

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: **Request for Proposals – Centralized Receiving & Distribution Center Logistics Management Services for the San Antonio International Airport**

Solicitation Number: RFP 26-001; RFx 6100019362

Description: The City of San Antonio's Aviation Department is looking for a qualified respondent to establish, operate and manage a Consolidated Receiving and Distribution Commissary (CRDC) to streamline and centralize the receipt, inspection, storage, and distribution of food, beverages, consumables, and non-food supplies to various concessionaires, lounges, airline catering units, and other authorized tenants. The CRDC should be designed to enhance logistical efficiency, security, cost-effectiveness and service consistency within the airport environment.

Applicable Product Categories:

- 95894 Warehouse Management Services
- 96286 Transportation of Goods, Shipping and Handling, and Other Freight Services
- 96295 Warehousing and Storage Services, Not Storage Space Rental, Including Farm Product Storage in Silos and Grain Elevators
- 96224 Courier/Delivery Services, Including Air Courier Services)

Date Issued: January 30, 2026

Due Date & Time: April 3, 2026, 11:00 a.m. Central Time

Pre-Submittal Conference: Pre-Submittal Conference will be held at 10:00 a.m., Central Time, on February 9, 2026, via Microsoft Teams. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

Dial-In Number: 1-312-667-7136 | **Phone Conf ID:** 332 850 17# | **Meeting Password:** cosa26

Meeting ID: 245 329 966 800 36

Join from the meeting link: https://teams.microsoft.com/join/19%3ameeting_NWlyMzUzODktNTM4YS00ZTUxLTg3ZWEtZjUzN2M1NDY4Njgw%40thread.v2/0?context=%7b%22Tid%22%3a%221ab0214f-ac4a-4407-a7c6-2ef1eb76dac5%22%2c%22Oid%22%3a%222737071d-6a5c-4ece-a302-9412c75aca7a%22%7d

Staff Contact Person: Adrianna Broniszewski, Procurement Specialist III,
adrianna.broniszewski@sanantonio.gov.

Evaluation Committee Voting Members:

Jeff Coyle, Assistant City Manager, City Manager Office

Sam Rodriguez, Aviation Deputy Director , Aviation Department

Virginia Cobarrubias, Aviation Contracts & Fiscal Administrator, Aviation Department



Rick Neel, Aviation Concessions Manager, Aviation Department
Ernesto Ortiz, Deputy Assistant Federal Security Director, Transportation Security Administration
Carisa Gamez, Convention Facilities General Manager, Convention Sports & Entertainment Facilities
Elisa Lyke, Fiscal Administrator – Capital, Aviation Department

The following restrictions on communications apply to City solicitations. Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the proposal/bid from the time the solicitation has been released until the contract is posted for consideration as an agenda item at a City Council "A" session or a City Manager Contract Approval Review meeting; 2) City employees from the time the proposal/bid has been released until the contract is approved at a City Council "A" session or by City Manager.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **4:00 p.m., Central Time, on February 12, 2026**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

Adrianna Broniszewski, Procurement Specialist III
City of San Antonio, Finance Department – Procurement Division
adrianna.broniszewski@sanantonio.gov

To view this solicitation, go to the SAePS portal; <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response. Once you have logged on to the SAePS portal, click on "My Bids" (first), if not viewable then click "Other Bids" (to view all already published competitive bids). Vendor Guides & Support can be accessed from this link:

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Resources/Guides-Support>

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at

<https://www.sa.gov/Directory/Departments/Finance/About/Divisions/Procurement/Become-a-Vendor>.

Questions regarding registration may be submitted to Vendor Support at (210) 207-0118 or by email at vendors@sanantonio.gov with "SAePS Portal" on the subject line so this can be expedited.

