

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – EDD Strategic Framework**

Solicitation Number: RFP 25-136; RFx 6100019314

Description: The City of San Antonio (City) Economic Development Department (EDD) is soliciting proposals from qualified Respondents to update the [Economic Development Strategic Framework](#) ("Framework"), incorporating an update to the San Antonio Small Business Ecosystem Assessment and the San Antonio Metro Priority Plan.

Applicable Product Categories:

91849 – Finance/Economics Consulting

91890 – Strategic Technology Planning and Consulting Services

Date Issued: October 27, 2025

Due Date & Time: November 26, 2025, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held via WebEx at 1:00 p.m. Central Time, on November 3, 2025. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2339 872 9669 | **Meeting Password:** EDDSF25

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=mcd1cbc3fc012837942efd786a6ddca44>

Evaluation Committee Voting Members:

Brenda Hicks-Sorenson, Director, Economic Development Department

Bridget White, Director, Planning Department

Mike Ramsey, Director, Workforce Development Office

Ashley Gossen, Chief Economic Development Officer, greater:SATX

Charles Woodin, CEO, Geekdom

The following restrictions on communications apply to City solicitations. Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the proposal/bid from the time the solicitation has been released until the contract is posted for consideration as an agenda item at a City Council "A" session or a City Manager Contract Approval Review meeting; 2) City employees from the time the proposal/bid has been released until the contract is approved at a City Council "A" session or by City Manager.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on November 5, 2025**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's



responses will be posted with this solicitation.

Steve Garcia, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Steven.Garcia6@sanantonio.com

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/iri/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

