

**REVISED (FORMERLY RFO 6100018402)
ADVERTISEMENT INFORMATION ONLY**

**Solicitation Type and Name: Formal Request for Offer (RFO) ROSS 3D XPRESSION GRAPHIC
MACHINE UPGRADE FOR CONVENTION AND SPORTS FACILITIES DEPARTMENT (CSF);
ALAMODOME**

Solicitation Number: 6100018461

Description: The City of San Antonio is soliciting an offer for the purchase of Ross XPression Upgrades, both hardware and software, to be utilized by the San Antonio Convention and Sports Facilities Department (CSF) at the Alamodome in accordance with the specifications listed herein.

Applicable Product Categories: 65596 – Video Capturing Devices Connected to Computers or Computer Networks, Web Cameras

Date Issued: August 29, 2024

Due Date & Time: September 06, 2024, 10:00 A.M. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at **1:30 p.m., Central Time, on August 30, 2024** via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Dial-In Number: 1-415-655-0001 | Access Code: 2631 144 0550 | Meeting Password: COSA

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=md7d4fe33cbee323907a0d4f02f3ab8f8>

Site Visit: An optional site visit has been scheduled for **September 4, 2024, at 10:00 a.m. Central Time**. All interested vendors will meet at the Alamodome, 900 E. Market, San Antonio, TX 78205, Parking Lot A at the Guard Shack.

Stacey Gipson, Procurement Specialist II
City of San Antonio, Finance Department – Procurement Division
Stacey.gipson3@sanantonio.gov

For SAePS language -

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/iri/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

