ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – Competitive Education Grants for TVSA**
Solicitation Number: RFP 19-075; RFx 6100011829

Description: The City’s Government and Public Affairs is seeking proposals and qualifications from (2 year or 4 year) accredited colleges or universities to participate in the TVSA Education Grant (henceforth referred to as the “grant”). The intent is for grant program to distribute PEG funding among qualifying educational institutions in exchange for producing programming that will air on TVSA Education.

Applicable Product Categories: 915-78 Television Commercial Production

**Date Issued:** Friday, August 9, 2019  
**Due Date & Time:** Monday, September 9, 2019 @ 11:00 a.m.

**Pre-Submittal Conference:** A pre-submittal conference will be held at the City of San Antonio’s, Finance Hill Country Conference Room, Riverview Towers, 111 Soledad, 11th Floor, San Antonio, Texas 78205 at **10:00a.m. Central Time, on Monday, August 19, 2019** Respondents that are not able to attend in person may participate by Conference Call. Respondents may call:

Conference Call Number: 1-877-226-9790  
Access Code: 4511640  
Attendance is high encouraged

**Staff Contact Person:** Yvonne Rodriguez, Procurement Specialist III, yvonne.rodriguez@sanantonio.gov

**Evaluation Committee Voting Members:**
David McElroy, TVSA Manager, Government and Public Affairs  
Di Galvan, Chief of Staff, Government and Public Affairs  
Rebecca Flores, Education Program Administrator, Department of Human Services  
Gabriel Garcia, Director – Senior Counsel, CPS Energy  
Krystal Jones, San Antonio Film Commission, Department of Arts and Culture

**Pursuant to Section 011 – Restriction on Communications,** Respondents are prohibited from communicating with: 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.

Exceptions to the Restrictions on Communications:
Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **10:00 a.m., Central Time, on Wednesday, August 21, 2019.** Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

**Yvonne Rodriguez, Procurement Specialist III**  
**City of San Antonio, Finance Department – Purchasing Division**  
yvonne.rodriguez@sanantonio.gov

Questions submitted and the City’s responses will be posted with this solicitation.
To view this solicitation, go to the SAePS portal; https://supplierservice.sanantonio.gov/irj/portal. If you have not completed the City’s SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on “My Bids” (first), if not viewable then click “Other Bids” (to view all already published competitive bids).

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at http://www.sanantonio.gov/purchasing/SAePS.aspx. Questions regarding registration may be submitted to the SAePS Hotline at (210) 207-0118 or by email at vendors@sanantonio.gov with “SAePS Portal” on the subject line so this can be expedited.