

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – Triple P Parenting Classes**

Solicitation Number: RFP23-122; RFx 6100017332

Description: Metro Health is seeking a contractor to provide Triple P Positive Parenting Education classes at no cost to parent participants. The Triple P – Positive Parenting Program is a highly researched, evidence-based system of positive parenting and family support based on social learning, cognitive behavioral, and developmental theory. Triple P, situated in the Violence Prevention section, facilitates Triple P programming across San Antonio and Bexar County as a child abuse prevention initiative. This project would support two community organizations in providing the Triple P system of interventions, specifically Level 2 Selected Seminars, Level 3 Discussion Groups, Level 4 Group, Level 4 Pathways, and Level 5 Family Transitions to families in San Antonio and Bexar County.

Applicable Product Categories: 95267 – Parenting Intervention Services

Date Issued: October 6, 2023

Due Date & Time: November 17, 2023, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 1:00 p.m., Central Time, on October 16, 2023, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2630 379 3118 | **Meeting Password:** COSA23

Join From Meeting Link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=mcb581844e230cc4647a85dbb3f299a31>

Staff Contact Person: Stephanie Nouman, Procurement Specialist III,
Stephanie.Nouman@sanantonio.gov

Evaluation Committee Voting Members:

Brea Delafuente, Senior Management Analyst, San Antonio Metropolitan Health District
Marianna Rodriguez, Senior Management Analyst, San Antonio Metropolitan Health District
Louie Olivan, Case Management Supervisor, San Antonio Metropolitan Health District
Karla Kilmer, Crisis Advocate Supervisor, San Antonio Police Department
Jessie Higgins, Mental Health Officer, San Antonio Metropolitan Health District
Lisa Fragoso, Mental Health Initiatives Coordinator, San Antonio Metropolitan Health District
Rick Gipprich, Senior Management Coordinator, San Antonio Metropolitan Health District

Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **11:00 a.m., Central Time, on October 18, 2023**. Questions received after the stated



deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Stephanie Nouman, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Stephanie.Nouman@sanantonio.gov

For SAePS language -

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/iri/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

