



ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposals – ARPA Nonprofits Social Services, Youth & Senior Services

Solicitation Number: RFP 23-075; RFx 6100016709

Description: The City of San Antonio (City) proposes to provide funding for services by investing in delegate agencies with programs aimed at mitigating the impact of COVID-19 on social service nonprofits, youth, and seniors. Funds used to support the proposed programs will be funded through the American Rescue Plan Act (ARPA). The Department of Human Services (DHS) seeks qualified respondents interested in providing services that comply with federal, state, and local laws, rules, and regulations, and policies that are applicable to this funding source.

Applicable Product Categories: 95259 – Human Services

Date Issued: March 13, 2023

Due Date & Time: April 27, 2023, 11:00 a.m. Central Time

Pre-Submittal Conference: The conference will be held via WebEx call at 10:00 a.m., Central Time, on March 23, 2023. Attendance is optional, but highly encouraged. Respondents may call:

Toll Free Dial-In Number: 1-415-655-0001

Meeting Number (Access Code): 2454 465 9841

Meeting Password: COSA

Staff Contact Person: Valeri Jasso, Procurement Specialist III, valeri.jasso@sanantonio.gov

Evaluation Committee Voting Members:

Yolanda Perez, Human Services Administrator, Department of Human Services
Debra Colorado, Social Services Manager, Department of Human Services
Bertram Pickell Jr., Community Member, City/County Joint Commission on Elderly Affairs-Council District 6 Appointee
Paul Furukawa, Community Member, AACOG Bexar Senior Advisory Committee
Doris Barber, OASIS Technology Instructor, South Side Lions Senior Center Member
Richard Keith, Chief Operating Officer, Department of Human Services
Lizzy Perales, Vice President of Programs, Catholic Charities, Archdiocese of San Antonio
Loi Taylor, Director, Successful Students Impact Council, United Way of San Antonio and Bexar County
Erika Borrego, Chief Operating Officer, Corazon Ministries
Myllinda Swierc, Senior Vice President, Family Service
Virginia Villalta, Senior Management Analyst, Department of Human Services
Natasha Richardson, Strategic Partnership Manager, Communities in Schools
Nour Awad, Chief Operating Officer, Easy Expunctions
Alicia Fawcett, Director of Strategy Planning and Culture, Greater SATX
Vanessa Jimenez, STEM Coordinator of Student Engagement and Industrial Outreach, St. Mary's University
Arlene Siller, Founder & CEO, Ascend Nonprofit and Business Solutions
Angel Lerma, Special Projects Manager, Department of Human Services

A Respondent who seeks or applies for a contract pursuant to this Request for Proposal (RFP) is prohibited from contacting City officials, as defined in [Section 2-62](#) of the Ethics Code, and employees, as defined in [Section 2-42](#) of the Ethics Code, regarding such a contract during the No-Contact Period defined below. City Council has approved a revised no-contact period, listed below, which is modified from what is currently set forth in Section 2-61 of the Ethics Code, **Prohibited Contacts During Contract Solicitation Period. Violation of the No-Contact Period provisions may lead to disqualification of a Respondent's offer from consideration. Nothing in this section prohibits communication regarding the solicitation between or among City officials or City employees acting in their official capacity.**

In accordance with §2-61 of the City Code, Respondents are prohibited from communication regarding this RFP (RFP 23-075, 6100016709) with:

City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from April 27, 2023 until the Date the City Manager posts the proposed contract awards as an "A" session item for City

Finance Department, Purchasing Division

PO Box 839966 ♦ San Antonio, TX 78283-3966 | Tel: 210-207-5734

Council consideration; and

City employees from March 13, 2023 until the date contract awards are approved at a City Council "A" Session.

*Identified restrictions apply only to RFP-23-075, 6100016709

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on March 30, 2023**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail to:

Valeri Jasso, Procurement Specialist III
City of San Antonio, Finance Department – Purchasing Division

valeri.jasso@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

All proposals **must** be submitted electronically through the portal. **ONLY ELECTRONIC SUBMISSIONS WILL BE ACCEPTED.**

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed

the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids).

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.