



ADDENDUM II

SUBJECT: District Study, (RFP 26-034; RFx 6100019449), Scheduled to Close: March 2, 2026;
Date of Issue: January 16, 2026

FROM: Charisma Esparza
Procurement Administrator

DATE: February 5, 2026

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. II - TO THE ABOVE REFERENCED
REQUEST FOR PROPOSALS**

THE ABOVE MENTIONED REQUEST FOR PROPOSALS IS HEREBY AMENDED AS FOLLOWS:

- 1. Add: Pre-Submittal Conference Sign In Sheet, this document will be posted as a separate file.**

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 007, PRE-SUBMITTAL CONFERENCE:

On January 26, 2026, the City of San Antonio hosted a Pre-Submittal Conference to provide information and clarification for the RFx 6100019449 / District Study. Below is a list of questions that were asked at the Pre-Submittal Conference. The City's official response to questions asked is as follows:

Question 1: Does the City have data available on the current cost of services for similar events happening, which could be a useful baseline? How is the City thinking about cost in terms of net vs gross?

Response: Data is available for current cost of services for major events and is maintained by the respective Departments. Upon award of a contract, the City will make available and provide access to the respective City Departments that provide services in support of major events. Cost of services should be developed on a gross basis and not net of any new or additional revenue identified as a part of this engagement.

Question 2: What additional information would the City like included in the study, such as time-series analysis, financial forecasting, etc.? What is the City's preferred approach?

Response: Please refer to the Scope of Work in the Request for Proposal and provide a proposed plan and methodology to accommodate the scope of work based on your past experience.

Question 3: The City will be using the analysis provided by the Consultant in future negotiations. Should the analysis be tailored in consideration of such negotiations?

Response: The analysis should not be tailored to negotiations and should focus on the cost of services to support the District and new revenue opportunities as outlined in the scope of work.

Question 4: Will there be any conflict on the City's side if a vendor is working on a separate project related to the Entertainment District Program Manager?

Response: No

Question 5: Is there a target dollar amount for the contract?

Response: An estimated amount of \$350,000 has been allocated for this contract.

Question 6: Will the City be able to provide an Economic Impact Study to the selected consultant?

Response: Please find available at the following link <https://www.sa.gov/Directory/Initiatives/Sports-Entertainment-District> public resources related to the San Antonio Sports and Entertainment District.

Question 7: What are the criteria for LPP qualification?

Response: The City of San Antonio's Local Preference Program allows the City to grant preference to a business meeting the definition of a City Business. For more information, review the Local Preference Program Identification Form, Attachment F of the solicitation.



Charisma Esparza
Procurement Administrator
Finance Department - Procurement Division