



ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposals – Program Assessment for Pre-K 4 SA Program

Solicitation Number: RFP 21-078; RFX 6100014085

Description: The San Antonio Early Childhood Education Municipal Development Corporation (Corporation) is seeking proposals for assessment of the Pre-K 4 SA program, San Antonio's comprehensive early learning initiative. First authorized by voters in November 2012, Pre-K 4 SA is supported through a dedicated 1/8 cent sales tax. Pre-K 4 SA's mission is to develop a world-class workforce in one generation through high-quality early childhood education. Program components.

Applicable Product Categories: 924-19 Educational Research Services

Date Issued: Friday, May 28, 2021

Due Date & Time: Friday, July 16, 2021, 11:00 a.m. Central Time

Pre-Submittal Conference: A pre-submittal conference will be held via Webex only, at 2:00 p.m., Central Time, on Monday, June 14, 2021.

Conference Bridge: Toll Free Dial-In Number: (415) 655-0001

Meeting Number: 177 808 3382

Meeting Password: COSA

Staff Contact Person: Rebecca A. Garza, Procurement Specialist II, [rebecca.garza@sanantonio.gov](mailto:rebecca.garza@sanantonio.gov)

**Evaluation Committee Voting Members:**

Alex Lopez, Assistant City Manager, City Manager's Office

Sarah Baray, Chief Executive Officer, Pre-K 4 SA

Troy Elliot, Deputy Chief Financial Officer, Finance Department

Larrisa Wilkinson, Director of Professional Learning, Pre-K 4 SA

Tonda Brown, Director of East Education Center, Pre-K 4 SA

Eryanne Taft, Assistant to the CEO, Pre-K 4 SA

Henrietta Munoz, Executive Director Institute for School and Community Partnerships

Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting of the Corporation's Board; and 2) City employees from the time the RFP has been released until the contract is approved by the Corporation's Board.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until 2:00 p.m., Central Time, on Monday, June 28, 2021. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Rebecca A. Garza, Procurement Specialist II

City of San Antonio, Finance Department – Purchasing Division

[rebecca.garza@sanantonio.gov](mailto:rebecca.garza@sanantonio.gov)

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids).

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with "SAePS Portal" on the subject line so this can be expedited.