

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – Economic Impact Analysis**

Solicitation Number: **RFP 24-079; RFX 6100017837**

Description: The City of San Antonio's Economic Development Department (EDD) is seeking a qualified consultant to periodically perform economic analyses to determine the potential impact of economic development projects. Consultant will also conduct cost-benefit analyses for various initiatives and revise its' international strategy analysis of focusing on key global markets to increase San Antonio's access through diplomacy, business, culture and education in order to elevate its' reputation as a global leader. These analyses inform staff recommendations and City Council policies and are vital in ensuring the most efficient utilization of City resources. The consultant shall have experience that focuses on various regional economic development issues, creative economy development, the economics of arts and culture, economic inequality, complexity/network economics, public policy analysis and environmental economics.

Applicable Product Categories: 91849- Finance and Economics Consulting

Date Issued: April 5, 2024

Due Date & Time: May 6, 2024, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at **10:00 a.m., Central Time, on April 11, 2024**, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2634 574 5877 | **Meeting Password:** COSA

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m2590b5b01ec104cfb5f967c2ce219de0>

Staff Contact Person: Gene Gentry, Procurement Specialist III, gene.gentry@sanantonio.gov

Evaluation Committee Voting Members:

Brenda Hicks-Sorensen, Economic Development Director, Economic Development Department
Benjamin Lasiewicz, Research and Intelligence Manager, Economic Development Department
Shahzad Dowlatshahi, International Relations Administrator, Economic Development Department
Krystin Ramirez, Redevelopment Officer, Neighborhood and Housing Services Department
Monica Ramos, Assistant Director, Convention and Sports Facilities Department

Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.



Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on April 15, 2024**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Gene Gentry, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Gene.Gentry@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/iri/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

