

## ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – Rental Housing Production, Rehabilitation, Preservation & Acquisition Gap Funding**

Solicitation Number: RFP 25-030; RFx 6100018691

Description: The City of San Antonio's Neighborhood & Housing Services Department (NHSD) is seeking development partners to implement the \$150 million voter approved 2022-2027 Affordable Housing Bond Program and provide affordable housing activities using Community Development Block Grant (CDBG) and HOME Investment Partnerships Programs (HOME) Federal funds. Respondent(s) will have the opportunity to apply for either Bond funding, CDBG and HOME funding or both Bond and CDBG/HOME funding.

Applicable Product Categories:

83240 – Tape, Insulating, Electrical

90607 – Architect Services, Professional, (Not Otherwise Classified), Including Consulting

90923 – Building Construction, Residential, Apartments, etc.

90924 – Building Construction, Commercial and Institutional

90976 – Site Work

91468 – Plumbing

98852 – Landscaping, Including Design, Fertilizing, Planting, etc., Not Grounds Maintenance or Tree Trimming Services

**Date Issued: December 10, 2024**

**Due Date & Time: January 24, 2025, 11:00 a.m. Central Time**

**Pre-Submittal Conference:** Pre-Submittal Conference will be held at 9:00 a.m., Central Time, on December 20, 2024, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

**Dial-In Number:** 1-415-655-0001 | **Access Code:** 2869 258 8666 | **Meeting Password:** Hgz8kpemH49

**Join from the meeting link:**

<https://sanantonio.webex.com/sanantonio/j.php?MTID=mc63f6b4818a0bf4936235429f9932dd2>

Staff Contact Person: Gregory Desir, Procurement Specialist III, [Gregory.Desir@sanantonio.gov](mailto:Gregory.Desir@sanantonio.gov)

**Evaluation Committee Voting Members:**

Lori Houston, Assistant City Manager, City Manager Office

Veronica Garcia, Director, Neighborhood and Housing Services Department

~~Mark Carmona, Chief Housing Officer, Neighborhood and Housing Services Department~~

~~Cory Edwards, Deputy History Preservation Officer, Office of History Preservation~~

Rachel Rettaliata, Heritage Programs Manager, Office of History Preservation

~~Cathleen Crabb, Senior Architect, Public Works Department~~



Abigail Kinnison, Director of Capital Programs, VIA Transportation

~~Rudy Nino, Assistant Director, Planning Department~~

Channary Gould, Interim Planning Manager, Planning Department

Deborah Scharven, Accessibility Compliance Manager, Diversity, Equity, Inclusion & Accessibility

Jason Gray, Project Manager, Development Services Department

William Burrus, Citizens Bond Committee Rep

~~Lauro Deleon Jr., Citizens Bond Committee Rep~~

Nikki Johnson, Housing Commission Representative

**Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an “A” session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.**

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on January 3, 2025**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City’s responses will be posted with this solicitation.

**Gregory Desir, Procurement Specialist III**

**City of San Antonio, Finance Department – Procurement Division**

[Gregory.Desir@sanantonio.gov](mailto:Gregory.Desir@sanantonio.gov)

**To view this solicitation**, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City’s SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on “My Bids” (first), if not viewable then click “Other Bids” (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with “SAePS Portal” on the subject line so this can be expedited.

