



ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposals- Consolidated Funding FY24-25- Seniors, Homeless, & Financial Security

Solicitation Number: RFP 23-128; RFX 6100017287

Description: The City of San Antonio (City), Department of Human Services (DHS), seeks qualified respondents interested in providing services within three initiatives: Senior Independence, Ending Homelessness, and Strengthen Families- Financial Security. Qualified respondents must be able to provide services within these three initiatives and outcomes that will comply with federal, state, and local laws, rules, regulations, and policies that are applicable to each funding source. Funds to support the proposed programs may be provided through a variety of federal, state, and local resources.

Applicable Product Categories: 95259 – Human Services

Date Issued: August 10, 2023

Due Date & Time: September 11, 2023, 11:00 a.m. Central Time

Pre-Submittal Conference: The Pre-Submittal Conference is scheduled, for Thursday, August 17, 2023, at 9:00 AM CT. The Pre-Submittal Conference will be held via WebEx meeting. Attendance is highly encouraged. Respondents may call:

Toll Free Number: 1-415-655-0001

Meeting number (access code): 2634 219 9407

Meeting password: COSA

Respondents also have the option to attend the conference virtually via WebEx at www.webex.com and clicking on join. The meeting number is: 2634 219 9407 and password is COSA. Attendance is highly encouraged.

Staff Contact Person: Valeri Jasso, Procurement Specialist III, Valeri.Jasso@sanantonio.gov

Evaluation Committee Voting Members:

Lori Houston, Assistant City Manager

Melody Woosley, Human Services Director

Jessica Dovalina, Assistant Human Services Director

Patrick Steck, Assistant Human Services Director

Various Community Members

Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “B” session.

Exceptions to the Restrictions on Communications:

Respondents may ask verbal questions concerning this RFP at the Pre-Submittal Conference.

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until 4:00 p.m., Central Time, on August 21, 2023. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail to: Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Valeri Jasso, Procurement Specialist III

City of San Antonio, Finance Department – Procurement Division

Valeri.Jasso@sanantonio.gov

Questions submitted and the City’s responses will be posted as an addendum with this solicitation.

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids).

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.