



SUBJECT: Request for Information – City of San Antonio Recycling Processing Services (RFX# 6100013187) Scheduled to Open: September 30, 2020; Date of Issue: August 26, 2020

FROM: Denise D. Gómez, C.P.M., CPPB
Procurement Administrator

DATE: September 17, 2020

THIS NOTICE SHALL SERVE AS ADDENDUM NO. I - TO THE ABOVE REFERENCED REQUEST FOR INFORMATION

THE ABOVE MENTIONED REQUEST FOR INFORMATION IS HEREBY AMENDED AS FOLLOWS:

- 1. ADD: Pre-Submittal Sign in Sheet. This document will be posted as a separate file.**
- 2. ADD: Environmental Constrains Review and Recommendations. This document will be posted as a separate file.**
- 3. ADD: MRF Site Due Diligence & Feasibility Study Traffic Impact Analysis. This document will be posted as a separate file.**

QUESTIONS SUBMITTED IN ACCORDANCE WITH RFI PRE-SUBMITTAL CONFERENCE SECTION:

On September 9, 2020, the City of San Antonio hosted a Pre-Submittal Conference via Webex to provide information and clarification for the City of San Antonio Recycling Processing Services Request for Information. Below is a list of questions that were asked at the pre-submittal conference. The City's official response to questions asked is as follows:

Question 1: As per the potential site section, the City has an 11.3 acres parcel at 6802 Culebra Road. In addition to the 11.3 acres, is the land adjacent to City owned property available if needed more property? Is the large wooded area adjacent to the southern boundary included as well?

Response: The adjacent property to the 11.3 acres parcel at 6802 Culebra Road is not owned by the City.

Question 2: Will the City completed past studies of the location in regards of the MRF project information be made available?

Response: Two completed studies are provided - The Environmental Constrains Review and Recommendations and the MRF Site Due Diligence & Feasibility Study Traffic Impact Analysis conducted by Burns and McDonnell are attached and posted as separate files. The MRF Site Due Diligence & Feasibility Study Traffic Impact Analysis contains a basic property map layout, but a formal survey of the property is not available.

Question 3: Where are the materials from the organics carts currently taken?

Response: The City currently takes material from the green organics carts to a private facility called New Earth. That contract expires December 31, 2020. Next year, the City will use a company called Atlas Organics, which is in the process of building a new facility on City property. Material from the curbside brush collection is taken to a City owned and operated facility for mulching.

Question 4: Can the department provide what the City is currently paying for processing fees? How the revenue is shared with Vendor and City?

Response: The City currently pays a processing fee of \$48.99 per ton. Revenue and loss from the sale of commodities is split evenly between the processor and the City.

Question 5: If the recycling facility is built on City owned land, who will pay for the building? Will the City planning on paying for it or the processor is expected to pay for it?

Response: The City is open to considering a variety of building and ownership scenarios. The building may be constructed and owned by the City or constructed and owned by the processor and sold to the City, or some other scenario yet to be determined.

Question 6: As the information is compiled from the department. Will the department consider an extension to the deadline?

Response: Since this is a preliminary request for information (RFI) and a proposal will not be awarded based on the responses, the City is not planning to issue an extension at this time.

Charisma Esparza for

Denise D. Gómez, C.P.M., CPPB

Procurement Administrator

Finance Department – Purchasing Division