

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – Centralized Receiving & Distribution Center Logistics Management Services for the San Antonio International Airport**

Solicitation Number: RFP 26-001; RFx 6100019362

Description: The City of San Antonio's Aviation Department is looking for a qualified respondent to establish, operate and manage a Consolidated Receiving and Distribution Commissary (CRDC) to streamline and centralize the receipt, inspection, storage, and distribution of food, beverages, consumables, and non-food supplies to various concessionaires, lounges, airline catering units, and other authorized tenants. The CRDC should be designed to enhance logistical efficiency, security, cost-effectiveness and service consistency within the airport environment.

Applicable Product Categories:

- 95894 Warehouse Management Services
- 96286 Transportation of Goods, Shipping and Handling, and Other Freight Services
- 96295 Warehousing and Storage Services, Not Storage Space Rental, Including Farm Product Storage in Silos and Grain Elevators
- 96224 Courier/Delivery Services, Including Air Courier Services)

Date Issued: January 30, 2026

Due Date & Time: March 17, 2026, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on February 9, 2026, via Microsoft Teams. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-312-667-7136 | **Phone Conf ID:** 332 850 17# | **Meeting Password:** cosa26

Meeting ID: 245 329 966 800 36

Join from the meeting link: https://teams.microsoft.com/join/19%3ameeting_NWlyMzUzODktNTM4YS00ZTUxLTg3ZWEtZjUzN2M1NDY4Njgw%40thread.v2/0?context=%7b%22Tid%22%3a%221ab0214f-ac4a-4407-a7c6-2ef1eb76dac5%22%2c%22Oid%22%3a%222737071d-6a5c-4ece-a302-9412c75aca7a%22%7d

Staff Contact Person: Adrianna Broniszewski, Procurement Specialist III,
adrianna.broniszewski@sanantonio.gov.

Evaluation Committee Voting Members:

Jeff Coyle, Assistant City Manager, City Manager Office

Michael Garnier, Aviation Assistant Director, Aviation Department

Rick Neel, Aviation Concessions Manager, Aviation Department



Virginia Cobarrubias, Aviation Contracts & Fiscal Administrator, Aviation Department
Ernesto Ortiz, Deputy Assistant Federal Security Director, Transportation Security Administration

The following restrictions on communications apply to City solicitations. Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the proposal/bid from the time the solicitation has been released until the contract is posted for consideration as an agenda item at a City Council "A" session or a City Manager Contract Approval Review meeting; 2) City employees from the time the proposal/bid has been released until the contract is approved at a City Council "A" session or by City Manager.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on February 12, 2026**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Adrianna Broniszewski, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
adrianna.broniszewski@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

