



## **ADDENDUM I**

**SUBJECT:** FY 2024 Fire First Responder Trucks, Formal Request for Offer (RFO 6100017760)  
Scheduled to Open: February 23, 2024; Date of Issue: February 7, 2024

**FROM:** Jennifer Johnson  
Procurement Administrator

**DATE:** February 19, 2024

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. I – TO THE ABOVE REFERENCED REQUEST FOR OFFER**

### **THE ABOVE-MENTIONED REQUEST FOR OFFER IS HEREBY AMENDED AS FOLLOWS:**

- 1. MODIFY: The RFO opening date has been extended to March 1, 2024; 10:00AM CT.**
- 2. ADD: Pre-Submittal Conference Sign In Sheet, this document will be posted as a separate file.**
- 3. MODIFY: RFO Document Section 005 – Supplemental Terms & Conditions**

**Section 005 – Incorporation of Attachments is changed to read:**

Incorporation of Attachments.

Each of the attachments listed below is an essential part of this contract, which governs the rights and duties of the parties, incorporated herein by reference, and shall be interpreted in the order of priority as appears below, with this document taking priority over all attachments:

Attachment A – Price Schedule

Attachment B – City of San Antonio Local Preference Program Tracking Form

Attachment C – Veteran-Owned Small Business Preference Program Tracking Form

Attachment D – Certificate of Interested Parties (Form 1295)

Attachment E – Working with COSA

Exhibit I – Graphic Photos

**QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, PRE-SUBMITTAL CONFERENCE:**

On February 13, 2024, the City of San Antonio hosted a WebEx Pre-Submittal Conference to provide information and clarification for the FY 2024 Fire First Responder Trucks, Request for Offer. Below is a list of questions that were asked at the pre-submittal conference. The City's official response to questions asked is as follows:

Question 1: If a vendor cannot view the bid under their account how do they receive/view the documents and have access to submit a bid?  
Response: For any issues or questions about bid submissions, vendors may contact Vendor Support at (210) 207-0118 or email Vendor Support at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov).

**QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, INSTRUCTIONS FOR BIDDERS, RESTRICTIONS ON COMMUNICATION:**

Question 2: Do you have a file with all the Graphics needed for the trucks?  
Response: Yes, please refer to amended Section 005 – Incorporation of Attachments for Exhibit I – Graphic Photos. (Document will be attached separately).

*Jennifer Johnson*

---

Jennifer Johnson  
Procurement Administrator  
Finance Department - Procurement Division