



ADDENDUM II

SUBJECT: Request for Proposals for Ready to Work Training Provider Intake and Case Management, (RFP 25-020, RFx 6100018622), Scheduled to Close: January 14, 2025; Date of Issue: November 27, 2024

FROM: Jessie Hinojosa
Procurement Manager

DATE: January 10, 2025

THIS NOTICE SHALL SERVE AS ADDENDUM NO. II - TO THE ABOVE REFERENCED REQUEST FOR PROPOSALS

THE ABOVE MENTIONED REQUEST FOR PROPOSALS IS HEREBY AMENDED AS FOLLOWS:

- 1. MODIFY:** The RFP submission deadline is hereby extended to January 17, 2025, 11:00 AM Central Time.

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 011, RESTRICTIONS ON COMMUNICATION:

Question 1: To provide an accurate estimate on licenses for this solicitation, could the City please share an estimate of the number of users anticipated to utilize the system for this project?

Response: System licenses would be needed for all individuals doing Intake services, Assessment services, Case Management, Invoice Reporting and Data Analysis. Respondents should estimate how many individuals within all of these sectors it would need to fulfil the scope of services.

Question 2: As a nonprofit, it says that we cannot apply for the small business enterprise. Can you please clarify?

Response: The SBEDA Program Ordinance defines small/minority business enterprises as any legal entity that is organized to engage in for-profit transactions, which is certified as being at least fifty-one percent (51%) owned, managed and controlled by one or more Minority Group Members (as defined in the solicitation language), and that is ready, willing and able to sell goods or services that are purchased by the City. The SBEDA program is not applicable to non-profits. Non-profits may still submit a response to the solicitation, even if they won't receive the benefits and incentives the SBEDA Program has to offer.

A handwritten signature in black ink, appearing to read "Jessie Hinojosa".

Jessie Hinojosa
Procurement Manager
Finance Department - Procurement Division

Finance Department, Procurement Division

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