

## ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – 340B Drug Pricing Program Contract Pharmacy**

Solicitation Number: RFP 25-076; RFx 6100018961

Description: The purpose of this Request for Proposals is to solicit responses from pharmacies qualified and experienced in the dispensing of 340B and Health Resource Service Agency (HRSA) 340B drugs. Pharmacies should have experience managing virtual inventory system(s) for HRSA 340B.

Applicable Product Categories: 94872 – Pharmaceutical Services  
20866 – Professional: Computer Training, E-Learning, Hospital/Pharmacy, Legal Software, Microcomputer  
20967 – Professional: E-Learning, Hospital and Pharmacy, Legal Computer Training, etc., Mainframes and Servers

**Date Issued: April 25, 2025**

**Due Date & Time: May 27, 2025, 11:00 a.m. Central Time**

**Pre-Submittal Conference:** Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on May 5, 2025, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

**Dial-In Number:** 1-415-655-0001 | **Access Code:** 2864 295 8232 | **Meeting Password:** COSA

**Join from the meeting link:**

<https://sanantonio.webex.com/sanantonio/j.php?MTID=mf043d19af54809f43ab9ccdce8bb8aed>

**Evaluation Committee Voting Members:**

Dr. Anita K. Kurian, DrPH, Deputy Director, San Antonio Metropolitan Health District

Dr. Junda Woo, Medical Director, San Antonio Metropolitan Health District

Miguel Cervantes, Public Health Administrator, San Antonio Metropolitan Health District

Roxanne Hickman, Senior Management Coordinator, San Antonio Metropolitan Health District

Carol Stanton, Public Health Nursing Supervisor, San Antonio Metropolitan Health District

**Pursuant to Section 011 – Restrictions on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.**



Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on May 9, 2025**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

**Gilberto J. Saldivar, Procurement Specialist III**  
**City of San Antonio, Finance Department – Procurement Division**  
[gilberto.saldivar@sanantonio.gov](mailto:gilberto.saldivar@sanantonio.gov)

**To view this solicitation**, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov) with "SAePS Portal" on the subject line so this can be expedited.

