

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – Human and Homeless Services Consolidated Funding Process FY26-FY 28**

Solicitation Number: RFP 26-006; RFx 6100019349

Description: The City of San Antonio (City) Department of Human Services (DHS), in collaboration with the Homeless Services and Strategy Department (HSSD), is soliciting proposals from qualified respondents who provide social service programming as outlined in this Request for Proposal (RFP). DHS and HSSD seek to promote life-long success for residents by procuring services from qualified nonprofit organizations which contribute to the long-term outcomes (LTOs) and funding priorities adopted by the departments.

Respondents should review the below long-term outcomes and associated funding priorities to identify those that most closely align with their program's outcomes.

1. Children and youth are safe, healthy, resilient, and ready to succeed in school and life.
2. Individuals and families are financially secure and in stable housing.
3. Homelessness is rare, brief, and non-recurring.
4. Seniors are healthy, engaged, and independent.

Applicable Product Categories: 95259 – Human Services

Date Issued: December 1, 2025

Due Date & Time: January 26, 2026, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on December 15, 2025, via WebEx. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-415-655-0001 | **Access Code:** 2337 118 8408 | **Meeting Password:** COSA

Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=m5989b627f209834cb86bd2c241e6112a>



Additionally, three (3) Technical Assistance Workshops will be held from **December 16 to 18, 2025**, as follows: Attendance at the Technical Assistance Workshop is optional, but highly encouraged.

Technical Assistance Workshop # 1	<p>Tuesday, December 16, 2025, from 8:30 a.m. to 12:30 p.m., Central Time Frank Garrett Multi-Service Center 1226 NW 18th Street, San Antonio, Texas 78207</p> <p>Registration Link for In-Person or Virtual Attendance: https://sanantonio.webex.com/weblink/register/rde365cbb1bea9f66d2dc5a24ca12d4fd</p> <p>Once respondent registers, they will receive an email confirmation with the link for virtual attendance or confirmation of a seat for in-person attendance.</p>
Technical Assistance Workshop # 2	<p>Wednesday, December 17, 2025, from 8:30 a.m. to 12:30 p.m., Central Time Frank Garrett Multi-Service Center 1226 NW 18th Street, San Antonio, Texas 78207</p> <p>Registration Link for In-Person Attendance or Virtual Attendance https://sanantonio.webex.com/weblink/register/r933f06c3435ad1ca4a72bb5bfde59167</p> <p>Once respondent registers, they will receive an email confirmation with the link for virtual attendance or confirmation of a seat for in-person attendance.</p>
Technical Assistance Workshop # 3	<p>Thursday, December 18, 2025, from 8:30 a.m. to 12:30 p.m., Central Time Frank Garrett Multi-Service Center 1226 NW 18th Street, San Antonio, Texas 78207</p> <p>Registration Link for In-Person Attendance or Virtual Attendance: https://sanantonio.webex.com/weblink/register/r767f30f26f9a008a792a5a879f0a5652</p> <p>Once Respondents register, they will receive an email confirmation with the link for virtual attendance or confirmation of a seat for in-person attendance.</p>

Staff Contact Person: Jinwan Kim, Procurement Specialist III, Jinwan.Kim@sanantonio.gov



Evaluation Committee Voting Members:

Melody Woosley, Director, Department of Human Services.
Jessica Dovalina, Deputy Director, Department of Human Services
Mark Carmona, Director, Homeless Services & Strategy Department
Patrick Steck, Assistant Director, Homeless Services & Strategy Department
City of San Antonio Board & Commission Members – TBD
Individuals with Lived Experience – TBD
Subject Matter Experts - TBD

The following restrictions on communications apply to City solicitations. Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the proposal/bid from the time the solicitation is closed until the contract is posted for consideration as an agenda item at a City Council "A" session or a City Manager Contract Approval Review meeting; 2) City employees from the time the proposal/bid has been released until the contract is approved at a City Council "A" session or by City Manager.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on January 5, 2026**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Jinwan Kim, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
Jinwan.Kim@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:
<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at
<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>. Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

