ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name:
Formal Request for Offer for Fire Station #3 Mini Split

Solicitation Number: RFx 6100019874

Description: The City of San Antonio is soliciting an offer to provide and install two new 4-ton mini split systems to handle the load of the building. Work will include installing two new condensers with a capacity of 48,000 BTU, run new copper lines to the indoor air handlers that will be installed in the rooms where no mini split exists at this time. The line sets on the exterior wall is to be ran inside a line hide cover, run all electrical circuits to all the indoor air handler as well as the condensers, run all the condensate lines to an indoor drain, perform the start-up and to ensure the systems are fully functional. Work will also include removing the shop heater on the second floor and safely cap off the gas line. Work to be done will be done in a manner to minimize any structural work. If any structural work is needed, such as cutting holes in the ceilings or walls, vendor will perform the modifications and attempt to reattach the cut pieces back to their original place as best as possible.

Applicable Product Categories: 910-17, Energy Computerized Control System, HVAC, Lighting, Utilities, etc., Installation, Maintenance and Repair Services

Date Issued: September 16, 2026
Due Date & Time: November 13, 2026; 10:00 a.m. Central Time

Pre-Bid Conference: Pre-Bid Conference will be held at 9:30 a.m., Central Time, on September 21, 2026, via WebEx. Attendance at the Pre-Bid Conference is optional but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2344 725 3593| **Meeting Password:** COSA

Join from the meeting link:
https://sanantonio.webex.com/sanantonio/j.php?MTID=m9d3db0880bcecd87a2014aba33dc02c9

Site Visit #1: September 22, 2026, at 10:00 a.m. Central Time, at 1425 E. Commerce St., San Antonio, Texas 78202

Site Visit #2: October 06, 2026, at 11:30 a.m. Central Time, at 1425 E. Commerce St., San Antonio, Texas 78202

Staff Contact Person: Sofia Reyna, Procurement Specialist II, Sofia.Reyna@sanantonio.gov

To view this solicitation, go to the SAePS portal; https://supplierservice.sanantonio.gov/irj/portal
If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:
https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor. Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with “SAePS Portal” on the subject line so this can be expedited.