



ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposals – Health Services for Older Adults

Solicitation Number: RFP 23-079; RFx 6100016710

Description: The City of San Antonio (hereinafter referred to as “City”) is seeking proposals from Respondents (hereinafter referred to as “Respondent”) qualified to ESTABLISH AND OPERATE DEDICATED HEALTH SERVICES on a daily basis. These services will be offered by the Respondent AT NO COST to the City for all eligible participants in Senior Comprehensive Centers and Part-Time Centers located in City Council Districts 1, 2, 3, 4, 5, 6, 7, 8, 9 and 10. Services will include core health services, as well as proactively addressing chronic conditions and providing acute care to clients. These services will enhance the comprehensive social service delivery system already offered at the centers.

Applicable Product Categories: 948-48 – Health Care Services

Date Issued: May 12, 2023

Due Date & Time: June 16, 11:00 a.m. Central Time

Pre-Submittal Conference: The conference will be held via WebEx call at 2:00 p.m., Central Time, on May 22, 2023. Attendance is optional, but highly encouraged. Respondents may call:

Toll Free Number: 1-415-655-0001

Meeting number (access code): 2469 119 9345

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m1f6b0777505dae60e05f5140ec8aa056>

Meeting password: COSA

Staff Contact Person: Jinwan Kim, Procurement Specialist III, jinwan.kim@sanantonio.gov

Evaluation Committee Voting Members:

Yolanda Perez, Human Services Administrator, Department of Human Services

Jessica Dovalina, Assistant Director, Department of Human Services

Victor Obevoen, Social Services Manager, Department of Human Services

Bert Pickell, District 6 Appointee to the City/County Joint Commission on Elderly Affairs

Maria Palacios, Older Adult Senior Center Member

Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on May 31, 2023**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail to:

Jinwan Kim, Procurement Specialist III

City of San Antonio, Finance Department – Purchasing Division

jinwan.kim@sanantonio.gov

Questions submitted and the City’s responses will be posted with this solicitation.

All proposals **must** be submitted electronically through the portal. **ONLY ELECTRONIC SUBMISSIONS WILL BE ACCEPTED.**

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids).

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.