

## ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – Rental Housing Production & Acquisition Funded through 2022 Affordable Housing Bond And CDBG/Home Funds**

Solicitation Number: RFP 24-081; RFx 6100017907

Description: The City of San Antonio's Neighborhood & Housing Services Department (NHSD) is seeking development partners to implement the \$150 million voter approved 2022-2027 Affordable Housing Bond Program and provide affordable housing activities using CDBG and HOME Federal funds. Respondent will have the opportunity to apply for either Bond funding, CDBG and HOME funding or both Bond and CDBG/HOME funding.

### **Applicable Product Categories:**

90924-Building Construction Commercial and Institutional

90976-Site Work

91468-Plumbing

83240 Tape Insulating Electrical

90607-Architect Services

98852-Landscaping Design Fertilizing

91116 – C.I.P., Construction and Rehabilitation, Buildings

90923 – Building Construction, Residential (Apartment, etc.)

**Date Issued: March 1, 2024**

**Due Date & Time: April 17, 2024, 11:00 a.m. Central Time**

**Pre-Submittal Conference:** Pre-Submittal Conference will be held at 11:00 a.m., Central Time, on March 15, 2024, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

**Dial-In Number:** 1-415-655-0001 | **Access Code:** 2630 001 0123 | **Meeting Password:** COSA

**Join from the meeting link:**

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m8c0b6c1b295b0aa11ce261a9bae8252b>

### **Evaluation Committee Voting Members:**

Lori Houston, Assistant City Manager, City Manager's Office

Mark Carmona, Chief Housing Officer, Neighborhood & Housing Services Department

Veronica Gonzalez, Assistant Director, Neighborhood & Housing Services Department

Cathleen Crabb, Senior Architect, Public Works Department

Channary Gould, Planning Coordinator, Planning Department

Abigail Kinnison, Director of Capital Programs, VIA Metropolitan Transit

Amelia Guzman, Citizens Bond Committee Member

Peter Onofre, Citizens Bond Committee Member



Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on March 19, 2024**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City’s responses will be posted with this solicitation.

**Stephen Muñoz, Procurement Specialist III**  
**City of San Antonio, Finance Department – Procurement Division**  
[stephen.muniz@sanantonio.gov](mailto:stephen.muniz@sanantonio.gov)

**To view this solicitation**, go to the SAePS portal; <https://supplierservice.sanantonio.gov/iri/portal>. If you have not completed the City’s SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on “My Bids” (first), if not viewable then click “Other Bids” (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>. Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with “SAePS Portal” on the subject line so this can be expedited.

