

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – Ending The HIV Epidemic Initiative**

Solicitation Number: RFP 24-144; RFX 6100018304

Description: This Request for Proposals (RFP) aims to invite applications from qualified organizations seeking to utilize funding for HIV intervention programs to address the growing HIV epidemic in our community. This grant opportunity shall provide funding for local community-based organizations engaged in harm reduction, education, prevention and testing initiatives to reduce the incidence of HIV within Bexar County.

Applicable Product Categories: 94834 - Disease Prevention and Control Services, Contagious
94833 - Disease Prevention and Control Services, Non-Contagious
95259 - Human Services

Date Issued: August 15, 2024

Due Date & Time: October 15, 2024, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 1:00 p.m., Central Time, on August 29, 2024, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2632 314 7275 | **Meeting Password:** COSA

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m5eaa7302f01f88e3d45d3b11dedf8724>

Evaluation Committee Voting Members:

Barbara Jardine, Senior Management Analyst, San Antonio Metro Health Department

Sean Greene, Public Health Administrator, San Antonio Metro Health Department

Miguel Cervantes, Public Health Administrator, San Antonio Metro Health Department

Dr. Junda Woo, Medical Director, San Antonio Metro Health Department

Christopher Mobley, Senior Program Consultant, Texas Department of State Health Services

Pursuant to Section 011 – Restrictions on Communication and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.



Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on September 3, 2024**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Gilberto Saldivar, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
gilberto.saldivar@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

