

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – Violence Prevention – Triple P Classes – Levels 4&5**

Solicitation Number: RFP 24-067; RFx 6100017747

Metro Health is seeking one (1) or more contractors to provide Triple P - Positive Parenting Program parenting education at no cost to parent participants. The contractor will provide Level 4 Group Triple P, Level 4 Group and Level 5 Pathways Triple P and/or Level 4 Group and Level 5 Family Transitions Triple P education courses.

Applicable Product Categories: 95267 – Parenting Intervention Services

Date Issued: April 3, 2024

Due Date & Time: May 3, 2024, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 9:00 a.m., Central Time, on April 12, 2024, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2634 208 7532 | **Meeting Password:** COSA

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m2d41cfac719d708e9d0e2ddff10e24ac>

Evaluation Committee Voting Members:

Brea Delafuente, Senior Management Analyst, San Antonio Metro Health District

Marianna Rodriguez, Senior Management Analyst, San Antonio Metro Health District

Louie Olivan, Case Management Supervisor, San Antonio Metro Health District

Lisa Fragoso, Mental Health Initiatives Coordinator, San Antonio Metro Health District

Rick Gipprich, Senior Management Coordinator, San Antonio Metro Health District

Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.



Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on April 17, 2024**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Gilberto Saldivar, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
gilberto.saldivar@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

