

## ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – 2024 Permanent Supportive Housing Development Funded Through 2022 Affordable Housing Bond and Home-ARP**

Solicitation Number: RFP 25-031; RFx 6100018692

Description: The City of San Antonio (City) is seeking development partners to provide Permanent Supportive Housing (PSH) in coordination with the 2022-2027 Affordable Housing Bond Program, Strategic Housing Implementation Plan, and the Strategic Plan to Respond to Homelessness in San Antonio and Bexar County.

Applicable Product Categories:

90923 – Building Construction, Residential, Apartments, etc.

**Date Issued: December 10, 2024**

**Due Date & Time: January 29, 2025, 11:00 a.m. Central Time**

**Pre-Submittal Conference:** Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on December 20, 2024, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

**Dial-In Number:** 1-415-655-0001 | **Access Code:** 2867 974 3449 | **Meeting Password:** PPyqvqYc588

**Join from the meeting link:**

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m64a984e6590ae0215ef74ee635a02c2d>

Staff Contact Person: Gregory Desir, Procurement Specialist III, [Gregory.Desir@sanantonio.gov](mailto:Gregory.Desir@sanantonio.gov)

### **Evaluation Committee Voting Members:**

Lori Houston, Assistant City Manager, City Manager Office

Ian Benavidez, Deputy Director, Department of Human Services

Mark Carmona, Chief Housing Officer, Neighborhood and Housing Services Department

Patrick Steck, Assistant Director, Department of Human Services

Abigail Kinnison, Director of Capital Programs, VIA Transportation

~~Katie Wilson, Executive Director, Close to Home~~

Katie Hubble, Executive Director, Close to Home

Kayla Miranda, Citizens Bond Committee Member

**Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an “A” session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.**



Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on January 3, 2025**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

**Gregory Desir, Procurement Specialist III**  
**City of San Antonio, Finance Department – Procurement Division**  
[Gregory.Desir@sanantonio.gov](mailto:Gregory.Desir@sanantonio.gov)

**To view this solicitation**, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with "SAePS Portal" on the subject line so this can be expedited.

