



ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposals – Citywide Security Systems Installation & Support

Solicitation Number: 6100012391, RFP 20-029

Description: The Information Technology Services Department is seeking to contract with one or more manufacturer certified and experienced Security System Integration Contractors to provide premise access control, video surveillance, intrusion alarm system installations, preventative maintenance, service and support at approximately 120 city facilities.

Applicable Product Categories: 99050 – Installation of Security and Alarm Equipment

Date Issued: Monday, March 23, 2020

Due Date & Time: Friday, May 8, 11:00 a.m. Central Time

Pre-Submittal Conference: A Pre-Submittal Conference will be held at 10:00 a.m. Central Time, on April 8, 2020. The Pre-Submittal Conference for this solicitation will be held via WebEx only. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Pre-Submittal Conference Dial-In Information:

Conference Bridge: Toll Free Dial-In Number: 1-855-850-2672

Meeting number: 998 753 604

Evaluation Committee

Craig Hopkins, Chief Information Officer, Information Technology Services Department

Patsy Boozer, Chief Information Security Officer, Information Technology Services Department

Derek Rabey, Technical Security Manager, Information Technology Services Department

Louis Resendez, Special Projects Manager, Information Technology Services Department

Francisco Garcia, Facilities Manager, San Antonio Police Department

Aurora Perkins, Parking Administrator, Center City Development & Operations

Staff Contact Person: Kristen McAvoy, Procurement Specialist III, kristen.mcavoy@sanantonio.gov.

Pursuant to Section 010 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until 11:00 a.m., Local Time, on Wednesday April 22, 2020. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Kristen McAvoy, Procurement Specialist III

City of San Antonio, Finance Department – Purchasing Division

kristen.mcavoy@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on “My Bids” (first), if not viewable then click “Other Bids” (to view all already published competitive bids).

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at (210) 207-0118 or by email at vendors@sanantonio.gov with “SAePS Portal” on the subject line so this can be expedited.