

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – Insulin Support Services**

Solicitation Number: RFP 24-057; RFx 6100017664

Description: Metro Health is seeking a commercial pharmacy or prescription provider to implement an insulin coverage service. The selected pharmacy or prescription partner will receive funds to cover the cost of insulin for pharmacy patients who cannot afford insulin. The initiative is estimated to serve approximately 500 individuals with diabetes diagnosis. The pharmacy partner/prescription provider will also promote Metro Health's Diabetes Prevention and Control program to all patients who are served by the insulin coverage program with the aim of referring them to participate in diabetes workshops.

Applicable Product Categories: 94872 - Pharmaceutical Services

Date Issued: February 8, 2024

Due Date & Time: March 22, 2024, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 9:00 a.m., Central Time, on February 15, 2024, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2630 353 1423 | **Meeting Password:** COSA

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=mac0f717d0d0642558cb3a865c80e6f98>

Evaluation Committee Voting Members:

- Morjorie White, Assistant Director, San Antonio Metropolitan Health District
- Kathleen Shields, Public Health Administrator, San Antonio Metropolitan Health District
- Junda Woo, Medical Director, San Antonio Metropolitan Health District
- Denise Benoit Moctezuma, Health Program Manager, San Antonio Metropolitan Health District
- Julius Hunter, Sr. Management Coordinator, San Antonio Metropolitan Health District

Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.



Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on February 19, 2024**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Gilberto Saldivar, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
gilberto.saldivar@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

