

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – Texas Lead-Abatement Contractor Services**

Solicitation Number: RFP 25-007; RFx 6100018548

Description: The City of San Antonio's (City) Housing and Neighborhood Services Department (NHSD) seeks submittals from qualified Respondents interested in providing the services as described in this RFP. This Request for Proposals is to establish a list of approved lead abatement contractors who will receive work on a rotating basis. The successful lead abatement contractors will submit cost estimates for required lead hazard control work. This document identifies minimum requirements for lead abatement contractors to provide services in support of the department's housing programs.

Applicable Product Categories:

91047 – Lead Abatement Services

91065 – Remodeling and Alteration Services

92642 – Environmental Services (Not Otherwise Classified)

Date Issued: October 23, 2024

Due Date & Time: December 13, 2024, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 9:30 a.m., Central Time, on November 4, 2024, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2634 657 2530 | **Meeting Password:** Lead2025

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m38ac2d32b3cc7c5d49dc52e9d1119d30>

Staff Contact Person: Gregory Desir, Procurement Specialist III, Gregory.Desir@sanantonio.gov

Evaluation Committee Voting Members:

Lori Houston, Assistant City Manager, City Manager Office

Veronica Garcia, Director, Neighborhood and Housing Services Department

Veronica Gonzalez, Assistant Director, Neighborhood and Housing Services Department

Victoria Gonzalez-Gerlach, Bond Administrator, Neighborhood and Housing Services Department

Samantha Diaz, Grants Monitoring Administrator, Neighborhood and Housing Services Department

Jason Gray, Project Manager, Development Services Department

Myrna Esquivel, Environmental Project Manager, Public Work Department



Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an “A” session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on November 8, 2024**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City’s responses will be posted with this solicitation.

Gregory Desir, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Gregory.Desir@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/iri/portal>. If you have not completed the City’s SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on “My Bids” (first), if not viewable then click “Other Bids” (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with “SAePS Portal” on the subject line so this can be expedited.

