

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – River Walk Strategic Plan**

Solicitation Number: RFP 25-070; RFx 6100018927

Description: The City of San Antonio's Office of Historic Preservation (OHP) is seeking proposals for a Strategic Plan for the River Walk. The Strategic Plan effort will cover portions of the River Walk, related structures (walls, stairs, alcoves and street-level features). The City is seeking proposals for the following tasks:

- Assess Current Conditions
- Public Input Campaign
- Code of Ordinances Diagnostic:
- Strategic Plan for River Walk

Applicable Product Categories: 90657 - Land Development and Planning – Architectural
92561 – Land Development and Planning/Engineering

Date Issued: August 6, 2025

Due Date & Time: **October 10, 2025, 11:00 a.m. Central Time**

Pre-Submittal Conference: Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on August 13, 2025, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2864 819 5823 | **Meeting Password:** COSA25

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m5500315a5f6cf05e93a607558e5704f4>

Staff Contact Person: Bridgette Grim, Procurement Specialist III, Bridgette.Grim@sanantonio.gov

Evaluation Committee Voting Members:

Shannon Miller, Director, Office of Historic Preservation

John Jacks, Director, Center City Development & Operations

Robert Rinn, Director, Center City Development & Operations

Cory Edwards, Deputy Historic Preservation Officer

Michelle Moon, Vice President of Partners, Experience and Events, Visit San Antonio

Lincoln St. George, Retired River Walk Administrator

Charles Riley, River Walk Capital Improvements Advisory Board Chair

The following restrictions on communications apply to City solicitations. Respondents are



prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the proposal/bid from the time the solicitation has been released until the contract is posted for consideration as an agenda item at a City Council "A" session or a City Manager Contract Approval Review meeting; 2) City employees from the time the proposal/bid has been released until the contract is approved at a City Council "A" session or by City Manager.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on August 18, 2025**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Bridgette Grim, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Bridgette.Grim@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

