

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name:

**Formal Request for Offer for Annual Contract for Gasoline and Diesel Fuels**

Solicitation Number: RFX 6100019225

Description: The City of San Antonio is soliciting bids for a contractor to provide Gasoline and Diesel Fuels to be used for on-road vehicles and heavy equipment non-road units utilized by the City of San Antonio.

Applicable Product Categories: 405-09 Fuel Oil, Diesel  
405-15 Gasoline, Automotive

**Date Issued: October 6, 2025**

**Due Date & Time: November 24, 2025, 10:00 a.m. Central Time**

**Pre-Bid Conference:** Pre-Bid Conference will be held at 10:00 a.m., Central Time, on October 9, 2025, via WebEx. Attendance at the Pre-Bid Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

**Dial-In Number:** 1-415-655-0001 | **Access Code:** 2341 238 8431 | **Meeting Password:** COSA

**Join from the meeting link:**

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m17617bbc84b1d80a67a0ce99296afdbd>

**To view this solicitation,** go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with "SAePS Portal" on the subject line so this can be expedited.

