

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – On-Call Emergency Debris Management Monitoring**

Solicitation Number: **RFP 24-176; RFX 6100018467**

Description: The City of San Antonio (City) is seeking a qualified firm to provide emergency debris monitoring services to include associated management and accounting services as necessary for disaster related debris removal and disposal during an emergency.

Applicable Product Categories: **99060 – Monitoring Services, Disaster Debris and Recovery**
91881 - Natural Disasters, Fire, Flood, Wind, Quakes, Consulting
91888 - Quality Assurance and Control Consulting
95877 - Project Management Services

Date Issued: October 25, 2024

Due Date & Time: November 26, 2024, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on November 1, 2024, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2633 009 2545 | **Meeting Password:** COSA

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m3a8287c583ed308f07db9877494495e3>

Staff Contact Person: Peter Farley, Procurement Specialist III, peter.farley@sanantonio.gov

Evaluation Committee Voting Members:

Eddie Esquivel, Solid Waste Manager, Solid Waste Management Department
Ricardo Masters, Solid Waste Manager, Solid Waste Management Department
Michael Ortiz, Assistant Manager, Solid Waste Management Department
Marjorie Harrell, Fiscal Manager, Solid Waste Management Department
Ruby Zavala, Special Project Manager, Parks, and Recreation Department

Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an “A” session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.



Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on November 8, 2024**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Peter Farley, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Peter.farley@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

