SBEDA Eligible:		Current Supply SA Certifications:	SBE ☐ ESBE ☐ Not Certified ☐
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Sub Amount: $	0 %	SBEDA Eligible:		Current Supply SA Certifications:	SBE ☐ ESBE ☐ Not Certified ☐
Sub:		SAePS Vendor #		Scope of Work (NIGP Code)	
Sub Amount: $	0 %	SBEDA Eligible:		Current Supply SA Certifications:	SBE ☐ ESBE ☐ Not Certified ☐
Sub:		SAePS Vendor #		Scope of Work (NIGP Code)	
Sub Amount: $	0 %	SBEDA Eligible:		Current Supply SA Certifications:	SBE ☐ ESBE ☐ Not Certified ☐

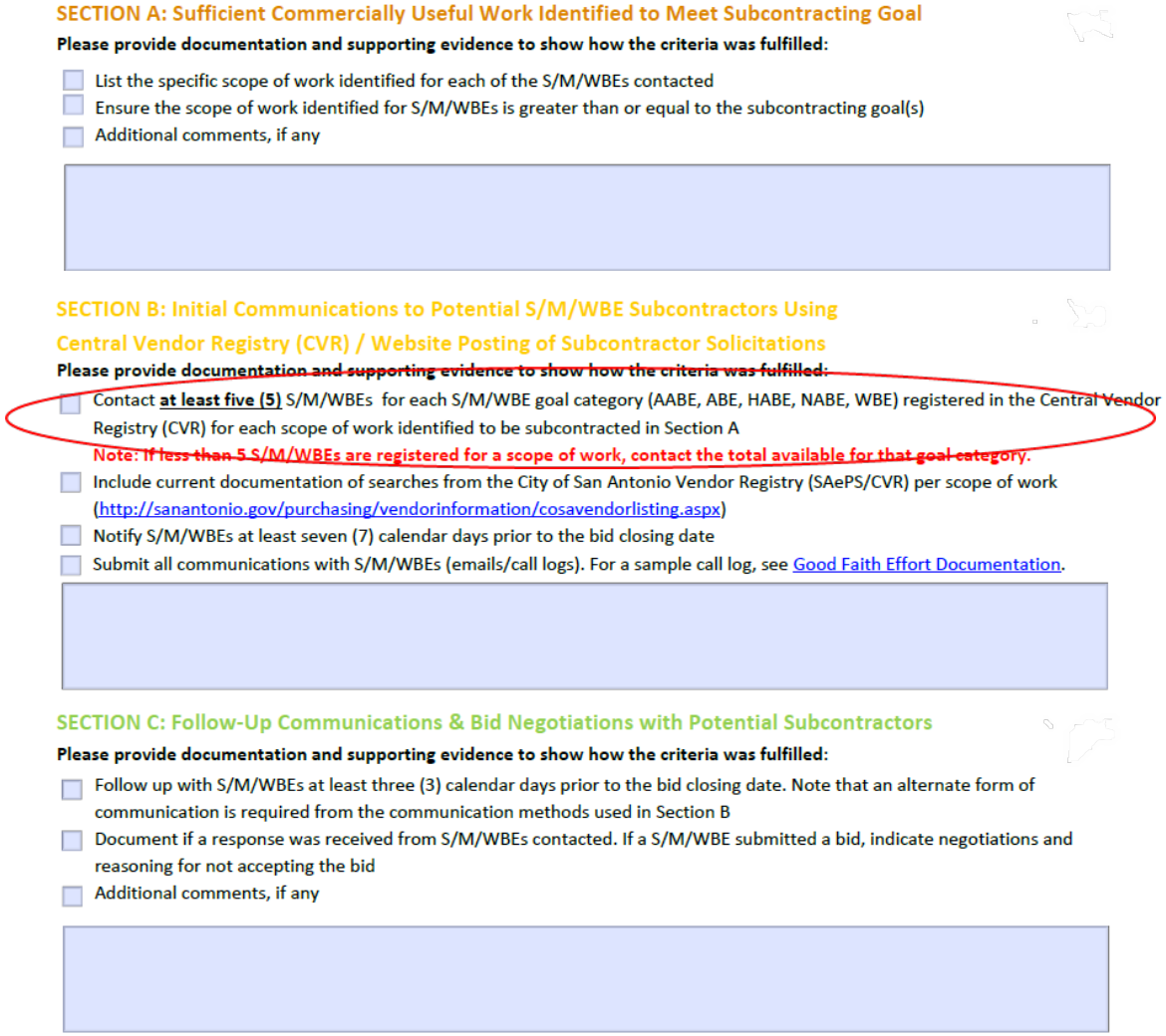
A. Total Sub Participation: $ 0 0 % B. Total Prime Value: $ 0 0 %

C. Total Prime & Sub Participation: $ 0 0 %

Page 1 Revised April 2026

- Complete this form using the base bid amount **ONLY**.
- Enter all subcontractors/subconsultants you will be using on this project and fill all the requested information for each vendor.
- Most importantly, this form auto-calculates total participation using the base bid amount entered in the Prime section. Any calculation errors will display in red at the bottom of page 2.
- Ensure SBEDA-eligible participation meets or exceeds the required goal. If the goal is not met, be sure to include a Contracting Goal Waiver Request with your response to this solicitation.

Contracting Goal Waiver Request



SECTION A: Sufficient Commercially Useful Work Identified to Meet Subcontracting Goal

Please provide documentation and supporting evidence to show how the criteria was fulfilled:

- ☐ List the specific scope of work identified for each of the S/M/WBEs contacted
- ☐ Ensure the scope of work identified for S/M/WBEs is greater than or equal to the subcontracting goal(s)
- ☐ Additional comments, if any

SECTION B: Initial Communications to Potential S/M/WBE Subcontractors Using Central Vendor Registry (CVR) / Website Posting of Subcontractor Solicitations

Please provide documentation and supporting evidence to show how the criteria was fulfilled:

- ☐ Contact **at least five (5)** S/M/WBEs for each S/M/WBE goal category (AABE, ABE, HABE, NABE, WBE) registered in the Central Vendor Registry (CVR) for each scope of work identified to be subcontracted in Section A
  Note: If less than 5 S/M/WBEs are registered for a scope of work, contact the total available for that goal category.
- ☐ Include current documentation of searches from the City of San Antonio Vendor Registry (SAePS/CVR) per scope of work (http://sanantonio.gov/purchasing/vendorinformation/cosavendorlisting.aspx)
- ☐ Notify S/M/WBEs at least seven (7) calendar days prior to the bid closing date
- ☐ Submit all communications with S/M/WBEs (emails/call logs). For a sample call log, see Good Faith Effort Documentation.

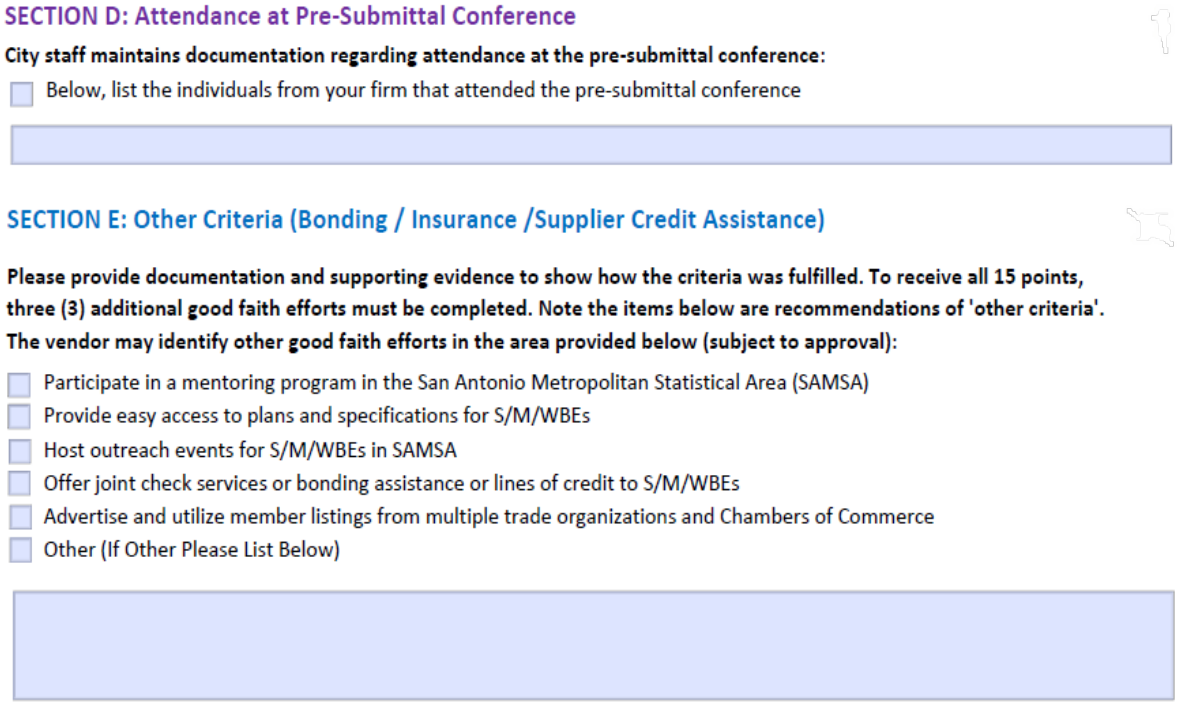
SECTION C: Follow-Up Communications & Bid Negotiations with Potential Subcontractors

Please provide documentation and supporting evidence to show how the criteria was fulfilled:

- ☐ Follow up with S/M/WBEs at least three (3) calendar days prior to the bid closing date. Note that an alternate form of communication is required from the communication methods used in Section B
- ☐ Document if a response was received from S/M/WBEs contacted. If a S/M/WBE submitted a bid, indicate negotiations and reasoning for not accepting the bid
- ☐ Additional comments, if any

- A full or partial waiver of a specified goal may be requested, for good cause, by submitting a Contracting Goal Waiver Request form with the solicitation response and UP at the time bids are due.
- **Form is available at:** https://www.sa.gov/Directory/Departments/EDD/Programs-Grants/Preference/SBEDA/Forms

Contracting Goal Waiver Request



SECTION D: Attendance at Pre-Submittal Conference

City staff maintains documentation regarding attendance at the pre-submittal conference:

☐ Below, list the individuals from your firm that attended the pre-submittal conference

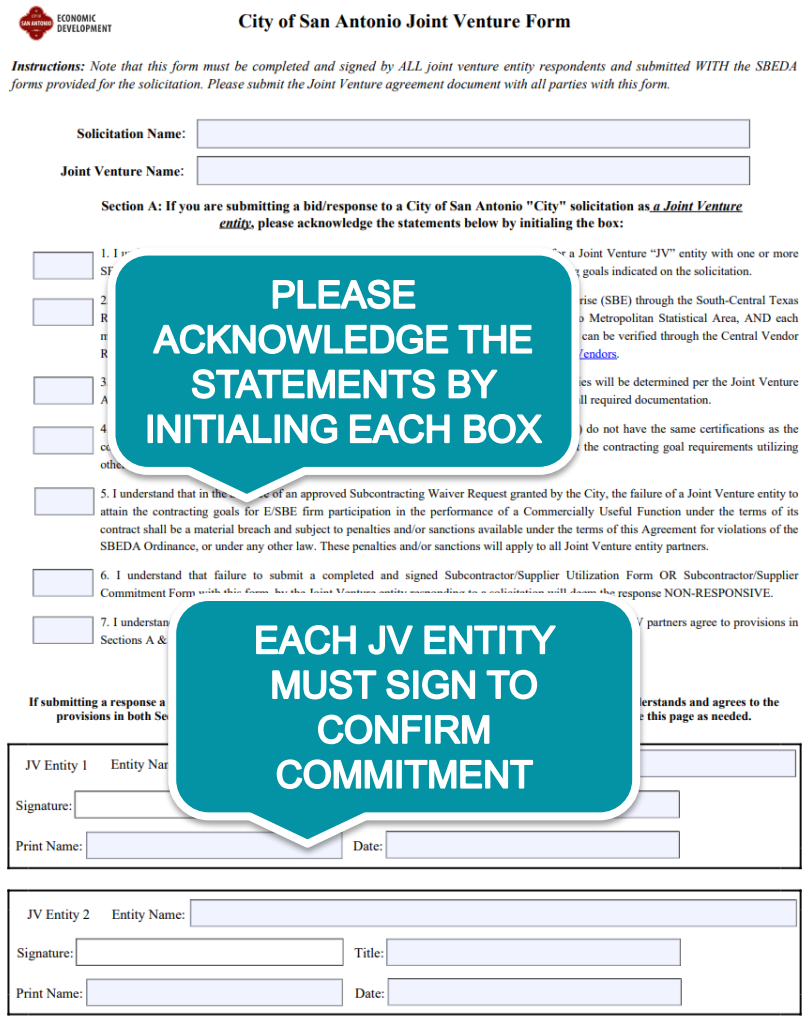
SECTION E: Other Criteria (Bonding / Insurance /Supplier Credit Assistance)

Please provide documentation and supporting evidence to show how the criteria was fulfilled. To receive all 15 points, three (3) additional good faith efforts must be completed. Note the items below are recommendations of 'other criteria'. The vendor may identify other good faith efforts in the area provided below (subject to approval):

☐ Participate in a mentoring program in the San Antonio Metropolitan Statistical Area (SAMSA)
☐ Provide easy access to plans and specifications for S/M/WBEs
☐ Host outreach events for S/M/WBEs in SAMSA
☐ Offer joint check services or bonding assistance or lines of credit to S/M/WBEs
☐ Advertise and utilize member listings from multiple trade organizations and Chambers of Commerce
☐ Other (If Other Please List Below)

- Please ensure each task within a given section is completed and the back up documentation is provided.
- Note that submitting a waiver request does NOT guarantee responsiveness as waiver requests are subject to approval.

Joint Venture Commitment Form



ECONOMIC DEVELOPMENT

City of San Antonio Joint Venture Form

Instructions: *Note that this form must be completed and signed by ALL joint venture entity respondents and submitted WITH the SBEDA forms provided for the solicitation. Please submit the Joint Venture agreement document with all parties with this form.*

Solicitation Name:

Joint Venture Name:

Section A: If you are submitting a bid/response to a City of San Antonio "City" solicitation as *a Joint Venture entity*, please acknowledge the statements below by initialing the box:

PLEASE ACKNOWLEDGE THE STATEMENTS BY INITIALING EACH BOX

5. I understand that in the … of an approved Subcontracting Waiver Request granted by the City, the failure of a Joint Venture entity to attain the contracting goals for E/SBE firm participation in the performance of a Commercially Useful Function under the terms of its contract shall be a material breach and subject to penalties and/or sanctions available under the terms of this Agreement for violations of the SBEDA Ordinance, or under any other law. These penalties and/or sanctions will apply to all Joint Venture entity partners.

6. I understand that failure to submit a completed and signed Subcontractor/Supplier Utilization Form OR Subcontractor/Supplier Commitment Form … response NON-RESPONSIVE.

EACH JV ENTITY MUST SIGN TO CONFIRM COMMITMENT

JV Entity 1 Entity Name:

Signature:

Print Name: Date:

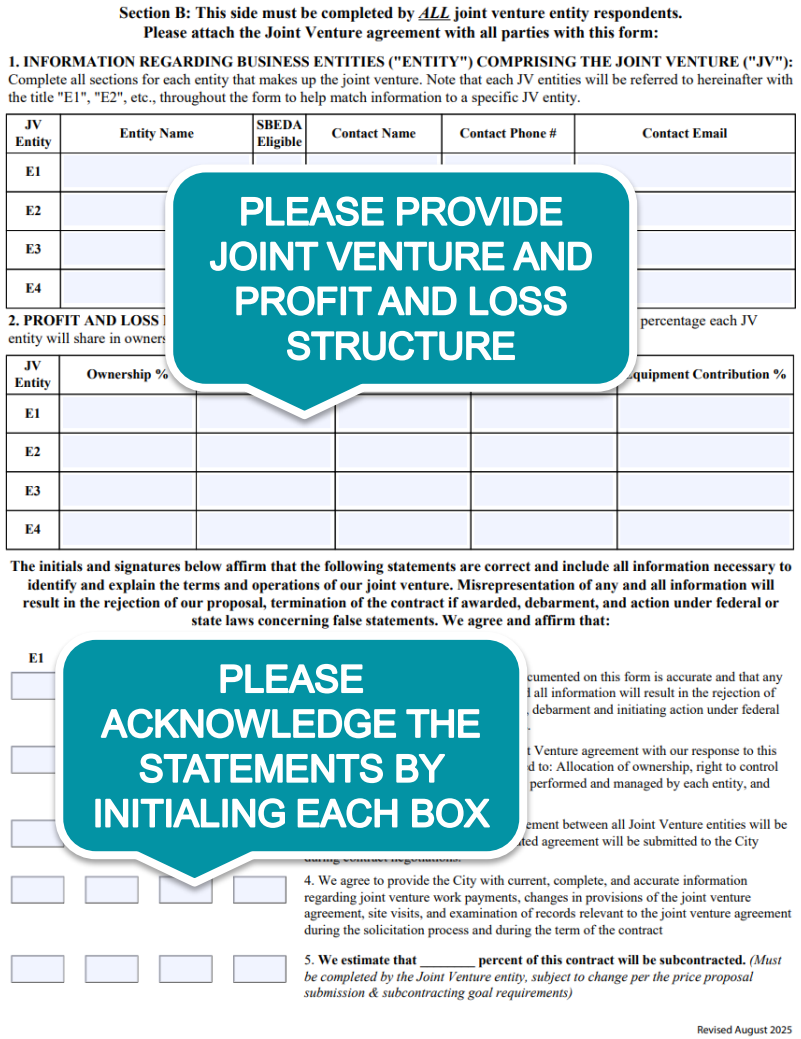
JV Entity 2 Entity Name:

Signature: Title:

Print Name: Date:

- If submitting as a joint venture entity, a Joint Venture Commitment Form must be completed and submitted **with** the Utilization Plan ***or*** Commitment Form at the time bids are due.
- Contracting goal responsiveness will be based on SBEDA eligibility and certifications.
- SBEDA eligible joint venture partner(s) will count towards the applied contracting goals if they have the same certifications as the contracting goal(s) applied to the solicitation.

Joint Venture Commitment Form



Section B: This side must be completed by *ALL* joint venture entity respondents.
Please attach the Joint Venture agreement with all parties with this form:

1. INFORMATION REGARDING BUSINESS ENTITIES ("ENTITY") COMPRISING THE JOINT VENTURE ("JV"):
Complete all sections for each entity that makes up the joint venture. Note that each JV entities will be referred to hereinafter with the title "E1", "E2", etc., throughout the form to help match information to a specific JV entity.

JV Entity	Entity Name	SBEDA Eligible	Contact Name	Contact Phone #	Contact Email
E1					
E2					
E3					
E4					

PLEASE PROVIDE JOINT VENTURE AND PROFIT AND LOSS STRUCTURE

2. PROFIT AND LOSS … percentage each JV entity will share in owners…

JV Entity	Ownership %	…	…	…quipment Contribution %
E1				
E2				
E3				
E4				

The initials and signatures below affirm that the following statements are correct and include all information necessary to identify and explain the terms and operations of our joint venture. Misrepresentation of any and all information will result in the rejection of our proposal, termination of the contract if awarded, debarment, and action under federal or state laws concerning false statements. We agree and affirm that:

PLEASE ACKNOWLEDGE THE STATEMENTS BY INITIALING EACH BOX

E1

…cumented on this form is accurate and that any …l all information will result in the rejection of … debarment and initiating action under federal …

…t Venture agreement with our response to this …d to: Allocation of ownership, right to control …performed and managed by each entity, and …

…ement between all Joint Venture entities will be …ted agreement will be submitted to the City …

4. We agree to provide the City with current, complete, and accurate information regarding joint venture work payments, changes in provisions of the joint venture agreement, site visits, and examination of records relevant to the joint venture agreement during the solicitation process and during the term of the contract

5. **We estimate that _____ percent of this contract will be subcontracted.** *(Must be completed by the Joint Venture entity, subject to change per the price proposal submission & subcontracting goal requirements)*

Revised August 2025

- The joint prime respondents must complete all sections and pages of this form, clearly designating the percentage each joint venture entity will share in ownership, profits, and losses.
- If awarded the contract, the joint venture entity must register with the Texas Secretary of State to confirm their partnership **before** City Council approval.

CCMS Reporting and Post-Award Waivers

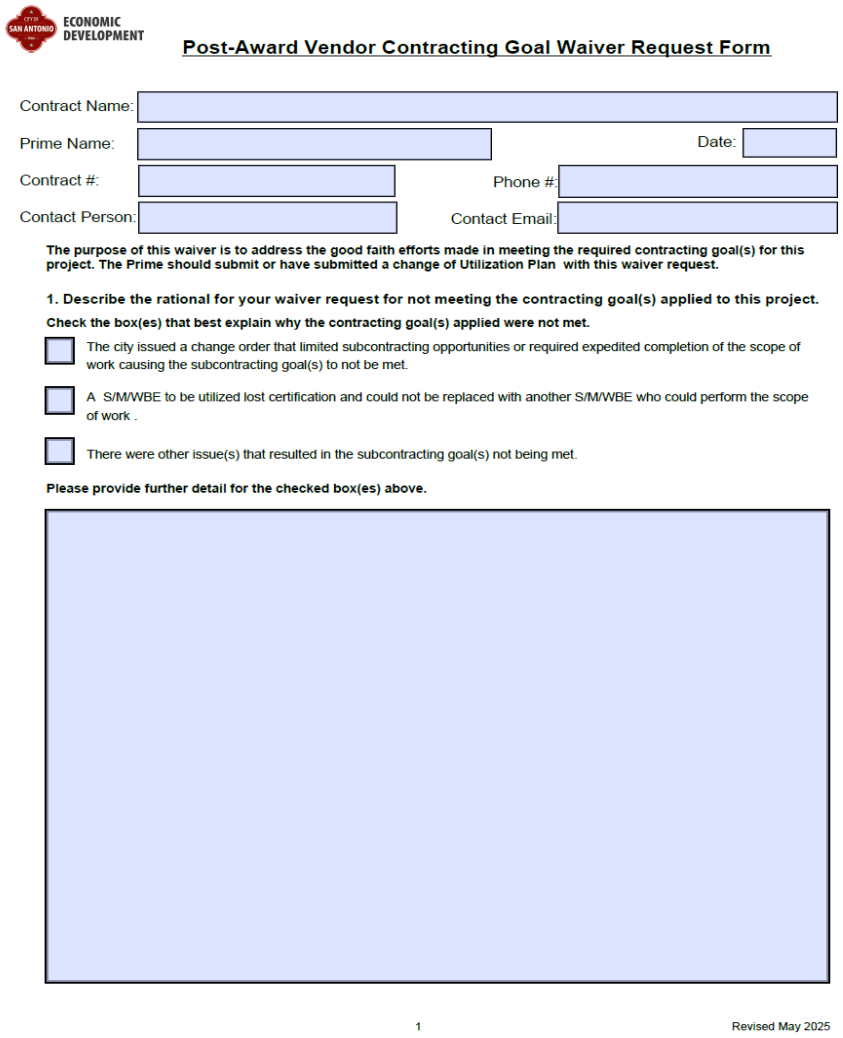
Post-Award Information

City Contract Management System (CCMS)

- Report payments to subcontractors and monitor attainment of the SBEDA goals on a monthly basis.
- Submit Change of Utilization Plans if the value of the contract changes or if subcontractors are added, removed, or reduced in value with proper documentation.



Post-Award Waiver Request



ECONOMIC DEVELOPMENT

Post-Award Vendor Contracting Goal Waiver Request Form

Contract Name:

Prime Name: Date:

Contract #: Phone #:

Contact Person: Contact Email:

The purpose of this waiver is to address the good faith efforts made in meeting the required contracting goal(s) for this project. The Prime should submit or have submitted a change of Utilization Plan with this waiver request.

1. Describe the rational for your waiver request for not meeting the contracting goal(s) applied to this project.

Check the box(es) that best explain why the contracting goal(s) applied were not met.

☐ The city issued a change order that limited subcontracting opportunities or required expedited completion of the scope of work causing the subcontracting goal(s) to not be met.

☐ A S/M/WBE to be utilized lost certification and could not be replaced with another S/M/WBE who could perform the scope of work .

☐ There were other issue(s) that resulted in the subcontracting goal(s) not being met.

Please provide further detail for the checked box(es) above.

1 Revised May 2025

- Once awarded, if a Prime Contractor can not meet a committed goal, a Post Award Vendor Contracting Waiver Request form should be submitted for consideration and approval by the Small Business Office.
- For more details see this link: https://www.sa.gov/Directory/Departments/EDD/Programs-Grants/Preference/SBEDA/Forms

Contact Us

SBEDA Program

- Email: SBEDAdocs@sanantonio.gov
- Phone: 210-207-8080
- Website: https://www.sa.gov/Directory/Departments/EDD/Programs-Grants/Preference/SBEDA

Central Vendor Registry Support

- Phone: 210-207-0118
- Email: vendors@sanantonio.gov
- Website: https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor

South Central Texas Regional Certification Agency (SCTRCA)/Supply SA

- Phone: 210-458-3225
- Website: www.sctrca.org or www.supply-sa.org

Mentor Protégé Program

Glenn Goolsby, Occupational Program Coordinator

- Email: ggoolsby5@alamo.edu
- Phone: 210-485-0831
- Website: https://www.sa.gov/Directory/Departments/EDD/Programs-Grants/Vendor-Development-Academy



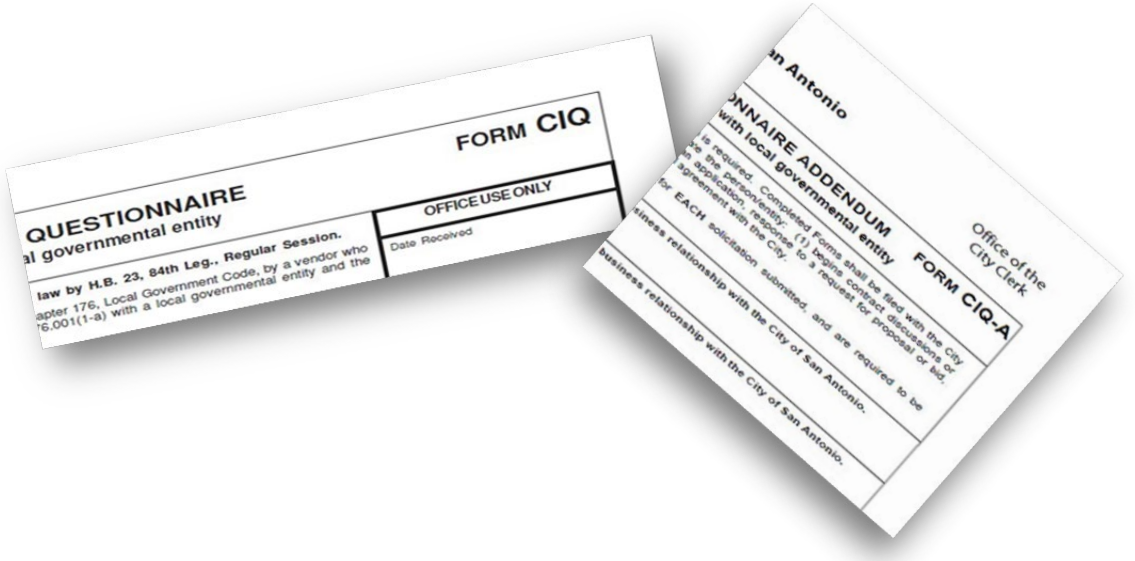
Thank You

Conflict of Interest Questionnaire

Completed CIQ and CIQ-A Forms shall be filed with the Office of the City Clerk not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. **City only requires Prime Firms to submit the CIQ and CIQ-A forms.**

<u>Do not</u> include these forms with your proposal. The Procurement Division <u>will not</u> deliver the forms to the City Clerk for you.

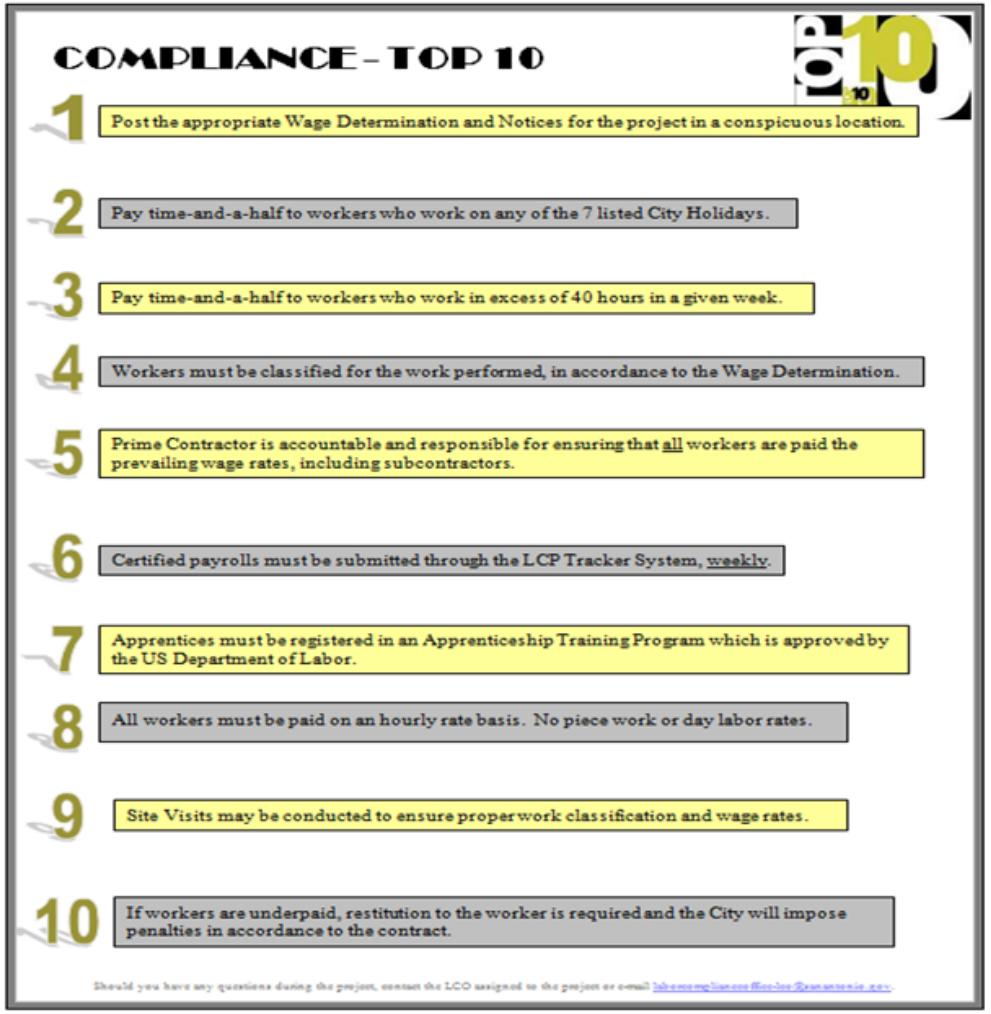
CIQ: https://www.ethics.state.tx.us/forms/conflict/
CIQ-A:
https://www.sa.gov/files/assets/main/v/1/occ/documents/occ-ciq-addendum.pdf



Completed forms must be mailed to:
Office of the City Clerk, P.O. Box 839966, San Antonio, TX. 78283-3966

Labor Compliance

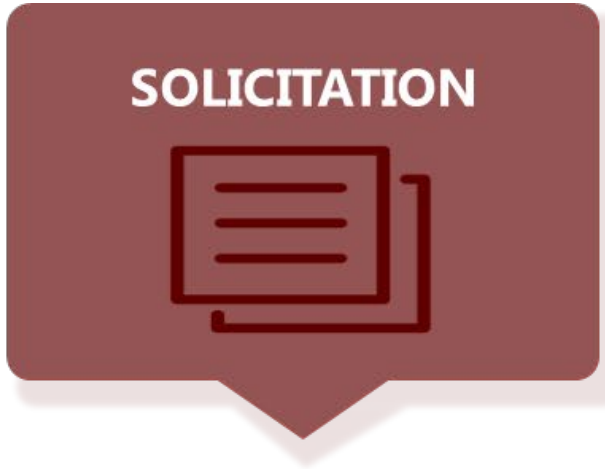
- The awarded Prime Contractor and their subcontractors must comply with the Prevailing Wage Decision.
- The Wage Decision assigned to this project is the current (Heavy Highway Wage Decision: TX20260007 05/18/2026)



COMPLIANCE - TOP 10

1. Post the appropriate Wage Determination and Notices for the project in a conspicuous location.
2. Pay time-and-a-half to workers who work on any of the 7 listed City Holidays.
3. Pay time-and-a-half to workers who work in excess of 40 hours in a given week.
4. Workers must be classified for the work performed, in accordance to the Wage Determination.
5. Prime Contractor is accountable and responsible for ensuring that all workers are paid the prevailing wage rates, including subcontractors.
6. Certified payrolls must be submitted through the LCP Tracker System, weekly.
7. Apprentices must be registered in an Apprenticeship Training Program which is approved by the US Department of Labor.
8. All workers must be paid on an hourly rate basis. No piece work or day labor rates.
9. Site Visits may be conducted to ensure proper work classification and wage rates.
10. If workers are underpaid, restitution to the worker is required and the City will impose penalties in accordance to the contract.

Schedule of Events



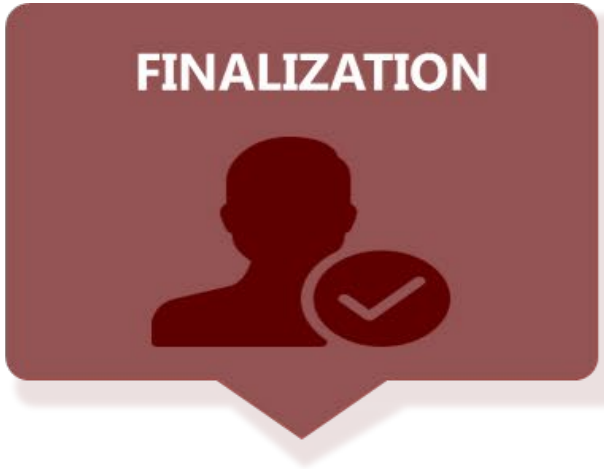
October / November 2026

- Oct. 16, 2026; RFCSP Released
- Oct. 23, 2026; at 1:00 PM CT: Pre-Submittal Conference
- Nov. 03, 2026; at 4:00 PM CT: Final Questions Accepted



December 2026 / January 2027

- Dec. 1, 2026; at 2:00 PM CT: Submittals Due
- January 2027; Evaluation Process



March/April 2027

- March/April 2027; Anticipated Award Consideration

Addenda to Solicitation

- All changes and responses to questions, issued in compliance with the Restriction on Communications, will be posted through an official addendum.
- Respondents are responsible for reviewing the solicitation portals and confirming whether any addenda or revisions have been issued prior to submitting a proposal/bid.
- Only written addenda may modify the solicitation. No oral statements may alter the terms, conditions, or specifications.
- Respondents must acknowledge receipt of all addenda.
- All addenda become part of the solicitation and the resulting contract documents. By submitting a response, the respondent acknowledges receipt and review of all issued addenda.
- Addenda formally adds the specifications, requirements, and amendments listed within a solicitation.

Award of Contract

- Contract documents are not binding until approved at City Council or City Manager Delegation.
- No work shall commence until City signs the contract documents and Respondent provides the necessary evidence of insurance and bonds as required.
- An RFCSP is a legally binding document, if you require a legal review before signing any contracts, please complete that review before you submit a response. City is not obligated to negotiate an RFCSP.
- Final approval of the selected firm(s) is subject to the action of the City Council or City Manager.
- Selected firm(s) awarded a contract(s) will need to complete registration with the Texas Secretary of State and Texas Comptroller of Public Accounts prior to award of the contract.

Reminders - CIVCAST

- Today's Pre-Submittal Presentation will be released through the portal/site.
- Failure to adhere to the Restrictions on Communications may deem your submittal non-responsive.
- Submit written questions by question deadline 4:00 PM CT, November 3, 2026.
- Submissions must be uploaded by 2:00 PM CT, December 1, 2026. ***Please remember to click the "Submit Bid" button. If not, your bid will not be received by the City. LATE PROPOSALS WILL NOT BE ACCEPTED. Failure to properly click SUBMIT will not be grounds for acceptance of late proposal.***

QUESTIONS?



Thank You

Reminder to Sign-In

Sign-In Form: https://forms.cloud.microsoft/g/12BW7CzQp7

Main Plaza Renovations Presubmittal Sign in Sheet 10_23_26				
Company Name	**Full Name**	**Title**	**Email Address**	**Phone #**
Amstar Inc	Rick Ledesma	Senior Estimator	Rick.Ledesma@amstarincgc.com	210-965-2668
Bandy Constructors	Wade Gardea	Estimator II	estimating@dlbandy.com	2106401790
Bandy Constructors	Greg Dorman	Sr.Estimator	Greg.dorman@dlbandy.com	830-243-2971
Canco Construction	Drake Cannon	Estimator	Drake@cancoconstructionsa.com	2102794430
Casias Construction LLC	Tommy Johnson	Vice President	Tommy@casiasconstructionllc.com	2103937032
CDD	Manuel Garcia	Compliance Manager	Manuel.g.garcia@sanantonio.gov	210-207-7872
CGC	Phil Martin	Estimator	estimating@cgctexas.com	2105013130
COSA CDD	Jamaal Moreno	Senior Landscape Architect	Jamaal.moreno@sanantonio.gov	2102076924
COSA EDD, SBEDA	Matthew Zuniga	Sr. Economic Development Specialist	matthew.zuniga@sanantonio.gov	(210) 207-8110
E-z bel construction llc	Zion cardenas	Junior estimator	zcardenas@ezbel.com	3614539645
Flintco	John Kilsby	Senior Superintendent	john.kilsby@flintco.com	512-962-3648
Flintco	Juan Aragones	Sr. Project Manager	Juan.aragones@flintco.com	210-508-8903
Flintco	Sonny Knox	Director	Sonny.knox@flintco.com	2105598370
Flintco	Brian McCoy	Construction Director	Brian.mccoy@flintco.com	2104590847
Flintco, LLC	Ashley Wilson	Marketing Manager	Ashley.wilson@flintco.com	512-431-6458
Ford Powell and Carson	Jeremy Kreusel	Designer 3	Jkreusel@fpcarch.com	2102261246
Ford, Powell & Carson Architects	Allison Chambers	Architect	achambers@fpcarch.com	210-226-1246
FPC	Laura Elvia Hall	Architect	lhall@fpcarch.com	210.226.1246
Jordan Foster Construction	Colton Brehm	Estimator	cbrehm@jordanfosterconstruction.com	(210) 375-1260
Lott Waterman	Jenn Griffith	Business development	jenng@lottbrothers.com	512-970-5130
Marshal Renee Construction Companiesd/b/a WallPro and PavePro	Paris Thomas	General Manager	paris@marshalrenee.com	210-788-8612
Millis Development and Construction Austin	Venancio Lopez	Estimating	Vlopez@millis.com	5125070227
Noble Builders	Christopher Jones	Senior Estimator	christopher.jones@nobletx.com	+1 (210) 621-5383
Noble Texas Builders	Chad Louer	Project Executive	Chad.Louer@nobletx.com	8304318756
Noble Texas Builders	Vivian Garza	Project Manager	Vivian.garza@nobletx.com	9566397599
Nunnelly General Contractor	Brianna Maldonado	Project Administrator	Brianna@nunnelly.com	210-227-7070
PMY Grouo	Anthony Froelich	Senior Sales Consultant	Anthony.froelich@pmygroup.com	5129835048
Rogers-O'Brien Construction	Andrew White	Senior Preconstruction Manager	awhite@r-o.com	210-862-8128
Rogers-O'Brien Construction	Alejandra Tamez	Sr. Estimator	Atamez@r-o.com	2108479191
Skanska	Tom Hull	Project Executive	Tom.hull@skanska.com	210-278-4478
Skanska	Steve Lyons	Vice President	Steve.lyons@skanska.com	830.237.2337
Skanska USA Building Inc.	Matt McCaffrey	Vice President - Account Manager	Matt.mccaffrey@skanska.com	2104168775
Skanska USA Building Inc.	Amanda Friefeld	Marketing coordinator	Amanda.friefeld@skanska.com	8327129947
Spawglass	Mike Bynum	Preconstruction services manager	Mike.bynum@spawglass.com	210-651-9000
SpawGlass Contractors	Grady Carlson	Preconstruction Services Manager	grady.carlson@spawglass.com	2103367711
TBG Partners	Austin Hicks	Landscape Architect	Austin.hicks@tbgpartners.com	+12103669933
WGI	Darcy Nuffer	Studio Manager	Darcy.nuffer@wginc.com	512-669-5560