

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – Opioid and Substance Use Response Services**

Solicitation Number: RFP 25-081; RFx 6100018994

Description: The City seeks proposals from qualified local community-based organizations engaged in outreach & engagement, harm reduction, education, prevention, and research initiatives across the substance use care continuum in San Antonio / Bexar County.

Awarded contracts to organizations providing these services may include, but are not limited to, funding for: (1) the purchase of supplies/materials needed to conduct street outreach (2) operating expenses,, including workforce training, when the expenses apply specifically to the scope of work and are defined in the contractor's budget (3) testing, education, prevention, and intervention activities (4) enhancing data collection and sharing practices.

Applicable Product Categories: 92418 – Educational Services, Alternative
91803 – Alcohol and Drug Abuse Consulting
95205 – Alcohol and Drug Detoxification, including Rehabilitation
90783 – Testing Services

Date Issued: May 21, 2025

Due Date & Time: July 8, 2025, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on June 4, 2025, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2332 898 9251 | **Meeting Password:** COSA25

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m5cddad6be9c62770ab9662a6a0c91aad>

Technical Assistance Workshop: Technical Assistance Workshop will be held from 9:00 a.m. to 12:00 p.m., Central Time, on June 5, 2025, via WebEX. Attendance at the Technical Assistance Workshop is optional, but highly encouraged.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2345 816 8230 | **Meeting Password:**PyAu4JWhU56

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m0e0be544e8be5a6213d27acc939fa739>

Staff Contact Person: Jinwan Kim, Procurement Specialist III, jinwan.kim@sanantonio.gov



Evaluation Committee Voting Members:

Jessie Higgins, Chief Mental Health Officer, San Antonio Metropolitan Health District
Sean Greene, Public Health Administrator, San Antonio Metropolitan Health District
Barbara Jardine, Senior Management Analyst, San Antonio Metropolitan Health District
J'shcarla Adkins, Policy & Partnerships Coordinator, San Antonio Metropolitan Health District
David Row, Homeless Outreach Manager, Department of Human Services

Pursuant to Section 011 – Restrictions on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFP or proposal from the time the RFP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFP has been released until the contract is approved at a City Council “A” session.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on June 10, 2025.**

Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Jinwan Kim, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Jinwan.Kim@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

All proposals **must** be submitted electronically through the portal. **ONLY ELECTRONIC SUBMISSIONS WILL BE ACCEPTED.**

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on “My Bids” (first), if not viewable then click “Other Bids” (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:
<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>. Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with “SAePS Portal” on the subject line so this can be expedited.

