

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – Northeast Corridor Revitalization Plan Update**

Solicitation Number: RFP 24-135; RFx 6100018248

Description: The City of San Antonio's Planning Department is seeking proposals from qualified professional planning firms or other related consultants. The selected consultant would be responsible for conducting studies and analysis on the Northeast Corridor (NEC) Revitalization Area and related grant programs, as well as for facilitating a community planning process that culminates in an updated strategic revitalization plan for the area.

Applicable Product Categories:

91892 Urban Planning Consulting

90664 Planning, Urban, Community, Regional, Area wide, and State

91849 Finance and Economics Consulting

Date Issued: August 14, 2024

Due Date & Time: September 16, 2024, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on August 21, 2024, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2632 608 7359 | **Meeting Password:** COSA

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m7f8a217ca2fffc64a525e222b58a7cec>

Staff Contact Person: Veronica Velez, Procurement Specialist III, veronica.velez@sanantonio.gov

Evaluation Committee Voting Members:

Bridgett White, Director, Planning Department

Rudy Nino, Jr., Assistant Director, Planning Department

Brenda Hicks-Sorensen, Director, Economic Development Department

Ian Benavidez, Interim Deputy Director, Neighborhood & Housing Services Department

Amy A. Putney, NEC TIRZ Board Member, Bexar County

Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an “A” session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.



Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **10:00 a.m., Central Time, on August 26, 2024**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Veronica Velez, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
veronica.velez@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

