



ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposal – Triple P Parenting Classes

Solicitation Number: RFP 23-061; RFx 6100016585

Description: Metro Health is seeking a contractor to provide Triple P Positive Parenting Education classes at no cost to parent participants (participants). The Triple P – Positive Parenting Program (Triple P) is a highly researched, evidence-based system of positive parenting and family support based on social learning, cognitive behavioral, and developmental theory. Triple P at the San Antonio Metropolitan Health District (Metro Health), situated in the Violence Prevention section, facilitates Triple P programming across San Antonio and Bexar County as a child abuse prevention initiative. Triple P at Metro Health also supports the expansion and population-level rollout of Triple P in San Antonio and Bexar County by providing training, peer support, and technical assistance to community partners who implement the Triple P system.

Applicable Product Categories: 95267 – Parenting Intervention Services

Date Issued: May 1, 2023

Due Date & Time: May 31, 2023, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 1:00 p.m., Central Time, on Wednesday, May 10, 2023, via WebEx. Attendance, by WebEx, at the Pre-Submittal Conference is optional, but highly encouraged.

Dial-In Number: 1-415-655-0001 | Access Code: 2468 531 7945 | Meeting Password: COSA1

Join from the meeting link

<https://sanantonio.webex.com/sanantonio/j.php?MTID=md850bb1475a433f7fb8422a562340c16>

Staff Contact Person: Stephanie Nouman, Procurement Specialist III, [stephanie.nouman@sanantonio.gov](mailto:stephanie.nouman@sanantonio.gov)

**Evaluation Committee Voting Members:**

Brea Moore, Senior Management Analyst, San Antonio Metropolitan Health District

Erica Lee, Health Program Manager, San Antonio Metropolitan Health District

Derek Taylor, Health Program Manager, San Antonio Metropolitan Health District

Carol Schliesinger, Health Program Manager, San Antonio Metropolitan Health District

Shannon White, Chief Executive Officer, Guardian House

Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until 4:00 p.m., Central Time, on Monday, May 15, 2023. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Stephanie Nouman, Procurement Specialist III  
City of San Antonio, Building and Equipment Services  
[stephanie.nouman@sanantonio.gov](mailto:stephanie.nouman@sanantonio.gov)

Questions submitted and the City’s responses will be posted with this solicitation.

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City’s SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on “My Bids” (first), if not viewable then click “Other Bids” (to view all already published competitive bids).

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with “SAePS Portal” on the subject line so this can be expedited.