



ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposals – Municipal Solid Waste Disposal Services

Solicitation Number: RFP 23-069; RFx # 6100016481

Description: The City of San Antonio Solid Waste Management Department (SWMD or City) seeks proposals from qualified Vendors to provide disposal services of primarily Municipal Solid Waste (MSW) and potentially other special wastes. The MSW may consist of trash, bulky waste, dead animals and other such MSW as defined by the State of Texas Solid Waste rules. Special wastes may consist of infrequently collected items and incidental items mixed with MSW and may include light bulbs, chemicals, asbestos containing materials, radioactive materials, dirt and rock. The City does not currently collect special wastes and is not planning to start such a program. But there may be incidental needs to dispose of those materials during the term of the contract.

Applicable Product Categories: 98846 – Landfill Services
92677 – Recycling Services

Date Issued: February 24, 2023

Due Date & Time: May 12, 2023 at 11:00 a.m. Central Time

Pre-Submittal Conference: The conference will be held via WebEx call at 10:00 a.m., Central Time, on Wednesday, March 15, 2023. Attendance is optional, but highly encouraged. Respondents may call:

Toll Free Number: 1-415-655-0001

Meeting Number (Access Code): 2451 505 8579

Meeting Password: 6100016481

Staff Contact Person: Jorge Figueroa, Procurement Specialist III, Jorge.Figueroa@sanantonio.gov

Evaluation Committee Voting Members:

David W. McCary, Assistant City Manager

David Newman, Director, Solid Waste Management Department

Josephine Valencia, Deputy Assistant Director, Solid Waste Management Department

Melanie Keeton, Assistant Director, Finance Department

Ka Rhonda Crummie, Contract Manager, Solid Waste Management Department

Simon Castillo, Business & Economic Development, CPS Energy

Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on Wednesday, April 5, 2023**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail to: Jorge Figueroa, Procurement Specialist III, City of San Antonio, Finance Department – Purchasing Division Jorge.Figueroa@sanantonio.gov

Questions submitted and the City’s responses will be posted with this solicitation.

All proposals **must** be submitted electronically through the portal. **ONLY ELECTRONIC SUBMISSIONS WILL BE ACCEPTED.**

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids).

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.